

MINUTES
OSKALOOSA AIRPORT COMMISSION

May 4, 2020

Meeting of the Oskaloosa Airport Commission was called to order via conference call at 4:31 p.m. on Monday, May 4, 2020.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, James Johnson, and Shane Vande Voort [Classic Aviation].
- 2) APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Larry Lewis to approve the minutes of the April 6, 2020 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Kraig Van Hulzen and seconded by Larry Lewis to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Larry Lewis to pay bills totaling \$1,914.18. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Equipment analysis: There was no discussion at this time
 - b) Weed control: Have received no proposals at this time. Shane Vande Voort hopes to have at least one proposal to present at the June meeting.
 - c) Septic tank: Shane Vande Voort reported that seven feet of sewer tile needs replacement. Larry Lewis moved that Shane be authorized to spend up to \$2,000.00 to have it replaced. James Johnson seconded. Motion carried. The septic tank serving the house has not been inspected yet.
- 7) NEW BUSINESS:
 - a) Insurance renewal: A renewal proposal from Ratcliff & Blake Insurance Professionals [formerly MidwestOne Insurance] was presented. The property insurance currently with the Cincinnati Insurance Company is up for three-year renewal on June 16, 2020. The expiring annual premium is \$8,704.00. Cincinnati is requiring that the deductible of \$2,500.00 be amended to \$5,000.00 for the perils of windstorm and hail and that the coverage on roofs be amended from replacement cost to actual cash value. Their renewal premium would be \$9,298.00. The City's other property is written on a blanket basis with EMC Insurance Company and has a deductible on all perils of \$5,000.00. That policy renews on July 1, 2020 and the final premium has not been established yet. However, EMC has indicated that the airport property can be added to their blanket coverage for approximately \$3,000.00. A pro-

rated premium will be charged for the period of June 16th to July 1st. Total values have been increased by approximately 20% based on updated replacement cost estimates. Replacement cost would remain on the roofs. The liability insurance is written on a three-year basis and does not expire until July 11, 2021. The annual premium remains at \$4,200.00. James Johnson moved that the property insurance be transferred to the EMC blanket policy, and the liability insurance be left as is. Kraig Van Hulzen seconded. Motion carried.

b) CARES Act airport grant: The City has received notice from the FAA that the airport is eligible for a \$30,000.00 grant from the CARES Act. The money can be used for ongoing airport operations, and a formal application must be submitted. Larry Lewis moved that City Manager Michael Schrock be authorized to submit the application. Kraig Van Hulzen seconded. Motion carried.

c) June meeting date: The date of Monday, June 1st was acceptable to everyone.

ADJOURN: It was moved by James Johnson to adjourn at 5:03 p.m. Larry Lewis seconded. Motion carried.

Classic Aviation @OOA

Monthly report April 2020

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$3.75) 398.7 gallons Jet A (\$4.50) 60.2 gallons

Total Fuel Sales 458.9 gallons

Total Owed OOA - \$22.95

- Classic Aviation's Oskaloosa rental airplane (N38190, a 1977 Cherokee 140) is on site and instruction and rental will begin soon.
- The shop continues to be busy, we are currently have three technicians on site daily.
- We have been replacing sod lifted by the plow over the winter and we used a roller to smooth uneven areas in the grass
- Oskaloosa public works has been out to sweep loose rock from the taxiway and t-hangar areas and patch holes with asphalt.
- We continue to have some septic and sewer issues in the terminal, as of Friday afternoon it looks like some pipe will need to be replaced outside the terminal.
- We are working hard to follow protocols to keep our team and customers safe such as sanitizing the facilities twice a day and keeping appropriate distances.