

Minutes
Regular Session
Planning and Zoning Commission
Tuesday, May 5, 2020
220 South Market Street
4:30 p.m.

A regularly scheduled meeting of the Planning and Zoning Commission for the City of Oskaloosa was called to order on Tuesday, May 5, 2020, at 4:34 p.m. by Chair Wyndell Campbell. The commission met via electronic meeting to restrict physical access in accordance with the March 2020 Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds

Members Present: Pamela Blomgren, Wyndell Campbell, R.D. Keep, Mike Sereg

Members Absent: Rob Beane, Scott Moore

City Staff Present: Shawn Christ, Stephanie Faulkes

Others Present: Bob Drost

Approval of Minutes

A motion was made by Blomgren, seconded by Keep to approve the February 4, 2020, Planning and Zoning Commission minutes. All AYES, motion carries.

Citizens to be Heard

None

Final Plats

A. Consider approval of the final plat for Marje Addition Plat 7

The developer needs to complete the pavement, sidewalk, and install streetlights for the completion of the development. The developer would like to proceed with the final plat approval at this time and is proposing staging the construction of Greenbelt Drive. The developer is also proposing to install the sidewalk when the residential buildings are being constructed on each lot. The streetlights for the roadway also have not been installed.

Drost provided an overview of the development, stating that traffic is high and demand is strong with commitments for nine (9) of 11 lots in Phase I and three (3) in Phase II. He indicated that they hope to complete Phase I this year.

Staff requested that the Planning and Zoning Commission recommend City Council approve the final plat with the following stipulations:

1. Complete the roadway paving (Greenbelt Drive and 18th Avenue East) by 12/31/2021 and provide a financial security of \$230,000 to ensure construction of the roadways.
2. Install the streetlights within 90 days of the completion of adjacent roadway paving, and provide a financial security of \$25,000 to ensure installation of streetlights.
3. Install the sidewalks within three (3) years of recording the final plat and provide a financial security of \$45,000 to ensure installation of sidewalks.

A motion was made by Blomgren, seconded by Keep to recommend City Council approve the final plat with the suggested stipulations.

Roll was called: AYES: Campbell, Blomgren, Keep, Sereg. NAYS: None, motion carries.

Miscellaneous Business

- A. Committee reviewed attendance record. If members have concerns about meeting requirements they are encouraged to reach out to Campbell or Christ.

Adjournment

With no other items for discussion meeting adjourned at 4:46 p.m.

Minutes by Faulkes