

MINUTES  
OSKALOOSA AIRPORT COMMISSION

January 6, 2020

Meeting of the Oskaloosa Airport Commission was called to order at 4:33 p.m. on Monday, January 6, 2020.

1. ROLL CALL: Roll was taken with the following present: Steve Brown, Kraig Van Hulzen, Larry Lewis, James Johnson, Jeff Claypool, Tim Menninga and John Trenkamp [Classic Aviation].
2. APPROVAL OF THE MINUTES: Moved by Kraig Van Hulzen and seconded by James Johnson to approve the minutes of the December 2, 2019 meeting. Motion carried.
3. FINANCIAL REPORT: Moved by James Johnson and seconded by Kraig Van Hulzen to approve the financial report. Motion carried.
4. REVIEW AND APPROVE BILLS: Moved by James Johnson and seconded by Kraig Van Hulzen to pay bills totaling \$9,891.72. Motion carried.
5. MANAGER'S REPORT: See attached.
6. OLD BUSINESS:
  - a. Drainage tile: The broken drainage tile is on land that is being sold. It appears to be minor, and the purchaser has indicated that he is not concerned about it. No action will be taken.
  - b. Disposal of NDB equipment: The demolished building has been removed from the cornfield and Classic Aviation personnel will dispose of it. The towers will be removed in the spring.
  - c. Soil testing: The testing has been completed and Kraig Van Hulzen presented the results. The potassium level is good while the phosphorus level is low. The purchaser of the land has been given a copy of the report.
  - d. Plumbing and drywall repair: The project has been delayed. The contractor hopes to complete the work in January.
  - e. Carpet and paint in the terminal area: Much of the painting has been completed. Revised bids for roll carpeting in the main area only and including the small offices were presented:
  - f. Cleaning drain pit: City personnel have completed the cleaning.
    - i. Dixon's Floors and More           \$2,754.26 main/\$3,510.12 with offices
    - ii. Modern Floor Covering           \$2,778.87 main/\$3,637.72 with offices
    - iii. Bruxvoort's Decorating           \$3,525.00 main/\$4,288.00 with officesJames Johnson expressed a desire to purchase from a local merchant if possible, and pointed out that there is not a great difference between Dixon's bid and the Modern Floor Covering bids. He moved to accept the Modern Floor Covering bid including the small offices for \$3,637.72. Kraig Van Hulzen seconded. Motion carried.
7. NEW BUSINESS:
  - a. Old furniture removal: Classic Aviation presented a proposal from Midwest Sanitation for a 30 square yard roll-off container for \$244.20 plus \$24.46 a ton for the landfill fee. Kraig Van Hulzen moved to accept this. James Johnson seconded. Motion carried.
  - b. February meeting date: The date of Monday, February 3<sup>rd</sup> was acceptable to everyone.
8. ADJOURN: It was moved and seconded by Kraig Van Hulzen to adjourn at 5:26 p.m. James Johnson seconded. Motion carried.

Classic Aviation @OOA

Monthly report December 2019

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$5.00) 332.8 gallons    Jet A (\$4.50) 10 gallons

Total Fuel Sales 342.8 gallons

Total Owed OOA - \$17.14

- Sorry I couldn't join you today. I'm in Florida at the Cirrus Aircraft Customer Service Symposium for the week.
- We are settling in at OOA and things are going well
- We continue to re-arrange the shop for efficiency and clean it. We have painted the entry area of the shop to make it brighter. We are experimenting with floor cleaning and floor paint in the shop office.
- We have begun some painting and deep cleaning in the terminal. We shampooed the terminal carpet and removed some old furniture. We are looking forward to replacing more furniture, and especially looking forward to the restroom project completion and new carpet.
- We used the snow removal equipment again for a light snow, and it is working well for its age.
- The shop has been busy. We are currently keeping four aircraft in work at a time. Currently we have three aircraft from Des Moines, 1 from Cedar Rapids, and one based at Oskaloosa in work which means we are meeting our goal of serving the airport as well as bringing activity in.