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State Historical Society of Iowa

2022 CLG Annual Report

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Forms Edit

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

We look forward to hearing from each CLG this year!

1. Name of the city, county, or land use district:

Please choose the name from the drop down table.

Oskaloosa Historic Preservation Commission

2.

Did your commission undertake any survey, evaluation and/or registration/nomination projects in this calendar year?

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

- 1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- 2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

no

3.

Were any National Register of Historic Places (NRHP) properties in your jurisdiction altered, moved, or demolished in this calendar year?

yes

3.1.

Please identify the property (historic name and address) and the action (altered, moved, demolished).

212 1st Ave East (Altered). 104 1st Ave East (Altered). 114-120 High Ave West (Altered).

4. Does your local government designate local landmarks or local districts?

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

No

5.

If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you

have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

6.

In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A

N/A

7.

Has your city or county passed other ordinances that directly or indirectly affect historic preservation?

no

8.

Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
- 2) The CLG shall provide for adequate public participation in the local historic preservation programs.

a. Historic preservation planning. Examples include the development or revision of an preservation plan, development of a work plan for your commission, etc. | b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.

8.1.

Describe the city, county, LUD, and/or historic preservation commission's historic preservation planning activities in this calendar year.

The Historical Marker Project for the Paradise Block District has been completed. Two bronze markers have been installed on High Ave East between 3rd Street and 7th Street displaying the historical significance of this area. A grant in the amount of \$3,000 was granted from the Golden Goose Club to complete the project. City employees designed the mounting brackets and installed the bronze markers. Each marker educates the public on the brief history of the homes built in the historic paradise block district. Additionally, the commission continues to update the HPC website to ensure the public has up to date information on important historical events and topics.

8.2.

Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?).

The Historic Preservation Commission works with property owners to review proposed alterations, additions, and renovations to properties in the designated historic district. The Commission's subcommittee gives property owners the opportunity to meet with Commissioners more informally to discuss any design issues.

9.

Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

Oskaloosa was awarded a \$500,000 Community Development Block Grant in 2021 for Phase III of the downtown Facade Improvement Project. This project began in late summer of 2021 and has continued throughout 2022. The project includes 6 properties with 9 facades and continues to be a remarkable success for the Commission and for the local community. The city is discussing Phase IIII of the project and will be seeking funding in 2023 to continue the project.

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A

The Historic Preservation Commission continues to work closely with Oskaloosa Main Street and the Oskaloosa Area Chamber and Development Group. The HPC also

continues with their ongoing placemaking participation as well.

11.

Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A.

Yes, the Commission received \$3,000 from the Golden Goose Club for the Paradise Block Historical Marker Project.

12. Does your commission have a website?

Yes

12.1. What is the website address?

<https://www.oskaloosaiowa.org/161/Historic-Preservation-Commission>

13. Does your commission have a Facebook page?

No

14.

List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled).

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- 2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- 3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- 4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

March 15, 2022

May 20, 2022

October 21, 2022

15.

We recommend that the local government provide the commission a budget with a minimum of \$750 to pay for training and other commission expenses. In this calendar

year, what was the dollar amount for the historic preservation commission's annual budget?

\$500

16. Where are your official CLG files located?

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

City of Oskaloosa Development Services Department, 220 South Market St. Oskaloosa, IA.

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year.

Mark Tennison
Janel Campbell
Eric Stout
Cheryl Lockwood
Cheryl Benson
Carri Vande Ree
Tim Foster

18.

Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan?

The Commission's work plan for 2022 included the continuation of marking the Paradise Block Historic District with the proper signage to help identify the area as a historic area of Oskaloosa. This project was recently completed with bronze markers funded by a local non-profit organization and installed by local city employees. Digitizing documents and training will carry over into next year's work plan.

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2023. Please attach your work plan to your annual report.

Work Plan for 2023.pdf**20. Please update contact information about your 2023 Chief Elected Official.**

Note: This is beginning January 2023. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
David Krutzfeldt	220 South Market St. Oskaloosa, IA. 52577	641-646- 5006	dkrutzfeldt@oskaloosaiowa.org

21.**Please update contact information about your Staff Person for the Historic Preservation Commission.**

This is a local government staff member and is required. Electronic and mailed communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
Shawn Christ	Development Services Director	220 S. Market Street	6416739431	schrist@oskaloosaiowa.org

22.**Please complete the following and provide contact information about your 2023 Chairperson/Commissioner.**

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Mark Tennison	1244 C Ave East Oskaloosa, IA. 52577	641-676-3073	641-673-3541	mtennison@oskaloosaiowa.org

22.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Mark Tennison - City of Oskaloosa Downtown Historic District

22.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

22.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

Yes

23.

