

CITY OF OSKALOOSA  
HISTORIC PRESERVATION COMMISSION  
REGULAR MEETING MINUTES  
January 18, 2019

A regularly-scheduled meeting of the Historic Preservation (HPC) Commission for the City of Oskaloosa was called to order at 12:05 p.m. on Friday, January 18, 2018 by Chairman Mark Tennison at City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Mark Tennison, Cheryl Lockwood, Nathan Wilson, Scott Stefanc  
Doug Shullaw.

ALTERNATE COMMISSION MEMBERS PRESENT: Bill Akason

COMMISSION MEMBERS ABSENT: Janel Campbell and Eric Stout

CITY STAFF PRESENT: Mike Flahive, Shawn Christ and Becki Gatton.

CITIZENS TO BE HEARD: Margaret Spiegel

Minutes from the December 21, 2018 Historic Preservation Commission meeting.

Minutes were tabled to be reviewed at the next regularly scheduled meeting.

**Citizens to be Heard**

Margaret Spiegel, director of the Nelson Pioneer Farm organization, spoke in regards to the restoration of the Nelson farm house. Spiegel discussed the grants her organization had received to make some necessary repairs to the historic house. Spiegel stated that this opportunity would also be used as an educational piece and asked the commission if someone would be willing to give a presentation about the home and assist with recommending the proper building materials used to make the necessary repairs. Wilson discussed his training and background in historic preservation and stated he would volunteer his time to assist with the project. The commission stated they would be in touch with Spiegel as the project moves forward.

**New Business**

Election of Officers for 2019.

Tennison discussed the current officers and the option for any board member to move on the continuance of the same officers. Lockwood made a motion for the continuance of Tennison as the Chairman. Second by Shullaw. The motion carried unanimously. Lockwood made a motion for the continuance of Shullaw as Vice Chairman. Second by Wilson. The motion carried unanimously. Lockwood made a motion for the continuance of Campbell as Secretary. Second by Shullaw. The motion carried unanimously.

**Unfinished Business**

Consider a Certificate of Appropriateness for the Downtown Façade Improvement Project Phase II

Tennison referred to the previous meeting and the recommended changes requested to move forward with the approval of the project. Shullaw asked if the subcommittee had discussed and approved the recommended changes prior to the meeting. Amanda, from Curtis Architecture, stated that she met with Campbell in person to discuss the items of concern. Amanda went on to discuss the conversations she had with each property owner in regards to the historic color

options, stating that each property owner had chosen colors for the façade of the buildings that were appropriate for the downtown historic district.

Rod Curtis, from Curtis Architecture, discussed the challenge of requesting the property owners to change their color options on pre-approved historic colors. Tennison stated that the commission was not against approving the first choice of colors, rather, was only recommending using different colors than what were chosen for phase one of the project. Amanda stated that the color palette for the downtown historic district was limited, therefore, was the reason why the colors chosen were similar to the colors that were chosen for phase one. Lockwood discussed the commission's concern with the amount of the color black that would be present on several buildings grouped together. Wilson stated that the subcommittee discussed the colors prior to the meeting and felt the colors, as well as everything else requested, would be appropriate for a final approval. Wilson also discussed the possibility of the commission being brought in earlier on the next façade project to address any concerns prior to the meeting.

Amanda reviewed the color options for each building with the commission, stating that only one color had changed from what was originally chosen. Amanda also stated that the light fixtures had been changed to larger fixtures as requested by the commission. After further discussion on the lighting and some signage, Lockwood made a motion to approve the COA. 2<sup>nd</sup> by Wilson. Tennison called for a roll call. YES – Lockwood, Tennison, Akason, Wilson, Shullaw and Stafanc. NAYS – None. The motion carried unanimously.

*Discuss a work plan for projects, initiatives and/or programs the commission would like to work on for 2019.*

Lockwood discussed the Nelson farm house project and how it would be a good project for the commission to work on and be a part of for 2019. Wilson discussed the state funding that's available to historic districts and the opportunity to use some of that funding for the Nelson farm house project. Wilson also discussed doing a survey for the Paradise block historic district and using some state funding for that district as well. The commission decided that these would be two good projects to work on for 2019.

### **Miscellaneous Business**

None.

With no further business to discuss, Wilson made a motion to adjourn, 2<sup>nd</sup> by Shullaw.

The meeting adjourned at 12:42 p.m.

Minutes by Mike Flahive