

**OSKALOOSA WATER BOARD**  
**REGULAR MEETING**  
5/13/19

**Members Present:**

Jason Carter  
Kevin Tacke  
Brandon Strasser  
Nick Jones  
Brag Hodges

**Others Present:**

Ken Allsup  
Ken Mortenson  
Doug Yates

**Ex-Officio Members Present:**

Mike Schrock  
Dave Krutzfeldt

The meeting was called to order at 4:02 PM

Motion to approve agenda as presented made by Jason Carter and second by Brad Hodges. Ayes; Carter, Hodges, Jones, Strasser, and Tacke. Nays; none. Motion passed.

A motion was made by Kevin Tacke to approve the minutes of the April 8, 2019 regular meeting as presented. Second by Brandon Strasser. Ayes; Carter, Hodges, Jones, Strasser, and Tacke. Nays; none. Motion passed.

The attached vouchers totaling \$730,355.33 were presented for approval as well as Financial Statements. A motion was made by Jason Carter to approve the vouchers for payment and to also approve the Financial Statements. This was second by Brad Hodges. Ayes; Carter, Hodges, Jones, Strasser, and Tacke. Nays; none., motion carried.

1. Customer Forum was the next agenda item. There were no items presented to the Board of Trustees.
2. Next on the Agenda was discussion and consideration of pay app #1 for KLC construction. There was discussion on the amount billed in this pay app for traffic control. A motion was made by Brad Hodges and seconded by Nick Jones to pay in the amount of \$191,595.34. Ayes; Carter, Hodges, Jones, Strasser, and Tacke. Nays; none. Motion passed.
3. Next on the Agenda was discussion and consideration of Resolution # 1908, Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Oskaloosa and the Iowa Finance Authority, and authorizing and providing for the reissuance of the \$6,500,000 Water Revenue Capital Loan Note, Series 2008. A motion was made by Kevin Tacke to approve the Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Oskaloosa and the Iowa Finance Authority, and authorizing and providing for the

reissuance of the \$6,500,000 Water Revenue Capital Loan Note, Series 2008. Changing the interest rate from 3% to 1 ¾%. Jason Carter seconded the motion. Ayes; Carter, Hodges, Jones, Strasser and Tacke. Nays; none. Motion passed

4. Next on the agenda was discussion and consideration of cost sharing for CIP project expansion to meet Musco MSO fire protection needs. Discussion was had on how this project would be funded as there was an excess cost that would be added with the expansion of the Edmundson North water main improvement project. After discussion it was decided that Musco, the City of Oskaloosa and Oskaloosa Municipal Water Department would split the cost of the additional work. Musco will assist in the amount in the amount of the savings of not needing a tank constructed and the excess beyond that will be split 50/50 between the City of Oskaloosa and the Oskaloosa Water Department. A motion was made by Kevin Tacke to direct engineering to expand the scope of the Edmundson North project to include a line to the new MSO building for their fire suppression needs. Seconded by Brad Hodges. Ayes; Carter, Hodges, Jones, Strasser and Tacke. Nays; none. Motion passed
5. On the agenda next was discussion and consideration of cost sharing for Byrnes and Rupkey search fees. Crystal stated she has had conversation with both Mike and Chad and what needs to happen with the billing. She was wanting direction on billing. After discussion it was decided that this cost would be split 50/50 with city representatives being involved in the interview process. The vote will be handled by the board, but people involved up to that point with have a say. No action was taken on this item.
6. Next up was the discussion of wastewater operations. Matt had provided information in the agenda packets as to the month's operations and asked if there were any questions. There were questions about a whether a manhole plugged by Hy-Vee was the result of a grease trap failure. Discussion followed about grease trap enforcement and what options we have through city code. There were also questions about maintenance on electric motors and whether it caused operational concerns. Jason Carter left at 5:24 PM.
7. General Manager's Update was next on the agenda. Hydrant flushing and water consumption during this process was discussed. A concern with mowing was brought up at this time and direction moving forward if terms of contract are not met was discussed. Discussion of the consulting contract was had, and it was determined that cost of this will be incurred by the water department.

Updates from members of the board of trustees was next. During this time the handling of the hiring process was discussed. There will be a public forum on Friday and a board interview will be held on Saturday. Brad Hodges and Nick Jones will be conducting phone interviews to narrow down the group to preferred candidates.

There being no further items to discuss, it was moved by Brad Hodges and second by Kevin Tacke to adjourn. Ayes; Hodges, Jones, Strasser and Tacke. Nays; none. Absent; Carter

ATTEST

Meeting Adjourned 5:50 PM

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Kevin Tacke – Chairman

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Brad Hodges– Secretary