

OSKALOOSA CITY COUNCIL
REGULAR MEETING
August 21, 2023

The Oskaloosa City Council met in regular session on Monday, August 21, 2023 at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian. Absent: None.

Jeff Rogers, 2640 Highway 63 South, commented regarding the Musco Expansion and Remodel project.

Barry Martin, Mahaska County YMCA director, presented information on the operation status for the Early Childhood Education and Recreation Center.

It was moved by Almond, seconded by Hermsen to approve the consent agenda:

1. August 21, 2023 Agenda
2. August 7, 2023 City Council Regular Meeting Minutes
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. August 10, 2023 Civil Service Commission Meeting Minutes
 - b. August 8, 2023 Planning and Zoning Commission Meeting Minutes
4. Receive and file financial reports for July 2023
5. Approval of a liquor license application:
 - a. A new application for a Class B Retail Alcohol License for Danlee Corp dba Jiffy Convenience Stores, 315 A Avenue East.

The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen, to approve Pay Application No. 1 in the amount of \$188,912.25 to Delong Construction, Inc. for work completed on the 2023 Sanitary Sewer Project (Arbor Trace). The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen, to approve Pay Application No. 6 in the amount of \$227,254.25 to KLC Construction, Inc. for work completed on the 2022 Sanitary Sewer Project. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen, to approve Pay Application No. 1 in the amount of \$45,237.47 to Jones Contracting Corp. for work completed on the South 7th Street Project. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen to appoint Anthony Hughes to the Oskaloosa Public Library Board of Trustees for a term that expires June 2025. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen to appoint Pat Sodak to the Historic Preservation Commission for a term that expires December 2023. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Almond, seconded by Hermsen to authorize the City Manager to sign a Memorandum of Understanding with the Iowa Department of Management regarding implementation of CrowdStrike cybersecurity services. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

Almond introduced Resolution No. 23-08-106 entitled "RESOLUTION ADOPTING A NEW CITY OF OSKALOOSA POSITION DESCRIPTION" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing approving the vacation and sale of the 200 foot by 16 foot section of the east-west alley adjacent to 806 South M Street. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-08-107 entitled "RESOLUTION APPROVING THE VACATION AND SALE OF THE 200 FOOT BY 16 FOOT SECTION

OF THE EAST-WEST ALLEY ADJACENT TO 806 SOUTH M STREET” and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing approving the vacation and sale of the alleys in the vicinity of 210 2nd Avenue West. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-08-108 entitled “RESOLUTION APPROVING THE VACATION AND SALE OF THE ALLEYS IN THE VICINITY OF 210 2ND AVENUE WEST” and moved its approval. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort, Hermsen and Ossian

NAYS: None

ABSTAIN: Burnett and Drost (Conflict of interest due to employment at Musco Sports Lighting.)

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing approving the vacation and sale of a portion of the street across from 216 2nd Avenue West. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-08-109 entitled “RESOLUTION APPROVING THE VACATION AND SALE OF A PORTION OF THE STREET ACROSS FROM 216 2ND AVENUE WEST” and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort, Hermsen and Ossian

NAYS: None

ABSTAIN: Burnett and Drost (Conflict of interest due to employment at Musco Sports Lighting.)

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on levying a special assessment against private property for cutting and removal of weeds by the city of Oskaloosa, Iowa, in accordance with Title 8, Chapter 8.20 of the city code of the city of Oskaloosa, Iowa. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-08-110 entitled “RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR CUTTING AND REMOVAL OF WEEDS BY THE CITY OF OSKALOOSA, IOWA, IN ACCORDANCE WITH TITLE 8, CHAPTER 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA” and moved its approval. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Almond introduced Resolution No. 23-08-111 entitled "RESOLUTION APPROVING THE SITE PLAN FOR A DOWNTOWN BUSINESS AND PARKING EXPANSION IN THE 200 BLOCK OF 2ND AVENUE WEST" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort, Hermsen and Ossian
NAYS: None

ABSTAIN: Burnett and Drost (Conflict of interest due to employment at Musco Sports Lighting.)

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-08-112 entitled "RESOLUTION ACCEPTING THE COMPLETION OF WORK BY MINTURN, INC. FOR THE 3-LANE CONVERSION AND TRAFFIC SIGNAL INSTALLATION PROJECT" and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-08-113 entitled "RESOLUTION APPROVING AN IOWA DOT PROPOSED TEMPORARY CONFIGURATION CHANGE ALONG US HIGHWAY 63/SOUTH MARKET STREET" and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Drost introduced Resolution No. 23-08-114 entitled "RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19 FOR THE DOWNTOWN FAÇADE IMPROVEMENT PROJECT PHASE IV" and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-08-115 entitled "RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH CURTIS ARCHITECTURE & DESIGN PC FOR THE DOWNTOWN FAÇADE IMPROVEMENT

PROJECT PHASE IV” and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Hermsen introduced Resolution No. 23-08-116 entitled “RESOLUTION APPROVING A CONTRACT WITH AREA 15 REGIONAL PLANNING COMMISSION FOR THE DOWNTOWN FAÇADE IMPROVEMENT PROJECT PHASE IV” and moved its approval. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced “AN ORDINANCE AMENDING TITLE 17, “ZONING” OF THE OSKALOOSA MUNICIPAL CODE TO ENACT A NEW ZONING CODE TEXT AND MAP FOR THE CITY OF OSKALOOSA AND ITS 2-MILE EXTRATERRITORIAL JURISDICTION” and moved its approval on the second reading. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said ordinance approved on the second reading.

It was moved by Almond, seconded by Drost to move the September 5, 2023 City Council meeting date to September 11, 2023 due to City Council attendance at an out-of-town award ceremony on September 5, 2023. The city attorney was consulted and agreed to and authorized the action, even though the item was not on the agenda. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Drost that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:02 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk