

MINUTES
OSKALOOSA AIRPORT COMMISSION

July 6, 2020

Meeting of the Oskaloosa Airport Commission was called to order via conference call at 4:33 p.m. on Monday, July 6, 2020.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, James Johnson, Larry Lewis, Shane Vande Voort and Tim Menninga [Classic Aviation].
- 2) APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Larry Lewis to approve the minutes of the June 1, 2020 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Larry Lewis to pay bills totaling \$9,774.82. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Equipment analysis: Shane Vande Voort reported that he talked to McQueen Equipment about ideas for replacing the Oshkosh snowplow. A 1979 Oshkosh recently sold for \$40,000 and a 2000 Oshkosh sold for \$65,000. More should be available in the fall. Midwest Liquid Systems provided an estimate of \$125,000 for replacing the entire fueling system with a new self service system. United Contracting gave an estimate of \$140,000. There was little interest in purchasing a new system unless it could be re-installed at the new airport when it becomes operational. The regional airport board would have to be consulted on this.
 - b) Baling hay: Kraig Van Hulzen checked on the current price of hay and thought \$30.00 a bale would be a fair amount to ask for. The farmer accepted this and is currently baling the hay.

7) NEW BUSINESS:

- a) Sidewalk: The sidewalk in front of the terminal building has sunk so water puddles in the summer and ice forms in the winter. Ryken Concrete Lifting has estimated that it will cost \$300.00 to \$400.00 to raise the sidewalk. Larry Lewis moved to hire Ryken to get this done. James Johnson seconded. Motion carried.
- b) Lighting in corporate hangar: Shane Vande Voort reported they are doing more maintenance work in the corporate hangar, but the lighting is very inadequate. There are only two rows of florescent lights. Besco Electric has estimated that it would cost \$1,990.00 to add two additional rows. This would still leave front and corners with poor lighting. Adding lights to these areas would bring the total to approximately \$3,960.00. Larry Lewis moved to spend up to \$4,500.00 to improve the lighting in the hangar. James Johnson seconded. Motion carried.
- c) Security on premises: Shane Vande Voort noted that the terminal is left unlocked at all times. The FAA is recommending that a key code type entry lock be installed in premises like this to discourage trespassers. Only authorized airport customers and employees would have access to the code. Locks of this type can be obtained from local hardware stores for \$150.00 or less. Larry Lewis moved to authorize the purchase of such a lock for up to \$150.00. James Johnson seconded. Motion carried.
- d) August meeting date: Some Commission members had a conflict with August 3rd, the first Monday of the month. The date of Monday, August 10th was acceptable to everyone.

ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:13 p.m. Larry Lewis seconded. Motion carried.

Classic Aviation @OOA

Monthly report June 2020

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$3.75) 860.5 gallons Jet A (\$3.50) 0 gallons
Total Fuel Sales 860.5 gallons
Total Owed OOA - \$43.03

- Classic Aviation's Oskaloosa rental airplane (N38190, a 1977 Cherokee 140) is on site and we are excited to announce that we have an additional full-time flight instructor who will be starting next Monday who will be splitting his time between Oskaloosa and Pella.
- The shop continues to be busy, we are currently have three technicians on site daily.
- We are working hard to follow protocols to keep our team and customers safe such as sanitizing the facilities twice a day and keeping appropriate distances.
- Ag operations are beginning for the season