

## Fee Schedule

Effective January 1, 2018  
Amended March 19, 2018  
Resolution No. 18-03-52



## Administrative Services/All Departments:

### COPYING OF RECORDS

8½" x 11" black and white	\$0.25 per page
8½" x 11" color	\$0.50 per page
8½" x 14" or 11" x 17" black and white	\$1 per page
8½" x 14" or 11" x 17" color	\$2 per page
Copies of audio tapes or CD/DVD	\$25
Copies of video tapes or CD/DVD	\$25
Duplicate digital photos	\$5
Fax - domestic	\$1 per page
Fax - international	\$2 per page

### MISCELLANEOUS FEES

Records search (over one hour)	\$30 per hr. plus copy charge
Non-sufficient funds check fee	\$30
Civil service tests	Actual cost
Certified mailings	Actual cost
Personnel rates	Hourly rate plus benefits

## Fire Department:

### EQUIPMENT RATES

(One hour minimum)

Engine 74, 75 or 77	\$400 per hour
Engine 70	\$300 per hour
Tanker 76	\$240 per hour
Attack 72 or 79	\$180 per hour

Car 71 or 73	\$120 per hour
Generator 78	\$85 per hour

MISCELLANEOUS FEES

Incident report	\$5
Burning permit	\$10
Extrication	\$300 per vehicle (Includes one engine and 2 personnel)
Extrication	\$500 per vehicle (includes all necessary equipment and personnel)
False alarms – 3 per calendar year (Resolution No. 04-06-43)	No charge
Excess of 3 alarms in calendar year	\$200 per alarm
Haz-Mat light response	\$150 per hour (Includes 1 vehicle and 2 personnel)
Haz-Mat heavy response	\$250 per hour (Includes 2 vehicles and 4 personnel)
Additional response vehicle	\$100 per hour per vehicle
Additional personnel	\$20.50 per hour per employee
Absorbent material	\$12 per bag
“P” absorbent pads	\$1 each or \$200 per box
“M” absorbent pads	\$2.16 each or \$80 per box
“C” absorbent pads	\$2.70 each or \$100 per box
Absorbent booms	\$100 each
30 gallon salvage drum	\$130 each
55 gallon salvage drum	\$160 each
Damaged equipment	Billed at replacement cost plus shipping
Equipment cleaning	Billed at parts and labor cost

**Fire Department: Code/Nuisance Enforcement:**

Snow removal on private property: minimum of one hour charged. Fee includes first hour at a \$50 charge. After first hour, fee shall be charged by the quarter hour.	
1st removal	\$250 fee + \$12.50 per quarter hour hr.
2nd removal	\$300 fee + \$12.50 per quarter hour hr.
3rd removal	\$350 fee + \$12.50 per quarter hour hr.

4th removal	\$400 fee + \$12.50 per quarter hour hr.
5th removal	\$450 fee + \$12.50 per quarter hour hr.
6th removal and every subsequent removal after	\$500 fee + \$12.50 per quarter hour hr.
Weed removal on private property: minimum of one hour charged. Fee includes first hour at a \$50 charge. After first hour, fee shall be charged by the quarter hour.	
1st removal	\$250 fee + \$12.50 per quarter hour hr.
2nd removal	\$300 fee + \$12.50 per quarter hour hr.
3rd removal	\$350 fee + \$12.50 per quarter hour hr.
4th removal	\$400 fee + \$12.50 per quarter hour hr.
5th removal	\$450 fee + \$12.50 per quarter hour hr.
6th removal and every subsequent removal after	\$500 fee + \$12.50 per quarter hour hr.
Tree trimming on the right-of-way: minimum of one hour charged. Fee includes first hour at a \$50 charge. After first hour, fee shall be charged by the quarter hour.	
1st trimming	\$250 fee + \$12.50 per quarter hour hr.
2nd trimming	\$300 fee + \$12.50 per quarter hour hr.
3rd trimming	\$350 fee + \$12.50 per quarter hour hr.
4th trimming	\$400 fee + \$12.50 per quarter hour hr.
5th trimming	\$450 fee + \$12.50 per quarter hour hr.
6th trimming and every subsequent trimming after	\$500 fee + \$12.50 per quarter hour hr.

