

OSKALOOSA HOUSING TRUST FUND COMMITTEE MINUTES
Thursday, September 27, 2018 - 12:00 Noon
City Hall Lower Level Meeting Room
220 South Market Street

The committee meeting was called to order by Chair Adams at 12:02 p.m. with the following members present: Dan Adams, Joe Caligiuri, Bernice Hahn, Tamera Sauer, Royce Spoelstra and Valinn McReynolds. Members absent: Randall Davis, Noel C. Stahle, Carri Vande Ree and Mark Willett. Staff present: Andrew Jensen, Mike Flahive and Marilyn Johannes.

It was moved by Caligiuri, seconded by Hahn to approve the June 28, 2018 Housing Trust Fund Committee Minutes. Motion carried unanimously.

Jensen introduced Building Official Mike Flahive to the committee and said that Flahive was sitting in on the meeting to become familiar with the OHTF and that Flahive would replace him since he would no longer be working for the city.

Consider request for Demolition Grant II for a house located at 424 North 6th Street.

Matt Houser has applied for funds under the Demolition Assistance Grant/Loan Program II for a property located at 424 North 6th Street. The house was assessed at \$46,390 in 2017, however, sustained a major fire recently and was determined to be a total loss by the insurance company. The land is assessed at \$11,730. Matt Houser is proposing to demolish the house and turn the lot into green space.

Flahive said the city had gone after the property owner due to the condition of the property and Houser purchased the property to tear down the house.

Hahn: Doesn't want to rebuild? Flahive: Wants to eventually sell to someone to rebuild.

It was moved by Caligiuri, seconded by McReynolds to approve the request for a Demolition Grant II for a house located at 424 North 6th Street. Motion carried unanimously.

Consider a request for Demolition Grant I for a house located at 815 D Ave West.

Paul Scanlon has applied for funds under the Demolition Assistance Grant/Loan Program I for a property located at 815 D Ave West. According to the Mahaska County website, the house is in poor condition. The assessed value of the house is \$7,590 and the land is assessed at \$5,970. Scanlon is proposing to replace the house with a 1600 square foot single family dwelling estimated at \$175,000; and plans to begin construction in the fall of 2018.

The administrative plan for this program requires that the structure be demolished within 90 days of the loan approval and new building permits obtained within 90 days of when the demolition is complete.

Hahn questioned the relationship between Dawn Scanlon and G & S Construction Scanlon.

It was moved by Sauer, seconded by Caligiuri to approve the request for a Demolition Grant II for a house located at 815 D Avenue West. Motion carried unanimously.

Review Fiscal Year 2018 Annual Financial Report

Jensen said the annual financial report is a look back at where we are at. Have plenty of money. Jensen gave a brief overview of the report.

Claims

Jensen noted that so far no one had applied for financial assistance under the upper story housing program.

It was moved by McReynolds, seconded by Caligiuri to approve the June 2018 and July 2018 claims for payment. Motion carried unanimously.

Review of Accounting Reports

The committee reviewed the accounting reports. At the June 28, 2018 OHTF meeting Hahn had asked about the negative Loan Repayment balances for fiscal years 2015 and 2017. Jensen said they were due to loan expenses paid out for the Ironwood and McMillan properties.

The meeting adjourned at 12:12 p.m.

Minutes by Marilyn Johannes