

**CITY OF OSKALOOSA  
HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING MINUTES  
APRIL 19, 2019**

A regularly-scheduled meeting of the Historic Preservation (HPC) Commission for the City of Oskaloosa was called to order at 12:01 p.m. on Friday, April 19, 2019 by Chairman Mark Tennison at City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Mark Tennison, Janel Campbell, Cheryl Lockwood, Nathan Wilson & Scott Stefanc.

ALTERNATE COMMISSION MEMBERS PRESENT: Bill Akason

COMMISSION MEMBERS ABSENT: Doug Shullaw & Eric Stout

CITY STAFF PRESENT: Mike Flahive and Becki Gatton.

**New Business**

**Consider a Certificate of Appropriateness for a new sign for the new Eunoia Counseling business located at 120 North Market.**

Flahive noted that the actual size of the sign will be 53"x52" instead of the 3'x4' that was referred to in the agenda packet. Lockwood made a motion to approve the COA. 2<sup>nd</sup> by Stefanc. YES- Tennison, Campbell, Lockwood, Wilson, Stefance and Akason. NAYS- None. Motion carries unanimously.

**Minutes from the February 15, 2019 Historic Preservation Commission meeting.**

It was moved by Lockwood, seconded by Stefanc to approve the February 15, 2019 Historic Preservation Commission minutes. Motion carried unanimously.

**Citizens to be Heard.**

None.

**Unfinished Business**

**Discuss the Preserve Iowa Summit event for 2019.**

Flahive reminded the Commission that the dates are coming up for this event on June 6-8. Wilson & Stefanc indicated they would be interested in attending. Campbell is also interested and will confirm her availability with Flahive next week. Flahive will reach out to Shullaw via email to see if he is interested in attending.

**Discuss the Historical Preservation Commission's working plan for 2019.**

At the last meeting the Commission had discussed Paradise Block & Edmundson Park as possible projects. Wilson told the Commission about the State of Iowa's Certified Local Government Grant Program. Wilson recommended that the Commission pursue a grant

for a rehabilitation plan for stonework at Edmundson Park. Flahive questioned who would take the lead on the application process. Stefanc added that often a grant writer is used in these types of applications. Wilson thought maybe it could be simpler than that. Applications open up this summer and more information will be available then. Gatton added that there may already be money budgeted for next fiscal year for stonework repair. Staff will do some checking into this and report back to the commission.

***Miscellaneous Business***

*Discuss maintenance guidelines for Edmundson Park.*

This topic was covered in discussion of the work plan for 2019.

Tennison brought up the topic of historic markers. Those were approved at the meeting on July 21, 2017. There was discussion on if they were given a completion deadline of 2 years and if so an extension may be needed. This item may be added to a future agenda.

The commission reviewed & briefly discussed sketches that had been received from Eric Stout regarding a couple of future projects that Musco is working on.

With no further business to discuss, Stefanc made a motion to adjourn, 2<sup>nd</sup> by Campbell. The meeting adjourned at 12:45 p.m.

Minutes by Becki Gatton