

Fee Schedule

Effective January 1, 2023
 Amended June 19, 2023 Res No 23-06-79

**Administrative Services/All Departments:****COPYING OF RECORDS**

8½" x 11" black and white	\$0.25 per page/per side
8½" x 11" color	\$0.50 per page/per side
8½" x 14" or 11" x 17" black and white	\$1 per page/per side
8½" x 14" or 11" x 17" color	\$2 per page/per side
Copies of audio tapes or CD/DVD	\$25
Copies of video tapes or CD/DVD	\$25
Duplicate digital photos	\$5
Fax - domestic	\$1 per page
Fax - international	\$2 per page
City Attorney Record Review Fee	Assessed in quarter-hour intervals based on the hourly rate, not including benefits, of the reviewing attorney

MISCELLANEOUS FEES

Records search and retrieval (over one hour)	\$30 per hr. plus copy charge
Non-sufficient funds check fee	\$30
Civil service tests	Actual cost
Certified mailings	Actual cost
Personnel rates	Hourly rate plus benefits

Fire Department:**EXTRICATION FEES**

Extrication Initial Response	\$300 per involved vehicle (Includes one engine and 2 personnel)
Extrication with additional resources requested	\$500 per involved vehicle (includes all necessary equipment and personnel)

FIRE RESPONSE RATES

Residential Structure or Out Building	Up to \$ 500per structure
Commercial or Industrial Facility	Up to \$2,500per facility
Passenger Vehicle Fire	Up to \$500 per vehicle
Commercial Vehicle Fire	Up to \$2,500 per vehicle
Wildland Fire	Up to \$300 per occurrence
Out of Protection District Response (No AHJ Response)	Up to \$1,000 per structure

HAZARDOUS MATERIALS FEES (Based on Iowa Fire Service Response Fee Structure Iowa Code 455B.392) *Minimum of one hour. Billed in 15-minute increments beyond first hour.

Haz-Mat Light Response with 2 personnel	\$249.79per hour
Haz-Mat Heavy Response with 4 personnel	\$312.25 per hour
Extra Response Personnel	\$35.00per hour per employee
Expended material (Foam, containment booms, sand, absorbent, etc.)	Replacement cost including shipping + 25% restocking fee
Equipment Repair and/or Cleaning (Personal protective equipment, hose, nozzles; apparatus, etc.	Cost (parts plus labor), including shipping
Damaged Equipment/Personal Protective Equipment repair and/or cleaning	Billed at parts and labor cost including shipping
Other (Contracted services, contracted equipment, evacuation of people, etc.)	Billed as used

INSPECTION FEES

Licensed Daycare (Excluding in-home)	\$25 per year
Liquor License (On-premise consumption)	\$40 per year
Re-Inspection	\$25 per year

MISCELLANEOUS FEES

Incident report	\$10
Burning permit	\$25
False alarms (Resolution No. 04-06-43) Excess of 3 per calendar year	\$200 per alarm

Fire Department: Code/Nuisance Enforcement:

Abatement including junk and weed removal, or tree trimming on private property: minimum of one hour charged.	
1st removal	\$250 fee + actual cost
2nd removal	\$300 fee + actual cost
3rd removal	\$350 fee + actual cost
4th removal	\$400 fee + actual cost
5th removal	\$450 fee + actual cost
6th removal and every subsequent removal after	\$500 fee+ actual cost

Snow removal, complaint driven	
1st removal	\$250 fee
2nd removal	\$300 fee
3rd removal	\$350 fee
4th removal	\$400 fee
5th removal	\$450 fee
6th removal and every subsequent removal after	\$500 fee

Oskaloosa Housing Trust Fund (OHTF):MISCELLANEOUS FEES

Housing Trust Fund program processing & recording fees	\$100
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Oskaloosa Public Library:MISCELLANEOUS FEES

Photocopies or printing: black and white (self-service only)	\$0.20 per page
Photocopies or printing: color (self-service only)	\$0.50 per page
Temporary cards (fee refunded upon surrender of the card)	\$25
Adult replacement cards	\$5
Overdue materials/magazines (fine reduced 50% if paid at the time items are returned).	\$0.15 per day (max. \$5)
Overdue video materials (fine reduced 50% if paid at the time items are returned in good working condition).	\$1 per day (max. \$10)
Overdue music CDs (fine reduced 50% if paid at the time items are returned in good working condition).	\$0.15 per day (max. \$5)
Overdue toys and other library items (fine reduced 50% if paid at the time items are returned in good working condition).	\$.15 per day (max. \$5)
Technology Items (fine reduced 50% if paid at the time items are returned in good working condition).	\$5 per day (max. \$50)
Inter-library loan fee	\$2 per item
Inter-library loan - materials ordered but not picked up	\$5
Meeting Rooms: four hours or under (Non-Profit Groups may use the library meeting rooms during	\$20

regular library hours at no charge)	
Meeting Rooms: all day (Non-Profit Groups may use the library meeting rooms during regular library hours at no charge)	\$35
Makerspace Lab:	
• Book Binding Comb	\$0.25
• Buttons: Small or Large	\$0.25
• Cricut 12x12 sheet, vinyl or iron on	\$0.40
• Cricut Mug, including 1 infusible ink sheet	\$7.50
• Lamination: Per foot, minimum of one foot	\$0.50
• Magnetic Photo Frames	\$2.50
• Cardstock Paper	\$0.20
• Regular Paper	\$0.20
• Photo Paper	\$0.40
• Rock Tumbling, per rock	\$0.50
• Sublimation Marker Use, per project	\$0.50
• T-shirts, white only	\$3.00
• Yard signs (18"x26")	\$3.50
• Yard signs with stakes (18"x26")	\$6.50
• 3D Printing: Per gram	\$0.15
• 3D Printing: Per minute if grams cannot be determined	\$0.05

Parks and Recreation

PARK SHELTER RENTAL

Park shelter half day*	\$25
Park shelter full day*	\$35

*No charge for park shelters for Oskaloosa Schools; no charge for Rotary use of Rotary shelter; no charge for Kiwanis use of Kiwanis shelter.

SWIMMING POOL RATES

Daily admission	\$5.00
Night Admission (After 5:00 p.m.)	\$2.50
Children under Two	Free
Season Pass – Family (Before Memorial Day Weekend) (Maximum 5 people)**	\$180 + tax
Season Pass – Individual (Before Memorial Day Weekend)	\$90 + tax
Season pass – Family (Maximum 5 people)**	\$200+ tax
Season pass – Individual	\$100+ tax
Punch card (10 punches)	\$45+ tax
Daycare - youth or adult	\$5.00
Non-swimmer fee - youth or adult	\$1
Pool rental fee (maximum 3 hours)	\$165 per hr.
Birthday parties (maximum 12 swimmers)	\$35 + \$2 per person over 12

**\$22 + tax per family member over 5(five) on family pass.

**Family passes are immediate family only; does not include grandparents or babysitters/nannies. Children must be considered dependents under IRS standards. Everyone on the pass must be living in the household year-round. NO EXCEPTIONS.

Edmundson Municipal Golf Course:

Edmundson’s course and cart fees are set by Harvest Point, LLC and Matt Sherlock, PGA Professional

Police Department:

MISCELLANEOUS FEES

Bicycle license	No charge
False alarm - 1 st and 2 nd	No charge
3rd	\$25
4th	\$50
5th + (per calendar year)	\$100
Parking permit for resident	\$50/6 months
Second hand dealer permit (City Code 5.28.100)	No charge
Transient merchant (by Ordinance No. 1376)	\$20
Application	\$20
Daily	\$5
Weekly	\$15
Monthly (with maximum of one year license)	\$30

PARKING TICKETS

Parking ticket (general, 10.76.030)	\$20 up to 30 days	\$ \$25 after 30 days
Parking ticket (snow ordinance 10.76.030)	\$25 up to 30 days	\$35 after 30 days
Parking ticket (disabled parking, 10.76.030)		\$100

RECORDS

Crash-accident reports (up to 10 pages)	\$0-\$10
Criminal history/in-house public records only	Actual cost to produce
Police reports (up to 10 pages)	Actual cost to produce
Reports in excess of 10 pages	Actual cost to produce

Public Works Department (includes Engineering and Planning & Zoning):

MISCELLANEOUS FEES

Preliminary plats	\$30 + \$5 per lot
Final plats	\$50 + \$5 per lot
Street or alley vacation Non-refundable application fee	\$100
Refundable vacation fee	\$1 per SF
Residential and Commercial alleys	\$1 per SF
Streets	
<p>Note: one-half of the refundable vacation fee must be paid prior to final city council approval. If the abutting property owner does not purchase their portion of the street or alley, then the remaining half of the vacation fee shall be paid 30 days after final city council approval.</p>	
Maps	
24" X 36"	\$25
8½" X 11" black and white	\$0.25 per page
8½" X 11" color	\$0.50 per page
8½" X 14" or 11" x 17" black and white	\$1 per page
8½" X 14" or 11" X 17" color	\$2 per page
Parcel map research	15 minutes free, then \$7 per hour
Personnel Rate, Streets and Parks	\$50 per hour
Temporary street closure permit (per event) (No charge for Oskaloosa Schools, Oskaloosa Area Chamber & Development Group and Oskaloosa Main Street)	\$25
Street signage rental	\$25/day per sign

PERMIT FEES - MISCELLANEOUS

Right of way permit (including but not limited to):	
Demolition building permit – Commercial	\$50
Demolition building permit – Residential	\$30
Driveway (Hard Surface)	\$40
Driveway Culvert	No Charge
House moving	\$30
Sidewalk	\$40
Street or Lane Closure	\$25
Street Repairs	\$40
Tree Planting	No Charge

Tree Removal	No Charge
Utility Work	Sewer tap: \$150.00, Sewer inspection: \$30
Sanitary sewer connection application (13.08.120)	\$25
Sanitary sewer connection permit (13.08.140):	
If the premises served by said connection have been charged with a full assessment for sewer construction within ten years prior to construction, there shall be no connection fee charged.	\$0
If the premises served by said connection are a part of a subdivision or development wherein the developer paid for and installed the sewer system within ten years prior to the connection	\$0
Dwelling units	\$250 per first dwelling unit, \$100 each additional dwelling unit
Hotels, Motels, Commercial Uses as Defined in the Zoning Ordinance	\$250 per hotel/motel; \$25 per room; \$3 per lineal foot per connection not to exceed \$300 for any one commercial connection
Industrial uses	\$3 per lineal front foot of the parcel being served by said connection, but in no event in excess of \$600 for any one connection.
If the premises is located within the area served by the South Fifth Street sanitary sewer extension project of 1988: 130 feet East and West of the centerline of South Fifth Street and the extension of said centerline due South through the North 212 feet of the West ½ of the East 16 ¼ acres of the NW ¼ of the NW ¼ of Section 30-75-15 from a point 277 feet North of the SE Corner of Lot 4 in the Irregular Survey of the West Part of the SW ¼ of the SW ¼ of Section 19-75-15 to a point 837.2 feet South, in the City of Oskaloosa, Mahaska County, Iowa.	\$15.53 per front foot of the lot facing South 5 th Street or its extension
If the premises is served by the South H Street sanitary sewer extension project of 1994 which consists of the extension from Manhole M39.2 to Manhole M39.3	\$1,250 per premise
If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 1997 which consists of gravity sewers from Manhole WA1 to Manhole WA7 and also from Manhole WA1 to Manhole WA4	\$2,500 per acre for the entire lot, tract, or parcel served

If the premises is served by or tributary to the Highway 163 sanitary sewer project of 1991 which consists of gravity sewers from Manhole M76 to Manhole M84	\$2,500 per acre for the entire lot, tract, or parcel served
For Lots 2, 3, 4, 5 and 6 of the World Food Park subdivision	\$2,500 per acre for the entire lot, tract or parcel being served
If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of lift station and force main from the lift station to Manhole WA4	\$700 per acre for the entire lot, tract or parcel being served
If the premises is served by or tributary to the West Area Sanitary Sewer Improvements of 2013, which consists of gravity sewer from Manhole WA12 to Manhole WA16, from Manhole WA13 to Manhole WA22, and from Manhole WA14 to Manhole WA27; and lift station and force main from the lift station to Manhole WA4	\$3,100 per acre for the entire lot, tract or parcel being served
Sanitary sewer inspection fee (Plumbing permit)	\$30
Sanitary sewer tap - by city personnel (includes saddle price)	\$150
Private sewage disposal permit (City Code 13.08.470)	\$20
Limited plumbing license for water/sewer in ROW (for excavators, non-master plumbers)	\$25

Notes:

1. "Right-of-way" means that part of the street, avenue, or highway within city limits lying between the lot line and the curb line; or, on unpaved streets, that part of the street, avenue, or highway lying between the lot line and that portion of the street usually traveled by vehicular traffic.
2. The City of Oskaloosa as a rule shall charge non-profit organizations for permit and other related development fees for services provided by the public works and engineering department, including, but not limited to, plan review, inspection and permit issuance. Exemptions to this include municipal departments, specific legal and binding agreements with the city or when the waiver of fees is used as an economic incentive.

