

Oskaloosa Housing Trust Fund Committee
Thursday, February 6, 2020 - Noon
City Hall Lower Level Meeting Room
220 South Market Street, Oskaloosa, Iowa 52577

The meeting was called to order by Chair Adams at 12:00 p.m. with the following committee members present: Dan Adams, Nancy Brown, Joe Caligiuri, Tammy Sauer. Members absent: John Grahek, Bernice Hahn, Royce Spoelstra, Noel Stahle, Carri Vande Ree. Staff present: Shawn Christ and Stephanie Faulkes.

A quorum of committee members was not present.

Consider Approval of Consent Agenda as Presented or Amended

- A. Approval of Minutes
- B. Approval of Claims
- C. Receive and File Accounting Reports

As quorum was not achieved, no action was taken on the consent agenda.

Regular Agenda

- A. Consider application for Demolition Grant II for a house located at 820 7th Avenue East
- B. Consider application for Demolition Grant II for a house located at 1001 North I Street

As quorum was not achieved, no action was taken on the regular agenda.

Miscellaneous Business

- A. Consider required application items for First Time Homebuyer Forgivable Grant Program

The committee reviewed the required information on the application form, the required attachments, and the checklist used by staff and lenders. Due to the change from a loan program to a grant only program, several items were discussed to be removed, added, or refined to lessen the amount of duplication from information captured in other documents or that were no longer needed. Discussed eligibility of residents living in Mahaska County and moving within the city limits of Oskaloosa. Christ provided guidance as to items that could be changed by committee versus those that would need City Council approval.

Christ will facilitate suggested form changes and bring back to committee for further review.

Committee agreed to a special meeting to address consent and regular agenda items delayed to due to no quorum. Christ to coordinate and notify committee.

Meeting adjourned at 12:41 p.m.

Minutes by Faulkes