

MINUTES
OSKALOOSA AIRPORT COMMISSION

March 2, 2020

Meeting of the Oskaloosa Airport Commission was called to order at 4:31 p.m. on Monday, March 2, 2020.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, James Johnson, Shane VandeVoort, and Tim Menninga [Classic Aviation].
- 2) APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the February 3, 2020 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Larry Lewis and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by Larry Lewis and seconded by James Johnson to pay bills totaling \$6,050.74. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Plumbing and drywall repair: The new urinal has been installed. AKG Construction needs to come back to finish the area above the door between the terminal area and maintenance hangar.
 - b) Carpet and paint in the terminal area: The new carpet has been installed. The final bill approved with the monthly bills was \$174.23 higher than the estimate due to additional subfloor preparation.
 - c) Old furniture removal: The removal and clean-up is almost complete. The first roll-off container was filled up and a second one had to be ordered.
- 7) NEW BUSINESS:
 - a) Runway end identifier lights [REILS]: The REILS are in constant need of maintenance and replacement parts are difficult to find. Atwood Electric has estimated that it would cost about \$16,000.00 to rebuild and \$22,000.00 to replace. These are not required by the FAA, and removal will not affect our instrument approach procedures. Larry Lewis moved that the REILS be taken out of service. Kraig Van Hulzen seconded. Motion carried. Shane Vande Voort will issue a Notice to Airmen [NOTAM] that they are no longer in service.
 - b) Equipment analysis: Discussed the current condition of the pickup and Oskkosh snowplow and their future replacement. Also discussed the possibility of installing self service fuel pumps. Midwest Liquid Systems has quoted a completely new system for avgas only [not jet fuel] for \$60,828.21. That does not appear to be feasible at this time. Also discussed the possibility of using a portable fuel tank mounted on a trailer.
 - c) April meeting date: The date of Monday, April 6th was acceptable to everyone.

ADJOURN: It was moved by Kraig Van Hulzen to adjourn at 5:24 p.m. Larry Lewis seconded. Motion carried.

Classic Aviation @OOA

Monthly report February 2020

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$4.95) 227.9 gallons Jet A (\$4.50) 350 gallons

Total Fuel Sales 577.9 gallons

Total Owed OOA - \$28.90

- We are thrilled with the new carpet. We have been continuing to decorate the main terminal area.
- The toilet and urinal have been installed in the men's restroom. The drywall work has been completed in the restrooms the small patch above the shop door needs to be completed. We have installed toilet paper and towel dispensers in both restrooms.
- We painted the manager's office and are happy with the results. We also replaced some stained ceiling tiles.
- We continue to re-arrange and improve the shop and shop office to fit our needs as a maintenance facility.
- The shop has been busy. We are currently keeping 4-5 aircraft in work at a time. Currently we have 1 aircraft from Des Moines, 2 from Cedar Rapids, 1 from Pella, and 2 based at Oskaloosa.
- We will be filling the large dumpster for the second and (hopefully) final time. We are currently cleaning junk and corn husks out of the t-hangars.
- We have completed the Iowa Airport Inventory Survey and had a meeting with the consulting firm doing the study. We also spoke with the Iowa DOT about getting on their scheduled pavement marking project for this year or next.