Development Services Department:

PLANNING AND ZONING FEES

Rezoning requests	\$250 (includes cost of signs)
Site plan submittal and initial review	\$100
Additional site plan review required by changes, additions, or revisions to approved site plans:	\$25 per hour
Board of Adjustment	
Residential submittal	\$100
Commercial submittal	\$200
Conditional Use request	\$100
Temporary Use request	\$50

Historic Preservation Commission	
Certificate of Appropriateness	\$50
Special orders/research (e.g. zoning inquiries, etc.)	15 minutes free, then \$20 per hour

PERMIT FEES - BUILDING

Total Valuation	
\$1 to \$500	\$35
\$501 to \$2,000	\$35 for first \$500 plus \$2 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$60 for first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$347.50 for first \$25,000 plus \$9 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$572.50 for first \$50,000 plus \$6.25 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$885 for first \$100,000 plus \$5 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$2,885 for first \$500,000 plus \$4.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and over	\$5,010 for first \$1,000,000 plus \$2.75 for each additional \$1,000, or fraction thereof
Re-inspections	\$35

Plan review fee is required in addition to permit fee.

Commercial = 65% of applicable building permit fee (note: all plan review fees apply to new commercial, tenant improvements as well as multifamily).

Notes:

Owner and/or contractor may be subject to an administrative penalty fee in addition to applicable permit fee if work commences prior to securing building permit.

Permit application made prior to project completion:

Permit + Penalty Fee = 2 X permit fee (City Ordinance 15.04.360)

PERMIT FEES - ELECTRICAL

Temporary services	\$35
Residential installations or service entrance not exceeding three outlets or fixtures	\$35
Residential installations exceeding three outlets or fixtures, or cost per dwelling unit	\$55
For issuance of each Commercial/Industrial permit for installations up to \$2,000 or Commercial/Industrial permits where the electrical installation valuation has been accounted for under the Building Permit Fee calculations.	\$55
For issuance of each Commercial/Industrial permit for installations of \$2,001 or more	\$55 plus \$10 per \$1,000 or fraction thereof electrical contract cost in excess of \$2,000
Extra inspections	\$35
Re-inspections	\$35

PERMIT FEES - MECHANICAL

For issuance of each permit for installations up to \$2,000 or where the mechanical installation valuation has been accounted for under the Building Permit Fee calculations.	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 Plus \$10 per \$1,000 or fraction thereof mechanical contract in excess of \$2,000
Re-inspections	\$35

PERMIT FEES - PLUMBING

For issuance of each permit for installations up to \$2,000 or where the plumbing installation valuation has been accounted for under the Building Permit Fee calculations.	\$35
For issuance of each permit for installations of \$2,001 or more	\$35 plus \$10 per \$1,000 or fraction thereof plumbing contract in excess of \$2,000
Extra inspections	\$35
Re-inspection	\$35

PERMIT FEES - DEMOLITION

Demolition building permit – Commercial	\$50
Demolition building permit – Residential	\$35

PERMIT FEES - SIGN

Sign permit – Permanent	\$35
Sign permit – Temporary	\$15

RENTAL REGISTRATION FEES

Rental Housing Inspection Program Annual Registration Fee	\$15
Registration Late Fee	\$50 per day up to a maximum of \$500 per property

VACANT BUILDING FEES:

<u>Vacant Building Registration – Effective 7/1/23</u>	<u>\$100</u>
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Note:

The City of Oskaloosa as a rule shall charge non-profit organizations for building permit and other related development fees for services provided by the public works and engineering department, including, but not limited to, plan review, inspection and permit issuance. Exemptions to this include municipal departments, specific legal and binding agreements with the city or when the waiver of fees is used as an economic incentive.

Wastewater Department:

SEPTIC OR SEWAGE DISPOSAL (on-site)

Description	Fee per load
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems within Mahaska County.	\$0.100 per gallon
Septic or sewage materials derived from the pumping out or cleaning of on-site sewage disposal systems outside Mahaska County.	\$0.150 per gallon

Notes:

1. The above rates shall be determined from the signed source and quantity record to be provided by all sewage disposal service providers.
2. The septage disposal facility will be open and readily available during normal operating hours of 7 A.M. and 3:30 P.M., Monday through Friday. Hours of operation for weekends and City Holidays will be 7 A.M. to 11 A.M. Access during non-operating hours will result in a service fee of \$200, per call out.