

CITY OF OSKALOOSA
PLANNING & ZONING COMMISSION
REGULAR MEETING MINUTES
July 2, 2019

A regularly-scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Tuesday, July 2, 2019, by Chair Wyndell Campbell at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Pamela Blomgren, Wyndell Campbell, R. D. Keep, Linda Russell, Mike Sereg and Scott Moore.

COMMISSION MEMBER ABSENT: Robb Beane

CITY STAFF PRESENT: Shawn Christ, Sean Murphy and Becki Gatton.

Minutes from the March 5, 2019 Planning and Zoning Commission meeting.

It was moved by Blomgren, seconded by Russell to approve the March 5, 2019 Planning and Zoning Commission minutes. All Ayes, motion carried unanimously.

Citizens to be Heard

None

Consider approval for the preliminary plat for Ironwood Place Subdivision. (Public Hearing)

Keep made a motion, seconded by Blomgren to open the public hearing. All Ayes, motion carried unanimously. With no comments from the public it was moved by Keep, seconded by Blomgren to close the public hearing. All Ayes, motion carried unanimously.

Consider approval of the final plat for Ironwood Place Subdivision.

Campbell informed the commission that Sereg represents a portion of the petitioner so will be abstaining from the vote but can be part of the discussion. Christ told the commission that they will need to also vote to approve the preliminary plat. Christ made note of one correction in the third paragraph of the staff communication regarding a variation on lot widths. There are a few lots that are narrower than the minimum required by code. The commission can grant a modification to the ordinance without going to the Board of Adjustment. He would like the word variation changed to modification when the item is presented to Council. Blomgren made a motion to approve the preliminary plat with the staff recommended wording change for Ironwood Place Subdivision, seconded by Russell. Ayes- Campbell, Blomgren, Keep, Moore, Russell. Abstain-Sereg. Motion carried.

The Commission then moved back to approval of the final plat for Ironwood Place Subdivision. Campbell asked if staff had received any communication that it not in the packet. Christ commented that other than some comments on social media that nobody contacted staff directly with comments or concerns. Blomgren moved to approve the final plat for Ironwood Place Subdivision with the five stipulations recommended by staff, second by Keep. Campbell addressed the concerns he had heard regarding the street name. Some discussion was had and

the general consensus was that there were no major concerns with the name. Ayes- Campbell, Blomgren, Keep, Moore, Russell. Abstain-Sereg. Motion Carried.

Consider approval of an amendment to the final plat for Marje Addition-Plat 5.

There were some minor errors in the legal description prior to recording to be corrected and also a streetlight change. Christ made mention that these are just minor changes but still felt like because of the lighting change that this item should come back to the commission for approval. It was moved by Blomgren, seconded by Sereg to approve the amendment to the final plat for Marje Addition-Plat 5. All Ayes, motion carried unanimously.

Attendance Record

The commission reviewed the attendance record & policy.

Christ said that in the future staff may be bringing the commission some zoning code changes such as corrections & clean-up of administrative errors for review.

Campbell asked Christ if there were any staff concerns regarding the work that was done at Kentucky Fried Chicken. Christ said from a site plan stand point the work did not meet the 25% threshold for requirement of a site plan.

It was moved by Keep, seconded by Blomgren to adjourn. The meeting adjourned at 4:51 p.m.

Minutes by Becki Gatton