



City of Oskaloosa, Iowa

Development Services Department

220 South Market Street, Oskaloosa, IA 52577

Phone: (641)673-7472 Fax: (641)673-3733

VARIANCE AND BOARD OF ADJUSTMENT APPLICATION

To the Board of Adjustment of the City of Oskaloosa, Iowa:

You are hereby notified that the undersigned owner(s) of the following described property located in the City of Oskaloosa, Iowa, do(es) hereby appeal the denial by the Building Official of Oskaloosa, Iowa, of their application for a building permit filed with said Building Official on the _____ day of _____, 20____.

Property Address: _____

Legal Description: _____

Appeal Description (seeks permission to): _____

The requested variance involves the provisions of the following noted Zoning Ordinances of the City of Oskaloosa:

Section: _____ Paragraph: _____ Sub-paragraph: _____ Requirement: _____

Section: _____ Paragraph: _____ Sub-paragraph: _____ Requirement: _____

Section: _____ Paragraph: _____ Sub-paragraph: _____ Requirement: _____

Attached hereto and made a part of this appeal are the following submitted documents:

1. Description of the Zoning Administrator’s decision on which the appeal is based.
2. A typewritten testimony of the evidence and principal points on which the appeal is based including a description of the proposed work. Attach any affidavit of persons knowing material facts if applicable. State your reasons why an appeal should be granted. Explain in detail what hardships are imposed upon your present situation that constitutes grounds for a variance from the City of Oskaloosa Zoning Ordinance for the property described above.
3. A letter of authorization from the owner or lessee of the property approving the appeal.

(Please note: All of the above documents must be submitted with the application for appeal.)

Wherefore, the undersigned request that the Board of Adjustment fix the date and place for a hearing upon this appeal and variance application and that upon said hearing the decision of the Building Official be reversed or revised and the variance applied for be granted and that the issuance of said building permit be ordered. I further hereby certify that all the above statements and the statements contained in the submitted papers attached herewith are correct, factual, and true.

Dated this _____ day of _____, 20____.

Applicant(s) Signature(s): _____

Please refer to **Variance Information** for the application requirements and details of the conditions that will govern consideration of such an appeal. Your appeal must meet the noted requirements.

Appeal Fee: \$100.00 Residential \$200.00 Commercial Date Fee Paid: _____

Date Hearing Advertised: _____ Appeal Granted: _____

Date of Hearing: _____ Appeal Denied: _____