

CITY OF OSKALOOSA
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
October 21, 2022

A regularly scheduled meeting of the Historic Preservation Commission (HPC) for the City of Oskaloosa was called to order at 12:04 p.m. on Friday, October 21, 2022, by Chair, Mark Tennison at City Hall Council Chambers, 220 South Market Street, Oskaloosa, Iowa.

COMMISSION MEMBERS PRESENT: Mark Tennison, Janel Campbell, Eric Stout, Carrie Vande Ree.

COMMISSION MEMBERS ABSENT: Tim Foster, Cheryl Lockwood & Cheryl Benson.

CITY STAFF PRESENT: Mike Flahive

OTHERS PRESENT: None

Minutes from the May 20, 2022, Historic Preservation Commission Meeting

It was moved by Stout, seconded by Vande Ree to approve the May 20, 2022, Historic Preservation Commission minutes. All Ayes, motion carried unanimously.

Citizens to be Heard

None

New Business

Consider an application for a Certificate of Appropriateness for 114 & 120 High Ave West – Pizza Ranch and Edward Jones Building.

Eric Stout, representing Musco Community Development, applied for a COA to install new windows to the façade of the Pizza Ranch and Edward Jones buildings located at 114 & 120 High Ave West. The plans are to install 24 new windows in the old, infilled openings. The windows will be Low-E glass with aluminum clad and will match the windows that were installed in prior phases of the buildings. With no further discussion, it was moved by Campbell, seconded by Tennison to approve the Certificate of Appropriateness as presented. All ayes, motion carried unanimously.

Miscellaneous Business

Discuss ideas for the 2023 work plan.

Flahive discussed ideas for the Commission's work plan for 2023. Flahive stated that the historic downtown design guidelines are 22 years old and in need of updating. Capital improvement project funds have been recommended for fiscal year 2024-2025 to hire a consulting company to update the design guidelines. These funds have not yet been approved. The Commission agreed that the design guidelines need updated and will add

this discussion item to the 2023 work plan.

Flahive stated that the Golden Goose Club approved the HPC's grant request in the amount of \$3,000 for the purchase of two historical plaques to be placed in the Paradise Block historic district on High Ave East. This was part of the 2022 annual work plan. The plaques are on order and expected to arrive in 6 weeks. Campbell requested that a reveal take place after the plaques are installed and recommended inviting the Golden Goose Club and members of the public. The Commission agreed and Flahive stated he will keep the Commission posted on when the plaques arrive.

With no further business to discuss, Stout made a motion to adjourn, seconded by Campbell. The meeting adjourned at 12:20 p.m.

Minutes by Mike Flahive