

CITY OF OSKALOOSA  
PLANNING & ZONING COMMISSION  
REGULAR MEETING MINUTES  
January 4, 2022

A regularly scheduled meeting of the Planning and Zoning (P&Z) Commission for the City of Oskaloosa was called to order at 4:30 p.m. on Tuesday, January 4, 2022 by chair R.D Keep at 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: R.D Keep, Robb Beane, Pamela Blomgren, Brant Champoux, Andrew Gemmell, Scott Moore, & Linda Russell

COMMISSION MEMBERS ABSENT: none

CITY STAFF PRESENT: Shawn Christ

OTHERS PRESENT: Brad Uitermarkt (Garden & Associates)

Approval of the December 7, 2021, meeting minutes.

It was moved by Blomgren, seconded by Russell to approve the December 7, 2021 Planning and Zoning Commission minutes. All Ayes, motion carried unanimously.

Citizens to be Heard

None

**Miscellaneous Business**

Discussion of conceptual plan for development of property located at 717-723 High Avenue West

Christner Contracting LLC submitted renderings for a commercial development on the vacant lots at this address. They seek general feedback on the proposal prior to applying for a planned unit development for flexibility in the design. The property is zoned UC (Mixed Use Urban Corridor District). The proposal is a one-story multi-tenant building situated close to the front property lines with primarily on street parking. The building would face G Street and the exterior would be brick, stone, and fiber cement siding. The primary tenant would be a chain laundromat. The remaining two spaces could be built in phases as tenants are secured.

Discussion included character of the area and that High Avenue West was the Highway 92 entrance into downtown until the 1960s. Discussion also included site history, general project design, sidewalks, timing of construction of tenant spaces, laundromat venting, HVAC placement, hours of operation, and combining the PUD and site plan application process. There was no action taken on this item.

Selection of officers for 2022

It was moved by Moore, seconded by Russell to nominate RD Keep as chair. Keep accepted the nomination. All ayes, motion carried unanimously.

It was moved by Russell, seconded by Champoux to nominate Pam Blomgren as vice chair. Blomgren accepted the nomination. All ayes, motion carried unanimously.

With no other items for discussion, it was moved by Moore, seconded by Beane to adjourn at 4:56 p.m.

Minutes by Shawn Christ