



City Council Communication

Meeting Date: June 1, 2020

Requested By: Development Services Department

Item Title:

Consider a resolution approving a contract with Area 15 Regional Planning Commission for grant application assistance for Façade Improvement Project Phase III.

Explanation:

The Oskaloosa City Council has previously discussed pursuing a third phase to the downtown Façade Improvement Project, located on the south side of the city square park. A third phase would be predicated on receiving another Community Development Block Grant through the Iowa Economic Development Authority.

This proposed contract with Area 15 Regional Planning Commission (RPC) will provide all necessary services to prepare and apply for CDBG funding. The scope of services is the same as prior phases and includes:

1. Facilitating discussions between all project stakeholders, including but not limited to the City, Oskaloosa Main Street, and the Iowa Economic Development Authority.
2. Assisting the City in the coordinating participation of building owners.
3. Guiding the procurement process for preliminary and final architectural services.
4. Assisting the City in arranging all public hearings required to complete and submit the CDBG Application.
5. Completing the slum & blight surveys and resolution, which will be used to determine building eligibility and ensures eligibility for CDBG funding.
6. Completing a first-tier HUD Environmental Review to ensure a more competitive grant proposal.

Staff recommends the city council approve the resolution directing the Mayor and staff to execute the contract with Area 15 RPC for up to \$3,000.

Budget Consideration:

Funding for this contract will be transferred from the city's Utility Franchise Fees. The expenses will be charged to new fund 319 under account # 319-5010-6490.

Attachments:

1. Resolution
2. Contract