



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, April 18, 2022, 6:00 P.M.

1. Invocation: Bethel Baptist Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. April 18, 2022 City Council Agenda
2. April 4, 2022 City Council Regular Meeting Minutes
3. April 6, 2022 City Council Special Meeting Minutes

Documents:

[City Council Minutes April 4 2022.docx](#)
[City Council Special Minutes April 6 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 2220328 Library Board of Trustees Meeting Minutes.pdf](#)
[MIN 20220314 Oskaloosa Water Board Meeting Minutes.pdf](#)
[MIN 20220405 Planning and Zoning Commission Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for March 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220418 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report March 2022.pdf](#)

D. Consider approval of liquor license applications (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220418 Liquor Licenses.docx](#)

E. Mahaska Chamber & Development Group Quarterly Report

Who is submitting this item. City Manager's Office

Documents:

[COM 20220418 Mahaska Chamber Report.docx](#)
[Mahaska Chamber 1st quarter report - reduced file size.pdf](#)

F. Mahaska Community Recreation Foundation Quarterly Report

Who is submitting this item. City Manager's Office

Documents:

G. Consider a motion to reduce the days of operation of the Edmundson Pool.

Who is submitting this Public Works Department
item.

Documents:

[COM 20220418 Edmundson Pool Operating Days.docx](#)

H. Consider a motion reappointing a representative to the Planning and Zoning Commission (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220418 Planning and Zoning Commission.docx](#)
[Beane Rob P Z April 2022.pdf](#)

I. Consider a resolution allowing the disposal of surplus city-owned equipment. (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[RES 20220418 Surplus Property 2022.docx](#)
[COM 20220418 Surplus Property Disposal.docx](#)

J. Consider a resolution affirming a contract with Blommer's Construction, Inc. for the North 7th Street Pavement Project (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20220418 North 7th Street Pavement Project.docx](#)
[RES_20220418 North 7th Street Pavement Project.docx](#)
[20220418_North 7th St Project Location Map.pdf](#)
[20220418_Signed Contract Documents.pdf](#)

K. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution on the vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 207 South 3rd Street. (PUBLIC HEARING)

Who is submitting this item. Public Works Department

Documents:

[COM_20220418_207 South 3rd Street Alley Vacate.docx](#)
[RES_20220418_207 South 3rd Street Alley Vacate.docx](#)
[20220418_Location Map.pdf](#)
[20220418_Pictures.docx](#)
[20220418_Application.pdf](#)
[20220418_Letter.pdf](#)

B. Consider a resolution levying a special assessment against private property for snow removal by the city of Oskaloosa, Iowa in accordance with Section 12.12 of the city code of the city of Oskaloosa, Iowa. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220418 Snow Assessment.docx](#)
[RESOLUTION Assessment Jan 2022 Snow 04182022.docx](#)
[Exhibit A Jan 2022 Snow.pdf](#)
[Assessment schedule - Jan 2022 Snow.docx](#)

C. Consider a resolution accepting the purchase application and approving conveyance of city-owned property located adjacent to 433 North 6th Street to Anthony & Diane Erwin for \$500 (Public Hearing)

Who is submitting this item. Development Services Department

Documents:

[COM 20220418 433 N 6th sale to Erwin.pdf](#)
[RES 20220418 sale of property north of 433 North 6th.pdf](#)
[Property Bid Form.pdf](#)
[Map Location.pdf](#)
[site pictures.pdf](#)

D. Consider a motion accepting or rejecting an offer from Robinson Outdoor for a perpetual easement to build a digital billboard on city-owned property located at 204 North C Street

Who is submitting this item. Development Services Department

Documents:

[COM 20220418 Robinson Outdoor easement 204 North C.pdf](#)
[Oskaloosa Proposal letter 1.pdf](#)
[Oskaloosa Proposal letter 2.pdf](#)
[Oskaloosa_IA_Renderings_8.5x11.pdf](#)

E. Consider a resolution approving and authorizing the application for a State of Iowa Revitalize Iowa's Sound Economy Grant for the US 63 - IA 23 Connector Project

Who is submitting this Development Services Department
item.

Documents:

[COM 20220418 certified site app RISE update resolution.docx](#)
[RES 20220418 certified site app RISE update.pdf](#)
[2022-04-01-Estimate-Connector.pdf](#)
[RISE - Impacted Parcels - Certified Site map.pdf](#)
[tentative project schedule.pdf](#)

F. Consider approval of payment of \$17,902.29 to SVPA for services completed on the Early Childhood Recreation and Education Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220418 SVPA Services Invoices.docx](#)
[SVPA 2022-3-31.pdf](#)
[SVPA 2022-3-31.01.pdf](#)

G. Consider approval of payment of \$3,500.00 to Helm Mechanical for services completed on the Early Childhood Recreation and Education Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220418 Helm Mechanical Invoice.docx](#)
[Helm Mechanical Inv 70004 20220408.pdf](#)

H. Code Enforcement Quarterly Report

Who is submitting this Fire Department
item.

Documents:

[COM 20220418 Code Enforcement Qtrly Report.docx](#)
[Code Enforcement Presentation 2022 1st Quarter2.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

a) City Manager:

- o Response to concerns expressed by Mr. Randy Brostrom during City Council meeting April 4, 2022

b) City Clerk

c) City Attorney

Documents:

[Brostrom Memo April 2022.pdf](#)

8. Quarterly City Council information and reports from council members serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

9. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with Maria Brownell, legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

Open session action may follow this item.

Who is submitting this City Manager's Office
item.

10. OPEN SESSION Action: Consider a motion to take action on any item discussed in Closed Session after the Closed Session.

This item is reserved for the City Council to take possible action regarding discussion related to contract matters for the Early Childhood Education and Recreation Center project.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.