### Oskaloosa Housing Trust Fund (OHTF):

#### MISCELLANEOUS FEES

Housing Trust Fund program processing & recording fees	\$100
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## Oskaloosa Public Library:

### MISCELLANEOUS FEES

Photocopies or printing: black and white (self-service only)	\$0.20 per page
Photocopies or printing: color (self-service only)	\$0.50 per page
Temporary cards (fee refunded upon surrender of the card)	\$25
Adult replacement cards	\$5
Overdue materials/magazines (fine reduced 50% if paid at the time items are returned).	\$0.15 per day (max. \$5)
Overdue video materials (fine reduced 50% if paid at the time items are returned in good working condition).	\$1 per day (max. \$10)
Overdue music CDs (fine reduced 50% if paid at the time items are returned in good working condition).	\$0.15 per day (max. \$5)
Overdue toys and other library items (fine reduced 50% if paid at the time items are returned in good working condition).	\$.15 per day (max. \$5)
Technology Items (fine reduced 50% if paid at the time items are returned in good working condition).	\$5 per day (max. \$50)
Inter-library loan fee	\$2 per item
Inter-library loan - materials ordered but not picked up	\$5
Meeting Rooms: four hours or under (Non-Profit Groups may use the library meeting rooms during regular library hours at no charge)	\$20
Meeting Rooms: all day (Non-Profit Groups may use the library meeting rooms during regular library hours at no charge)	\$35

## Parks and Recreation:

### MISCELLANEOUS FEES

Bandstand PA system	
Non-profit organizations	\$50
Private use or private organizations	\$100

### PARK SHELTER RENTAL

Park shelter half day*	\$20
Park shelter full day*	\$30

\*No charge for park shelters for Oskaloosa Schools; no charge for Rotary use of Rotary shelter; no charge for Kiwanis use of Kiwanis shelter.

SWIMMING POOL RATES

Daily admission	\$4
Night Admission (After 5:00 p.m.)	\$2
Children under Two	Free
Season Pass – Family (Before Memorial Day Weekend) (Maximum 4 people)*	\$144 + tax
Season Pass – Individual (Before Memorial Day Weekend)	\$72 + tax
Season pass – Family (Maximum 4 people)*	\$160+ tax
Season pass – Individual	\$80+ tax
Punch card (10 punches)	\$35+ tax
Daycare - youth or adult	\$3.50
Non-swimmer fee - youth or adult	\$1
Pool rental fee (maximum 3 hours)	\$165 per hr.
Birthday parties (maximum 12 swimmers)	\$30 + \$2 per person over 12

\*\$10 + tax per family member over 4 on family pass.

**Edmundson Municipal Golf Course:**

Edmundson’s course and cart fees are set by Harvest Point, LLC and Matt Sherlock, PGA Professional

**Police Department:**

MISCELLANEOUS FEES

Bicycle license	No charge
False alarm - 1 <sup>st</sup> and 2 <sup>nd</sup>	No charge
3rd	\$25
4th	\$50
5th + (per calendar year)	\$100
Parking permit for resident	\$50/6 months
Second hand dealer permit (City Code 5.28.100)	No charge
Transient merchant application fee (by Ordinance No. 1376)	\$20

PARKING TICKETS

Parking ticket (general) (City Code 10.76.021)	\$10 up to 30 days	\$15 after 30 days
Parking ticket (snow ordinance) (City Code 10.76.021)	\$25 up to 30 days	\$35 after 30 days

RECORDS

Crash-accident reports (up to 10 pages)	\$5
Criminal history/in-house public records only	\$5
Police reports (up to 10 pages)	\$5
Reports in excess of 10 pages	\$0.50 per page

**Public Works Department (includes Engineering and Planning & Zoning):**

MISCELLANEOUS FEES

Preliminary plats	\$30 + \$5 per lot
Final plats	\$50 + \$5 per lot
Street or alley vacation Non-refundable application fee	\$100
Refundable vacation fee	
Residential alleys	\$0.50 per SF
Commercial alleys	\$1 per SF
Streets	\$1 per SF
<p>Note: one-half of the refundable vacation fee must be paid prior to final city council approval. If the abutting property owner does not purchase their portion of the street or alley, then the remaining half of the vacation fee shall be paid 30 days after final city council approval.</p>	
Maps	
24" X 36"	\$25
8½" X 11" black and white	\$0.25 per page
8½" X 11" color	\$0.50 per page
8½" X 14" or 11" x 17" black and white	\$1 per page
8½" X 14" or 11" X 17" color	\$2 per page
Parcel map research	15 minutes free, then \$7 per hour
Temporary street closure permit (per event) (No charge for Oskaloosa Schools)	\$25
Street signage rental	\$25/day per sign

PERMIT FEES - MISCELLANEOUS

Right of way permit (including but not limited to):	
Demolition building permit – Commercial	\$50
Demolition building permit – Residential	\$30
Driveway (Hard Surface)	< 15 feet: \$30.00, >15 feet: \$40
Driveway Culvert	No Charge
House moving	\$30
Sidewalk	< 15 feet: \$30.00, >15 feet: \$40
Street or Lane Closure	\$25
Street Repairs	< 15 feet: \$30.00, >15 feet: \$40
Tree Planting	No Charge
Tree Removal	No Charge
Utility Work	Sewer tap: \$150.00, Sewer inspection: \$30
Sanitary sewer connection (City Code 13.08.120)	\$30
Sanitary sewer inspection fee (Plumbing permit)	\$30
Sanitary sewer tap - by city personnel (includes saddle price)	\$150
Private sewage disposal permit (City Code 13.08.470)	\$20

Notes:

1. "Right-of-way" means that part of the street, avenue, or highway within city limits lying between the lot line and the curb line; or, on unpaved streets, that part of the street, avenue, or highway lying between the lot line and that portion of the street usually traveled by vehicular traffic.
2. The City of Oskaloosa as a rule shall charge non-profit organizations for permit and other related development fees for services provided by the public works and engineering department, including, but not limited to, plan review, inspection and permit issuance. Exemptions to this include municipal departments, specific legal and binding agreements with the city or when the waiver of fees is used as an economic incentive.

