



AGENDA
OSKALOOSA AIRPORT COMMISSION
Oskaloosa Municipal Airport
2973 Urbana Avenue
4:30 P.M.

Monday, February 6, 2023

1. ROLL CALL:
Steve Brown, James Johnson, Kraig Van Hulzen, Larry Lewis
2. APPROVAL OF MINUTES
3. FINANCIAL REPORT
4. REVIEW AND APPROVE BILLS
5. MANAGER'S REPORT
6. OLD BUSINESS
 - a) Taxiway patching project
 - b) New fuel system
 - c) Repaint runways and taxiways
7. NEW BUSINESS
 - a) Washing machine in house
 - b) March meeting date
8. ADJOURN

NOTE: MEETING WILL BE CANCELLED IF A QUORUM IS NOT PRESENT AT 4:45 p.m. If you require special accommodations, please contact the city manager's office at least twenty-four hours prior to the meeting at 641.673.9431.

Classic Aviation @OOA

Monthly report December 2022

Prepared by Shane Vande Voort

Fuel Sales 100LL (\$6.70) 210.4 gallons Jet A (\$6.20) 10 gallons

Total Fuel Sales gallons 220.4

Total Owed OOA – \$11.02

- The shop continues to be busy, we are actively recruiting mechanics.
- We have 3 new based aircraft that we think will be active users of the airport.
- We are hoping all painting can be done with the completion of the project in the spring
- We continue to be interested in hosting a fly-in at the airport
- We are excited about the self-serve fuel system and see it as a good fit for the future of the airport.



MONTHLY DEPARTMENT DETAIL REPORT

Account Detail

Date Range: 12/01/2022 - 12/31/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 660 - AIRPORT FUND				
Activity: 8035 - AIRPORT				
560-8035-6491000	MANAGER FEE			
Post Date	Packet Number	Source Transaction	Pmt Number	Description
12/30/2022	GLPKT08151	JN22513		JE 079 CLASSIC AVIATION
				Vendor
560-8035-6910662	TRANSFER OUT			
Post Date	Packet Number	Source Transaction	Pmt Number	Description
12/21/2022	GLPKT08148	JN22508		JE 078 TRANSFER - AIRPORT PAVEMENT R...
				Vendor
		Beginning Balance:	Ending Balance:	Running Balance
		16,500.00	3,300.00	19,800.00
			Amount	Running Balance
			3,300.00	19,800.00
		Beginning Balance:	Ending Balance:	Running Balance
		34,301.78	216.44	34,518.22
			Amount	Running Balance
			216.44	34,518.22
Total Activity: 8035 - AIRPORT:		Beginning Balance: 50,801.78	Ending Balance: 54,318.22	
Total Fund: 660 - AIRPORT FUND:		Beginning Balance: 50,801.78	Ending Balance: 54,318.22	
Grand Totals:		Beginning Balance: 50,801.78	Ending Balance: 54,318.22	

DEPARTMENT EXPENSE REPORT

Account Summary

For Fiscal: 2022-2023 Period Ending: 12/31/2022



	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 660 - AIRPORT FUND							
ObjectCat: 63 - REPAIR, MAINTENANCE & UTILITIES							
BUILDING MAINTENANCE & REPAIR	30,000.00	30,000.00	0.00	16,059.93	0.00	13,940.07	53.53 %
GROUNDS MAINTENANCE & REPAIR	20,000.00	20,000.00	0.00	2,199.00	0.00	17,801.00	11.00 %
VEHICLE OPERATIONS	2,500.00	2,500.00	0.00	1,767.99	0.00	732.01	70.72 %
VEHICLE REPAIR	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00 %
ELECTRIC/GAS EXPENSE	17,000.00	17,000.00	0.00	6,806.00	0.00	10,194.00	40.04 %
TELECOMMUNICATIONS EXPENSE	2,500.00	2,500.00	0.00	903.95	0.00	1,596.05	36.16 %
WATER/SEWER EXPENSE	600.00	600.00	0.00	242.20	0.00	357.80	40.37 %
ObjectCat: 63 - REPAIR, MAINTENANCE & UTILITIES Total:	75,100.00	75,100.00	0.00	27,979.07	0.00	47,120.93	37.26 %
ObjectCat: 64 - CONTRACTUAL SERVICES							
ADVERTISING EXPENSE	50.00	50.00	0.00	9.61	0.00	40.39	19.22 %
COURT & RECORDING FEES EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
INSURANCE EXPENSE	15,249.00	15,249.00	0.00	15,477.00	0.00	-228.00	101.50 %
PAYMENTS TO OTHER AGENCIES	195.00	195.00	0.00	0.00	0.00	195.00	0.00 %
OTHER PROFESSIONAL SERVICES	500.00	500.00	0.00	90.10	0.00	409.90	18.02 %
MANAGER FEE	39,600.00	39,600.00	3,300.00	19,800.00	0.00	19,800.00	50.00 %
OTHER CONTRACTUAL SERVICES	1,500.00	1,500.00	0.00	1,336.75	0.00	163.25	89.12 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:	57,094.00	57,094.00	3,300.00	36,713.46	0.00	20,380.54	64.30 %
ObjectCat: 65 - COMMODITIES							
OPERATING SUPPLIES	1,000.00	1,000.00	0.00	32.97	0.00	967.03	3.30 %
POSTAGE/SHIPPING	25.00	25.00	0.00	0.00	0.00	25.00	0.00 %
COPIES/COPYING	20.00	20.00	0.00	0.00	0.00	20.00	0.00 %
ObjectCat: 65 - COMMODITIES Total:	1,045.00	1,045.00	0.00	32.97	0.00	1,012.03	3.16 %
ObjectCat: 67 - CAPITAL OUTLAY							
VEHICLES	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0.00 %
OTHER CAPITAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 67 - CAPITAL OUTLAY Total:	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0.00 %
ObjectCat: 69 - TRANSFERS							
TRANSFER OUT	36,600.00	36,600.00	216.44	34,518.22	0.00	2,081.78	94.31 %
TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 69 - TRANSFERS Total:	36,600.00	36,600.00	216.44	34,518.22	0.00	2,081.78	94.31 %
Fund: 660 - AIRPORT FUND Total:	214,839.00	214,839.00	3,516.44	99,243.72	0.00	115,595.28	46.19 %

