



# TRANSMITTAL

**FOX Strand**  
414 South 17th Street, Suite 107  
Ames, IA 50010  
(P) 515.233.0000  
[www.strand.com](http://www.strand.com)

DATE: December 28, 2022

TO: Amal Eltahir  
City Manager  
City of Oskaloosa  
220 South Market Street  
Oskaloosa, Iowa-52577

RE: Task Order 7040.016 Amendment No. 1 - OFP Pretreatment Agreement  
Consultation  
Combined Wastewater Treatment Facility  
City of Oskaloosa, Iowa  
FOX Strand PN: 7040.016

DELIVERY: Email: [aeltahir@oskaloosaiowa.org](mailto:aeltahir@oskaloosaiowa.org)

ITEMS: Task Order 7040.016 Amendment No. 1 - Electronic Signed Copy

COMMENTS:

Ms. Eltahir,

Attached is an electronic copy of Task Order 7040.016 Amendment No. 1 for OFP Pretreatment Agreement Consultation services

Once the city has authorized this document, please return a copy for our records.

Feel free to contact me with any questions.

Sincerely,  
**Laurie A.S. Twitchell, P.E. BCEE**  
Project Manager

cc: Sean Murphy (via email) [smurphy@oskaloosaiowa.org](mailto:smurphy@oskaloosaiowa.org)

This is **EXHIBIT K**, consisting of two (2) pages, plus attachments, referred to in and part of the **Master Agreement between Owner and Engineer for Professional Services** dated January 1, 2022.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT**  
**Amendment No. 1**

**1. BACKGROUND DATA:**

- a. Effective Date of Owner-Engineer Agreement: January 1, 2022 – Master Agreement  
September 6, 2022 – Task Order  
7040.016
- b. Owner: City of Oskaloosa
- c. Engineer: FOX Strand (previously FOX Engineering Associates, Inc.)
- d. Project: OFP Pretreatment Agreement Consultation Services – Oskaloosa, Iowa

**2. DESCRIPTION OF MODIFICATIONS:**

- a. The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as follows:
  - 1. Task Order 7040.016 is amended to provide the following Additional Services:  
  
Insert the following after A2.01.A.29.k.:
    - l. Assist the Owner with planning for additional industrial sampling
    - m. Review industry historical operational data and typical pretreatment facility performance
    - n. Participate in two onsite meetings
    - o. Participate in one council workshop
    - p. Communicate with the Iowa Department of Natural Resource and Owner
- b. The amount of fees for Additional Services are modified as follows:
  - a. Task Order 7040.016 is amended to change section 4, Payments to Engineer. Change line 1 of the table from \$11,500 to \$49,000 (an increase of \$37,500).
- c. The time for rendering services is modified as follows:
  - 1. Change the time for rendering Services from March 1, 2023 to an estimated date of June 30, 2023.
- d. Other portions of the Agreement (including previous amendments, if any) are modified as follows: *(no additional modifications noted)*.
- e. The responsibilities of Owner are modified as follows: *(no additional modifications noted)*.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is January 3, 2023.

**Engineer**

**FOX Strand**

Jean Sheets 12/28/22  
Signature Date

Jean Sheets  
Name

Accountant  
Title

**Designated Representative for Task Order:**

Laurie A.S. Twitchell, P.E.  
Name

Project Manager  
Title

FOX Strand  
414 South 17<sup>th</sup> Street, Suite 107 Ames, IA 50010  
Address

laurie.twitchell@strand.com  
E-Mail Address

515-233-0000  
Phone

**Owner**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**Designated Representative for Task Order:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

City of Oskaloosa, Iowa  
Address

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Phone