**Development Services Department:**

PLANNING AND ZONING FEES

Rezoning requests	\$250 (includes cost of signs)
Site plan submittal and initial review	\$100
Additional site plan review required by changes, additions, or revisions to approved site plans:	\$25 per hour
Board of Adjustment	
Residential submittal	\$100

Commercial submittal	\$200
Conditional Use request	\$100
Temporary Use request	\$50
Historic Preservation Commission	
Certificate of Appropriateness	\$50
Special orders/research (e.g. zoning inquiries, etc.)	15 minutes free, then \$20 per hour

**PERMIT FEES - BUILDING**

Total Valuation	
\$1 to \$500	\$35
\$501 to \$2,000	\$35 for first \$500 plus \$2 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$60 for first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$347.50 for first \$25,000 plus \$9 for each additional \$1000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$572.50 for first \$50,000 plus \$6.25 for each additional \$1000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$885 for first \$100,000 plus \$5 for each additional \$1000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,885 for first \$500,000 plus \$4.25 for each additional \$1000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and over	\$5,010 for first \$1,000,000 plus \$2.75 for each additional \$1000, or fraction thereof
Re-inspections	\$35

Plan review fee is required in addition to permit fee.

Commercial = 65% of applicable building permit fee (note: all plan review fees apply to new commercial, tenant improvements as well as multifamily).

Notes:

Owner and/or contractor may be subject to an administrative penalty fee in addition to applicable permit fee if work commences prior to securing building permit.

Permit application made prior to project completion:



Permit + Penalty Fee = 2 X permit fee (City Ordinance 15.04.360)

PERMIT FEES - ELECTRICAL

Temporary services	\$35
Residential installations or service entrance not exceeding three outlets or fixtures	\$35
Residential installations exceeding three outlets or fixtures, or cost per dwelling unit	\$55
For issuance of each Commercial/Industrial permit for installations up to \$2,000 or Commercial/Industrial permits where the electrical installation valuation has been accounted for under the Building Permit Fee calculations.	\$55
For issuance of each Commercial/Industrial permit for installations of \$2,001 or more	\$55 plus \$10 per \$1,000 or fraction thereof electrical contract cost in excess of \$2,000
Extra inspections	\$35
Re-inspections	\$35

PERMIT FEES - MECHANICAL

For issuance of each permit for installations up to \$2,000 or where the mechanical installation valuation has been accounted for under the Building Permit Fee calculations.	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 Plus \$10 per \$1,000 or fraction thereof mechanical contract in excess of \$2,000
Re-inspections	\$35

PERMIT FEES - PLUMBING

For issuance of each permit for installations up to \$2,000 or where the plumbing installation valuation has been accounted for under the Building Permit Fee calculations.	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 plus \$10 per \$1,000 or fraction thereof plumbing contract in excess of \$2,000
Extra inspections	\$35
Re-inspection	\$35

PERMIT FEES - DEMOLITION

Demolition building permit – Commercial	\$50
Demolition building permit – Residential	\$35

PERMIT FEES - SIGN

Sign permit – Permanent	\$35
Sign permit – Temporary	\$15

REGISTRATION FEES

Rental Housing Inspection Program Annual Registration Fee	\$15
Registration Late Fee – Applies after November 1, 2017 for FY2018 registrations, and after September 1, 2018, for FY2019 registrations	\$50 per day up to a maximum of \$500 per property

Note:

The City of Oskaloosa as a rule shall charge non-profit organizations for building permit and other related development fees for services provided by the public works and engineering department, including, but not limited to, plan review, inspection and permit issuance. Exemptions to this include municipal departments, specific legal and binding agreements with the city or when the waiver of fees is used as an economic incentive.

**Wastewater Department:**

SEPTIC OR SEWAGE DISPOSAL (on-site)

Description	Fee per load
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems within Mahaska County.	\$0.100 per gallon
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems outside Mahaska County.	\$0.150 per gallon

Notes:

1. The above rates shall be determined from the signed source and quantity record to be provided by all sewage disposal service providers.
2. The septage disposal facility will be open and readily available during normal operating hours of 7 A.M. and 3:30 P.M., Monday through Friday. Hours of operation for weekends and City Holidays will be 7 A.M. to 11 A.M. Access during non-operating hours will result in a service fee of \$200, per call out.