

MINUTES
OSKALOOSA AIRPORT COMMISSION
February 6, 2023

Meeting of the Oskaloosa Airport Commission was called to order at 4:31 p.m. on Monday, February 6, 2023.

- 1) ROLL CALL: Roll was taken with the following present: Steve Brown, Larry Lewis, James Johnson, Shane Vande Voort [Classic Aviation] and Erin Van Roekel [Garden & Associates].
- 2) APPROVAL OF THE MINUTES: Moved by James Johnson and seconded by Larry Lewis to approve the minutes of the January 5, 2023 meeting. Motion carried.
- 3) FINANCIAL REPORT: Moved by Larry Lewis and seconded by James Johnson to approve the financial report. Motion carried.
- 4) REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Larry Lewis to pay bills totaling \$12,367.25. Motion carried.
- 5) MANAGER'S REPORT: See attached.
- 6) OLD BUSINESS:
 - a) Taxiway patching project: No report.
 - b) New fuel system: Discussed the location of the new system with Erin Van Roekel. Erin reported that the bid letting date is March 23rd, and we must have a special meeting for the public hearing and to award the bid prior to the regular April monthly meeting. It was moved by Larry Lewis to hold a special meeting on Monday, March 27th at 2:00 pm at City Hall. James Johnson seconded. The motion carried.
 - c) Repaint runways and taxiways: Erin Van Roekel reported that she received notice from the contractor that specializes in painting airport runways and taxiways that runway 13/31 and taxiways B and C could be painted for \$70,000.00. Erin said we could apply for a grant amendment to the taxiway patching project to add this work. If successful, the cost to the airport would be \$7,000.00. James Johnson moved to apply for the grant amendment. Larry Lewis seconded. Motion carried.
- 7) NEW BUSINESS:
 - a) Washing machine in house: Shane Vande Voort reported that the washing machine in the house is no longer working, and both the washer and dryer are old and not worth repairing. He presented the following quotes: Van Roekel Appliance will replace both units for \$1,209.00 or just the washer for \$629.00. EZ Rental will replace both for \$1,298.00 or just the washer for \$649.00. Both quotes include disposing of the old units. James Johnson moved to purchase both washer and dryer from Van Roekel Appliance for \$1,209.00. As part of his motion, he wanted to clarify that all appliances in the house – including the stove,

refrigerator, and dishwasher - belong to the Airport. Larry Lewis seconded. Motion carried.

- b) March meeting date: Due to a conflict on the first Monday of the month, it was agreed to hold the meeting on Thursday, March 2nd.

8. ADJOURN: Larry Lewis moved to adjourn at 5:19 p.m. James Johnson seconded. Motion carried.