

MINUTES
OSKALOOSA AIRPORT COMMISSION

April 6, 2020

Meeting of the Oskaloosa Airport Commission was called to order via conference call at 4:31 p.m. on Monday, April 6, 2020.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, James Johnson, and Shane Vande Voort [Classic Aviation].
- 2) APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the minutes of the March 2, 2020 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Larry Lewis and seconded by James Johnson to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Kraig Van Hulzen to pay bills totaling \$5,388.19. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Old furniture removal: The removal and cleanup is complete.
 - b) Equipment analysis: There was no further discussion at this time.
- 7) NEW BUSINESS:
 - a) Radio license renewal: The FCC license for the airport UNICOM radio expires on April 27, 2020. Shane Vande Voort reported that the renewal has been ordered and confirmed and there is no fee.
 - b) Weed control: Shane Vande Voort will request proposals from Allied Gas & Chemical and Farm Service and present them at the May meeting.
 - c) Septic tank: The septic tank servicing the terminal has been cleaned and a new lid has been installed. The line has been cleaned, but there are still some minor blockage problems in the old cast iron pipe. Shane Vande Voort will have the septic tank servicing the house checked.
 - d) May meeting date: The date of Monday, May 4th was acceptable to everyone.

ADJOURN: It was moved by Larry Lewis to adjourn at 4:54 p.m. James Johnson seconded. Motion carried.

Classic Aviation @OOA

Monthly report March 2020

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$4.95) 383.9 gallons Jet A (\$4.50) 0 gallons
Total Fuel Sales 383.9 gallons
Total Owed OOA - \$19.20

- The engine overhaul and upgrade of our Oskaloosa rental airplane (N38190, a 1977 Cherokee 140) is complete we are currently flying it to break in the engine.
- The shop has been busy. We are currently keeping 4-5 aircraft in work at a time and typically have 3 technicians working at OOA now. Currently we have 1 aircraft from Cedar Rapids, 2 from Pella, and 2 based at Oskaloosa in the shop. During the last week we did small jobs on two other Oskaloosa based aircraft.
- We filled the large dumpster twice and it is gone, we are grateful to the commission for helping us get a fresh start by cleaning leftover junk out of the facility.
- We have been replacing sod lifted by the plow over the winter and will be borrowing a roller to roll the grass areas.
- We have contacted Oskaloosa public works about sweeping loose rock from the taxiway and t-hangar areas and patching holes with asphalt.
- We had some septic and sewer issues in the terminal. We had the septic tank pumped for the first time since 1993.
- Most of the painting in the terminal building and bathrooms is now complete. We are now focusing on decorating.
- We are working hard to follow protocols to keep our team and customers safe such as sanitizing the facilities twice a day and keeping appropriate distances. We are seeing a drop in fuel sales at both locations due to limited travel.



Airport Commission
2020 Proposal & Summary of Insurance
 Annual Review 4/13/2020

Premium	2019	2020
Property	\$8,704	\$3,000
General Liability	\$4,200	\$4,200
Total	\$12,904	\$7,200

Package Policy		
Property Cincinnati 6/15/19-6/15/20	Cincinnati	EMC Safety Group
Property is written on a blanket basis for a total value of	\$1,717,000	\$2,240,709
2019 Blanket based on Buildings only		Blanket Bldg and BPP
Perils	Special Form	Special Form
Coinsurance	90% Buildings, 80% other Prop	100%
Agreed Value	yes	yes
Valuation:	Replacement Cost	Replacement Cost
Deductible	\$2,500 Buildings \$1,000 other property	\$5,000 All Perils
#1 - Maintenance Hangar & Office	\$630,000	\$760,349
Contents of Maintenance Hangar & Office	\$5,000	\$5,000
# 2 - Wood Pole Hangar	273,000	\$325,628
# 3 - Stan Evers Hangar	261,886	\$341,465
# 4 - Corporate Hangar	\$272,000	\$330,151
# 5 - Dwelling	\$150,000	\$155,000
# 6 - Runway Lighting Control Building	\$25,000	\$28,000
Contents of Runway Lighting Control Building	\$50,000	\$50,000
#7 - Pepsi Hangar	\$80,000	\$95,616
Automated Weather Observaton System updated June 2018	\$60,000	\$110,000
Beacon Light & Tower	\$7,000	\$7,000
VOB Radio Equipment	Deleted 6/15/2017	
3 Night Watchman Poles & Lights	\$1,500	\$1,500
Fueling Equipment	\$25,000	\$25,000
Liability 3 yr policy 7/11/18 - 7/11/21 (Year 3)	2019	2020
ACE Property & Casualty Insurance Company	\$5,000,000	\$5,000,000
Each Occurrence Limit	\$5,000,000	\$5,000,000
Medical Expense Limit any one person	\$5,000	\$5,000

Note: This summary does not constitute part of any insurance contract. Please refer to the applicable policies for insuring agreements, definitions, conditions and exclusions.

Certificates of Insurance should be obtained from all subcontractors to make sure they are properly covered by Liability & Workers Compensation Insurance. Failure to do so may result in additional premiums charged at audit.

Margaret Ratcliff
 Ratcliff & Blake Insurance Professionals