

CITY OF OSKALOOSA
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
November 19, 2021

A regularly scheduled meeting of the Historic Preservation Commission (HPC) for the City of Oskaloosa was called to order at 12:02 p.m. on Friday, November 19, 2021, by Vice Chair, Janel Campbell at City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Janel Campbell, Cheryl Lockwood, Eric Stout, Cheryl Benson, and Carri Vande Ree.

COMMISSION MEMBERS ABSENT: Mark Tennison

CITY STAFF PRESENT: Mike Flahive

OTHERS PRESENT: None

Minutes from the July 16, 2021, Historic Preservation Commission Meeting

It was moved by Benson, seconded by Lockwood to approve the July 16, 2021, Historic Preservation Commission minutes. All Ayes, motion carried unanimously.

Citizens to be Heard

None

New Business

Discuss the Annual Work Plan.

Each year Certified Local Governments are required to submit an annual work plan that includes projects, initiatives and/or programs the commission plans to begin or complete for the new calendar year. Flahive updated the commission on what was set forth in the 2021 work plan. Campbell discussed digitizing the professional survey report that was completed for the Paradise Block historic district. Flahive stated that some of the report had already been digitized, but that further help was needed to complete the project. Stout stated that he would ask his company if an intern could be used next year to help complete the project.

Flahive discussed the historical sign project for the Paradise Block district on High Ave East that was also part of the work plan for 2021. Campbell discussed the plaque samples she had shown to the commission in a previous meeting. Lockwood discussed other historic areas of town that historical markers could also be placed. The commission decided that two plaques would be necessary for the Paradise Block district, one at each end of the district. Flahive stated that he would reach out to Scott Stefanc for pricing. Lockwood stated she would research fundraising options to purchase the plaques. No motion was necessary for this discussion.

Election of Officers for 2022.

Mark Tennison was nominated and reelected as Chairman and Janel Campbell was nominated and reelected as Vice Chair. The subcommittee members nominated and reelected were Janel Campbell and Mark Tennison, with Cheryl Lockwood nominated and elected as a new member. All ayes, motion carried unanimously.

Miscellaneous Business

Benson asked if a plaque would be installed with the mural in the alley on the north side of the square. The commission said they would look back at the previous meeting minutes to see if a plaque would be installed. Benson also asked about the condition of the brass sign for the torpedo on the square. Flahive stated he would ask the city about the maintenance of the sign.

With no further business to discuss, Stout made a motion to adjourn, seconded by Lockwood. The meeting adjourned at 12:28 p.m.

Minutes by Mike Flahive