

OSKALOOSA CITY COUNCIL
REGULAR MEETING
March 20, 2023

The Oskaloosa City Council met in regular session on Monday, March 20, 2023 at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian. Absent: None.

Nick Ryan, 1851 260th Street, commented regarding EMA/911 services. Jamey Robinson, Mahaska County Emergency Management, commented regarding the Resource Management Associates memo.

It was moved by Caligiuri, seconded by Hermsen to approve the consent agenda:

1. March 20, 2023 Agenda
2. March 6, 2023 City Council Regular Meeting Minutes
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. January 23, 2023 Oskaloosa Public Library Board of Trustees Meeting Minutes
 - b. February 7, 2023 Planning and Zoning Commission Meeting Minutes
4. Receive and file financial reports for February 2023
5. Approval of liquor license applications:
 - a. A renewal application for a Class E Retail Alcohol License for Druk Spirits Inc dba Hometown Wine & Spirits, 1202 A Avenue East.
 - b. A renewal application for a Special Class B Native Wine License for The Book Vault, L.L.C. dba Book Vault, 105 South Market Street.
 - c. An ownership update due to a change in officers for a Class E Retail Alcohol License for Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West.
 - d. A new application for a Class B Retail Alcohol License for F.O.G., LLC dba Oskaloosa Golf, 2214 South 11th Street, Pro Shop only, effective April 1, 2023.
 - e. A new application for a 5-day Special Class C Retail Alcohol License for The Tipsy Traveler's LLC dba The Tipsy Travelers, 200 High Avenue West, Center Court, effective April 28, 2023.
 - f. A new application for a 5-day Class C Retail Alcohol License for Hy-Vee, Inc. dba Hy-Vee Oskaloosa Pheasants Forever Banquet, 200 High Avenue West, Center Court, effective March 30, 2023, pending dram shop insurance approval.
 - g. A new application for an 8-month Special Class C Retail Alcohol License from Mahaska Chamber and Development Group dba Mahaska Chamber & Development Group, and the use of the maximum boundary area in the central business district, including the City Square, to host various events from May 1, 2023 through January 1, 2024.

The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Hermsen to approve Pay Application No. 18 in the amount of \$17,783.92 to Christner Contracting, Inc. for work completed on the Façade Improvement Project Phase III. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Hermsen to approve a renewal application for a Class E Retail Alcohol License for Casey's Marketing Company dba Casey's General Store #1682, 1310 A Avenue West and approve the request for auto-renewal of subsequent renewal applications. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 23-03-33 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY PHILLIP KERR AND MICHAEL MEFFORD AT 502 N MARKET IN OSKALOOSA, IOWA FOR CLEAN UP TO ABATE A NUISANCE EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-03-34 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY RHONDA SHEETS AND COREY JIMENEZ AT 713 3RD AVE E IN OSKALOOSA, IOWA FOR CLEAN UP TO ABATE A NUISANCE EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-03-35 entitled "RESOLUTION FOR SETTING THE DATE FOR A PUBLIC HEARING ON PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT OF BIDS FOR THE 2023 SANITARY SEWER IMPROVEMENT PROJECT" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-03-36 entitled "RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN MCCLURE ENGINEERING AND THE CITY OF OSKALOOSA TO PROVIDE PROFESSIONAL SERVICES FOR THE EDMUNDSON PLAYGROUND PARK IMPROVEMENTS" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on levying a special assessment against the property owned by Andra Jansen at 316 N 2nd in Oskaloosa, Iowa, for clean up to abate a nuisance existing pursuant to Oskaloosa Municipal Code 8.08. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-03-37 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY ANDRA JANSEN AT 316 N 2ND IN OSKALOOSA, IOWA, FOR CLEAN UP TO ABATE A NUISANCE EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on levying a special assessment against the property owned by Bittner Estate at 757 N E in Oskaloosa, Iowa, for clean up to abate a nuisance existing pursuant to Oskaloosa Municipal Code 8.08. There were no oral or written comments received. The Mayor declared said hearing closed.

Almond introduced Resolution No. 23-03-38 entitled "RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY BITTNER ESTATE AT 757 N E IN OSKALOOSA, IOWA, FOR CLEAN UP TO ABATE A NUISANCE

EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08” and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on levying a special assessment against the property owned by Gary and Kimberlee Spoelstra at 840 7th Ave E in Oskaloosa, Iowa, for clean up to abate a nuisance existing pursuant to Oskaloosa Municipal Code 8.08. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-03-39 entitled “RESOLUTION LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY GARY AND KIMBERLEE SPOELSTRA AT 840 7TH AVE E IN OSKALOOSA, IOWA, FOR CLEAN UP TO ABATE A NUISANCE EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08” and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Almond introduced Resolution No. 23-03-40 entitled “RESOLUTION ADOPTING A NEW CITY OF OSKALOOSA POSITION DESCRIPTION” and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Drost introduced Resolution No. 23-03-41 entitled “RESOLUTION FOR SETTING THE DATE FOR A PUBLIC HEARING ON PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT OF BIDS FOR THE EDMUNDSON PARK PLAYGROUND EQUIPMENT” and moved its approval. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-03-42 entitled “RESOLUTION ADOPTING THE PROPOSED FY2023 BUDGET AMENDMENT AND THE PROPOSED FY2024 BUDGET AND SETTING DATE FOR PUBLIC HEARING” and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-03-43 entitled "A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING ON THE CITY OF OSKALOOSA CAPITAL IMPROVEMENT PLAN, FISCAL YEARS 2024 THROUGH 2028" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Caligiuri, seconded by Hermsen to receive and file the memo from Resource Management Associates LLC. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian
NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 23-03-44 entitled "RESOLUTION APPROVING THE SITE PLAN FOR A FACILITIES OPERATION BUILDING AT 604 2ND AVENUE WEST" and moved its approval. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort, Hermsen and Ossian
NAYS: None

ABSTAIN: Burnett and Drost (Conflict of interest due to employment at MCG and Musco Sports Lighting.)

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF OSKALOOSA, IOWA BY CHANGING THE ZONING OF THE PROPERTY LOCATED IN THE VICINITY OF 212 2ND AVENUE WEST FROM CC COMMUNITY COMMERCIAL DISTRICT TO DC DOWNTOWN COMMERCIAL DISTRICT" and moved its approval on the second reading. Hermsen seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort, Hermsen and Ossian
NAYS: None

ABSTAIN: Burnett and Drost (Conflict of interest due to employment at MCG and Musco Sports Lighting.)

Whereupon the Mayor declared said ordinance approved on the second reading.

Caligiuri introduced "AN ORDINANCE TO AMEND CHAPTER 13.08, 'SEWAGE SYSTEM,' OF THE MUNICIPAL CODE OF THE CITY OF OSKALOOSA, IOWA" and

moved its approval on the third reading. Almond seconded the motion. The roll was called and the vote was:

AYES: Almond, Burnett, Caligiuri, Comfort, Drost, Hermsen and Ossian

NAYS: None

Whereupon the Mayor declared said ordinance duly adopted. The ordinance was assigned No. 1457.

It was moved by Caligiuri, seconded by Drost that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 6:36 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk