



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - July 20, 2020, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance is temporarily suspended

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. July 20, 2020 City Council Agenda
2. July 6, 2020 City Council Regular Meeting Minutes

Documents:

[20200706 City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and

communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200610 Civil Service Commission Meeting Minutes.pdf](#)
[MIN 20200715 Civil Service Meeting Minutes.pdf](#)
[MIN 20200702 HTFC Meeting Minutes.pdf](#)
[MIN 20200518 Library Board of Trustees Meeting Minutes REVISED.pdf](#)
[MIN 20200622 Library Board of Trustees Meeting Minutes.pdf](#)
[MIN 20200707 Planning and Zoning Meeting Minutes.pdf](#)
[MIN 20200608 Water Board of Trustees Meeting Minutes.PDF](#)
[RPT 20200630 Water Dept Aging Report.PDF](#)
[RPT 20200630 Water Dept Balance Sheet.PDF](#)
[RPT 20200630 Water Dept Prior Year Balance Sheet.PDF](#)
[RPT 20200630 Water Dept Revenue and Expense Report.PDF](#)

C. Consider a motion to receive and file financial reports for June 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200720 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report June 2020 \(002\).pdf](#)

D. Consider a motion appointing a representative to the Planning and Zoning Commission (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200720 Planning and Zoning Appointment.docx](#)
[Russell Linda P and Z July 2020.pdf](#)

E. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200720 Liquor Licenses.docx](#)
[Fairfield Inn LL.pdf](#)

F. Consider approval of payments totaling \$83,719.67 for work completed on the Facade Improvement Project Phase II.

(Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[COM CC Facade July 2020 payment 20200720.pdf](#)
[Curtis invoice June 2020.pdf](#)
[18DTR003 - Draw 20 - Invoice.pdf](#)
[18DTR003 - Draw 20 - Balance Sheet.pdf](#)
[Progress Report 17 - 202007.pdf](#)

G. Consider approval of Pay Application No. 1, in the amount of \$43,996.40 to TK Concrete, Inc. for the 3rd Avenue East Pavement Rehabilitation Project. (CONSENT AGENDA)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200720 3rd Ave East Pment Rehab Project Pay App No 1.pdf](#)
[APPLICATION FOR PAYMENT NO 1.pdf](#)
[Pay Application No. 1 Tab.pdf](#)

H. Consider approval of Pay Application No. 2-Final in the amount of \$2,850 to JC Construction LLC. and Change Order No. 1-Final to reflect final quantity adjustments for the 6th Street Curb and Gutter Replacement Project-Phase 2. (CONSENT AGENDA)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200720_6th Street Curb and Gutter Replacement Project Pay App No 2-Final.docx](#)
[Signed Pay App 2.pdf](#)
[Signed Change Order 1.pdf](#)

I. Consider a resolution scheduling a public hearing for August 17, 2020 to consider levying a special assessment against private property for sidewalk replacement. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20200720 Schedule PH Sidewalk Assessments.docx](#)
[RES_20200720 Sidewalk Assessments.docx](#)

J. Consider a resolution adopting a Bloodborne Pathogens Exposure Control Plan and Procedures. (Consent Agenda)

Who is submitting this Safety Committee
item.

Documents:

COM_20200720 Bloodborne Pathogens Exposure Control Plan and
Procedures.docx
RES_20200720 Bloodborne Pathogens.doc
Bloodborn Pathogens Policy July 2020.docx
Accident Report Form Fillable June 2020.docx
Accident or Injury SW July 2020.docx

K. Mahaska Chamber & Development Group Report January – June 2020

Who is submitting this City Manager's Office
item.

Documents:

COM 20200720 Chamber Report.docx
2020 Mahaska Chamber Update.pdf
2020 Mahaska Chamber Synchronist Overview.jpg

L. Mahaska Community Recreation Foundation Quarterly Report (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

COM 20200720 MCRF Quarterly Report.pdf
RPT 20200720 MCRF 2nd Qtr Report.pdf

M. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. 2020 2nd Quarter Code Enforcement report

Who is submitting this Fire Department
item.

Documents:

Council communication 2nd Quarter Code Enforcement report.docx

B. Consider approval of Pay Application No. 2 in the amount of \$879,401.50 to Rochon Corporation of Iowa, Inc. for the Early Childhood Education and Recreation Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200720 Early Childhood Education and Recreation Center Pay App 2.docx](#)
[20200720 Oskaloosa ECE and Rec Center, PA 2.pdf](#)
[Site Observation_2020-06-30.pdf](#)

C. Consider a resolution accepting the completion of the 6th Street Curb and Gutter Replacement Project-Phase 2 by JC Construction LLC and approval of the retainage in the amount of \$3,228.76.

Who is submitting this Public Works Department
item.

Documents:

[COM_20200720_6th St CG Rep Proj completion Ver1.pdf](#)
[RES_20200720_6th St CG Rep Project completion.docx](#)
[Signed Certificate of Completion.pdf](#)
[20200720_Before and After Pics.pdf](#)

D. Consider a resolution establishing the area boundaries of the Oskaloosa Façade Improvement Project Phase III as a blighted area in the City of Oskaloosa, Iowa.

Who is submitting this Development Services Department
item.

Documents:

[COM 20200720_Slum and Blight survey.pdf](#)
[RES 20200720 Slum and Blight Resolution 20DTROSK.docx](#)
[20DTROSK - Map - Blight Survey.pdf](#)
[20DTROSK - Map - Participants \(Application\).pdf](#)
[Phase II Slum and Blight City Map.pdf](#)

E. Consider a resolution authorizing submission of a Community Development Block Grant application for phase three of the Oskaloosa Façade Improvement Program and, if funded, to sign all contract related documents. (Public Hearing)

Who is submitting this Development Services Department

item.

Documents:

[COM 20200720 CDBG Application Phase 3.docx](#)
[RES 20200720 CDBG application Phase 3.docx](#)
[20DTROSK - Map - Participants \(Application\).pdf](#)
[20DTROSK - Budget Estimate \(002\).pdf](#)
[CD Housing Needs Assessment.pdf](#)
[facade grant design drawings.pdf](#)

F. Consider a resolution for levying a special assessment at 404 South 17th St (Public Hearing)

Who is submitting this Fire Department
item.

Documents:

[404 S 17th St Public Hearing Communication.docx](#)
[7-20-20 Assessment resolution.docx](#)
[Clabaugh assessment schedule.pdf](#)
[Copy of Clabaugh Invoice April 2020.pdf](#)
[404 S 17th St Documentation.pdf](#)

G. Consider a resolution authorizing the vacation and sale of the 20 foot by 60 foot section of the north-south alley adjacent to 504 A Avenue West. (PUBLIC HEARING)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200720_504 A Avenue West Alley Vacate.pdf](#)
[RES_20200720_504 A Avenue West Vacate.docx](#)
[20200720_Location Map 504 A Avenue West Alley Vacate.pdf](#)
[20200720_Pictures.pdf](#)
[20200720_Alley Vacate Response Tabulation.pdf](#)
[20200720_Application.pdf](#)

H. Consider a resolution authorizing the vacation and sale of the 176 to 178 foot by 16.5 foot section of the north-south alley adjacent to 931 South D Street. (PUBLIC HEARING)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200720_504 A Avenue West Alley Vacate.pdf](#)
[RES_20200720_931 South D St Alley Vacate.docx](#)
[20200720_931 South D St Location Map.pdf](#)
[20200720_Alley Vacate Response Tabulation.pdf](#)

I. Consider an ordinance amending Oskaloosa Municipal Code sections 17.22.020 and 17.24.030 relating to supplemental use regulations for agricultural uses and accessory structure height. - 2nd Reading.

Who is submitting this item. Development Services Department

Documents:

[COM animals height zon amend 2nd reading.pdf](#)
[ORD animals height zon amend.doc](#)

J. Consider an ordinance amending Oskaloosa Municipal Code section 17.24.035 pertaining to minimum lot width adjustments for single-family dwellings - 2nd Reading.

Who is submitting this item. Development Services Department

Documents:

[COM zon lot width 2nd reading.pdf](#)
[ORD zon lot width amendment.doc](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

a) City Manager

- Mayor's Affidavit

b) City Clerk

c) City Attorney

8. Quarterly City Council information and reports from council members serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.