

OSKALOOSA CITY COUNCIL
REGULAR MEETING
January 17, 2023

The Oskaloosa City Council met in regular session on Tuesday, January 17, 2023 at 6:00 p.m. with Mayor Krutzfeldt presiding and the following members answering roll call: Almond, Caligiuri, Comfort and Drost. Absent: Burnett, Hermsen and Ossian.

It was moved by Caligiuri, seconded by Comfort to approve the consent agenda:

1. January 17, 2023 Agenda
2. January 3, 2023 City Council Regular Meeting Minutes
3. Receive and file the following reports and communications from advisory and operating boards and commissions:
 - a. December 6, 2022 Oskaloosa Airport Commission Meeting Minutes
 - b. December 9, 2022 Oskaloosa Public Library Board of Trustees Meeting Minutes
 - c. December 19, 2022 Oskaloosa Public Library Board of Trustees Meeting Minutes
 - d. December 2022 Water Department Month End Reports
4. Receive and file financial reports for December 2022
5. Approval of liquor license applications:
 - a. An ownership update due to a change in officers for a Class E Retail Alcohol License for Hy-Vee, Inc. dba Hy-Vee, 110 South D Street Penn Central Mall.
 - b. An ownership update due to a change in management for a Class C Retail Alcohol License for The Klubhouse LLC dba The Klubhouse LLC, 607 High Avenue West.

The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Comfort to approve Pay Application No. 7 in the amount of \$2,262.51 to Minturn, Inc. for work completed on the 3-Lane Conversion and Traffic Signal Installation Project. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Comfort to approve Pay Application No. 1 in the amount of \$126,982.00 to KLC Construction, Inc. for work completed on the 2022 Sanitary Sewer Project. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, seconded by Comfort to re-appoint Kelli Van Egmond and Carol Peterson to the Municipal Housing Agency for terms ending February 28, 2025. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

It was moved by Caligiuri, second by Comfort to accept the Council Policy Folder for annual review. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

Caligiuri introduced Resolution No. 23-01-03 entitled "RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDED PROFESSIONAL SERVICES AGREEMENT WITH VEENSTRA & KIMM, INC. FOR BUILDING INSPECTIONS AND RELATED SERVICES" and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-01-04 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST PRIVATE PROPERTY FOR WEED CUTTING BY THE CITY IN ACCORDANCE WITH SECTION 8.20 OF THE CITY CODE OF THE CITY OF OSKALOOSA, IOWA, AND DIRECTING NOTICE TO THE OWNER OF THE PROPERTY TO BE ASSESSED" and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-01-05 entitled "RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY SUPERIOR PROPERTIES AND MANAGEMENT LLC AT 328 NORTH MARKET IN OSKALOOSA, IOWA FOR CLEAN UP TO ABATE A NUISANCE EXISTING

PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08” and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Caligiuri introduced Resolution No. 23-01-06 entitled “RESOLUTION SCHEDULING A TIME FOR HEARING FOR CONSIDERING THE MATTER OF LEVYING A SPECIAL ASSESSMENT AGAINST THE PROPERTY OWNED BY GLEN AND SUSAN CHILCOTE AT 816 D AVE WEST IN OSKALOOSA, IOWA FOR CLEAN UP TO ABATE A NUISANCE EXISTING PURSUANT TO OSKALOOSA MUNICIPAL CODE 8.08” and moved its approval. Comfort seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

The Mayor announced this is the time and place for the public hearing on approving and authorizing execution of a development agreement by and between the city of Oskaloosa and Christner Properties, L.L.C. There were no oral or written comments received. The Mayor declared said hearing closed.

Caligiuri introduced Resolution No. 23-01-07 entitled “RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF OSKALOOSA AND CHRISTNER PROPERTIES, L.L.C.” and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Almond introduced Resolution No. 23-01-08 entitled “RESOLUTION APPROVING AND AUTHORIZING THE APPLICATION FOR A STATE OF IOWA REVITALIZE IOWA’S SOUND ECONOMY GRANT FOR THE US 63 – IA 23 CONNECTOR PROJECT” and moved its approval. Drost seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

Comfort introduced Resolution No. 23-01-09 entitled “A RESOLUTION APPROVING THE WAIVER OF CITY ASSESSMENTS AGAINST THAT PROPERTY

LOCATED AT 115 SOUTH M STREET IN OSKALOOSA” and moved its approval. Caligiuri seconded the motion. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said resolution duly adopted.

It was moved by Drost, seconded by Almond to approve payment in the amount of \$5,038.33 to SVPA for services completed on the Early Childhood Education and Recreation Center. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

Zack Myers, Oskaloosa Fire Department, presented the 2022 4th Quarter Code Enforcement report.

It was moved by Caligiuri, seconded by Almond, to hold a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city’s position. Acting pursuant to the requirements of the Iowa Public Information Board, legal counsel for the city stated and indicated that the closed session that followed was to discuss strategy in a pending matter, acting pursuant to the contract existing between the parties. The roll was called and the vote was:

AYES: Almond, Caligiuri, Comfort and Drost

NAYS: None

Whereupon the Mayor declared said motion approved.

The meeting adjourned to closed session at 6:23 p.m. Council reconvened to open session at 7:21 p.m.

It was moved by Caligiuri, seconded by Almond that the meeting adjourn. Motion carried unanimously. The meeting adjourned at 7:23 p.m.

David Krutzfeldt, Mayor

ATTEST:

Amy Miller, City Clerk