Please complete the following and provide information about your 2023 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
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Janel Campbell	818 High Ave East, Oskaloosa, IA. 52577	314-568-6698	janelcampbell001@gmail.com
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23.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact the CLG Coordinator at historic.preservation@iowa.gov before you complete this section.

Janel Campbell - City of Oskaloosa Downtown Historic District

23.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

23.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

24.

Please complete the following and provide information about your 2023 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Shawn Christ	220 S. Market Street		641-673-7472	schrist@oskaloosaiowa.org

24.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Shawn Christ, City of Oskaloosa Downtown Historic District

24.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

24.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

Yes

25.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Cheryl Lockwood	1011 High Ave East, Oskaloosa, IA. 52577	641-670-0568		chergene50@gmail.com

25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Cheryl Lockwood - City of Oskaloosa Downtown Historic District

25.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2024

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

26.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Cheryl Benson	308 2nd Ave East, Oskaloosa, IA. 52577	641-676-4215		cheryl_benson@hotmail.com

26.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Cheryl Benson - City of Oskaloosa Downtown Historic District

26.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

12/31/2023

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

27.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Cari Vande Ree	1120 Clearview Dr., Oskaloosa, IA. 52577	641-295-8161		carri@twincedar.bank

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Carri Vande Ree - City of Oskaloosa Downtown Historic District

27.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2024

27.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

28.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Tim Foster	304 N 8th St., Oskaloosa, IA. 52577	641-295- 5096		peregrinotim@gmail.com

28.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Timothy Foster - City of Oskaloosa Downtown Historic District

28.2. Specify the month, day, and year that the commissioner's term will end.

12/31/2023

28.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

29.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

COMMISSION AND THE CONTACT.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Eric Stout	1710 S 6th St., Oskaloosa, IA. 52577	641-295- 6303	641-676- 2824	ericstout@musco.com

29.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

Eric Stout - City of Oskaloosa Downtown Historic District

29.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

12/31/24

29.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

30.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
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Dan Carmichael	407 K Ave West, Oskaloosa, IA. 52577	573-818- 8115	dcarmichae@gmail.com
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30.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

Dan Carmichael - City of Oskaloosa Downtown Historic District

30.2. Specify the month, day, and year that the commissioner's term will end.

MM/DD/YYYY

12/31/25

30.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

31.

Please complete the following and provide information about your 2023 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
---------------------	-----------------	-------------------	-------------------	---------------

N/A

31.1.

If the commissioner represents a locally designated district, provide the name of the

district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

31.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

32.

Please attach biographical sketches for commissioners who were newly appointed in 2022.

Please be sure newly appointed commissioners sign and date their statement. The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

<https://drive.google.com/file/d/1GDBtPLv2an2sXho54yJfZRT13bwL4RFZ/view>

[Dan Carmichael bio.pdf](#)

33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A.

Our commission has one alternate member vacancy.

34. Please complete the Commission Training Table.

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Camp Benton				Cheryl

County	NAPC	Online	4/30/22	Benson
SGH/NPS Webinar	Simpson Gumpertz & Heger	Online Webinar	1/31/22	Mike Flahive

35.**Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names.**

Please note this must be completed. If no one attended, enter none.

Now is also a good time to start planning to attend the 2023 Preserve Iowa Summit in Sioux City June 1-3, 2023.

Cheryl Benson

36. Signature page

The form to use for this can be found in the "Attachments" section. You will need to upload in both locations.

The form can be downloaded from here: <https://drive.google.com/file/d/1YcetiR-inEjVfvoUWn3A5czCeim2m-XC/view?usp=sharing>

[Annual Report Certification Signature Page.pdf](#)

37. Suggestions for improvement.

The CLG program is here to support the Historic Preservation Commissions across Iowa. Do you have any suggestions for how we can improve our services to your commissions?

No.

38.**What training topics would be most helpful for your Historic Preservation Commission?**

We will use this information to help design the CLG Round Table at the Preserve Iowa Summit and potentially other training opportunities throughout 2023.

N/A

ATTACHMENTS [Edit](#)

Ordinances/Resolutions

[no file]

Survey Materials

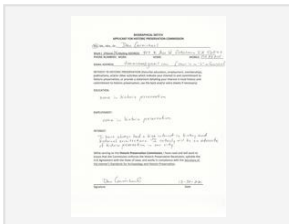
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Work plan



Work Plan for 2023.docx

Biographical Sketches for New



Dan Carmichael bio.pdf

Commissioners

[no file]

Supplementary Material

[no file]

Supplementary Material 2

[no file]

Supplementary Material 3

[no file]

Elected Official's Signature Page



Annual Report Certification Signature Page.pdf