DEPARTMENT EXPENSE REPORT

For Fiscal: 2022-2023 Period Ending: 12/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Fund: 664 - AIRPORT FUEL TANK PROJECT							
ObjectCat: 64 - CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
564-8035-6490000	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 64 - CONTRACTUAL SERVICES Total:							
ObjectCat: 67 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
564-8035-6727000	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 67 - CAPITAL OUTLAY Total:							
ObjectCat: 69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
564-8035-6910660	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 69 - TRANSFERS Total:							
Fund: 664 - AIRPORT FUEL TANK PROJECT Total:	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Total:	2,530,839.00	2,530,839.00	3,516.44	493,941.58	0.00	2,036,897.42	19.52 %

REVENUE DETAIL REPORT

Account Detail

Date Range: 12/01/2022 - 12/31/2022



Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 660 - AIRPORT FUND				
Activity: 8035 - AIRPORT				
560-8035-1-4750000				
MERCHANDISE SALES				
Post Date	Packet Number	Source Transaction	Pmt Number	Vendor
12/14/2022	GLPKT08139	JN22487		R13798 Overbergen Farms Sale of hay bal...
12/19/2022	GLPKT08143	JN22496		R13807 Classic Aviation Airport fuel sales
560-8035-4-4300000				
INTEREST				
Post Date	Packet Number	Source Transaction	Pmt Number	Vendor
12/30/2022	GLPKT08169	JN22546		JE 081 MWO SAVINGS INTEREST
12/30/2022	GLPKT08169	JN22548		JE 084 IPAIT INTEREST
560-8035-4-4312000				
FACILITY RENT				
Post Date	Packet Number	Source Transaction	Pmt Number	Vendor
12/30/2022	GLPKT08151	JN22513		JE 079 CLASSIC AVIATION
Total Activity: 8035 - AIRPORT: Beginning Balance: -2,092.11				
Total Fund: 660 - AIRPORT FUND: Beginning Balance: -2,092.11				
Total Activity: -1,659.84				
Ending Balance: -3,751.95				
Total Activity: -1,659.84				
Ending Balance: -3,751.95				
Fund: 661 - AIRPORT PROJECT FUND				
Activity: 8035 - AIRPORT				
561-8035-4-4300000				
INTEREST				
Post Date	Packet Number	Source Transaction	Pmt Number	Vendor
12/30/2022	GLPKT08169	JN22546		JE 081 MWO SAVINGS INTEREST
12/30/2022	GLPKT08169	JN22548		JE 084 IPAIT INTEREST
Total Activity: 8035 - AIRPORT: Beginning Balance: -16,107.08				
Total Fund: 661 - AIRPORT PROJECT FUND: Beginning Balance: -16,107.08				
Total Activity: -5,809.63				
Ending Balance: -21,916.71				
Total Activity: -5,809.63				
Ending Balance: -21,916.71				
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION				
Activity: 8035 - AIRPORT				
562-8035-2-4400000				
FEDERAL GRANTS				
Post Date	Packet Number	Source Transaction	Pmt Number	Vendor
12/21/2022	GLPKT08148	JN22507		JE 078 GRANT PAY #4 - AIRPORT PAVEME...
Total Activity: 8035 - AIRPORT: Beginning Balance: -341,264.00				
Total Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION: Beginning Balance: -341,264.00				
Total Activity: -1,946.00				
Ending Balance: -341,264.00				
Total Activity: -1,946.00				
Ending Balance: -341,264.00				

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
660 - AIRPORT FUND	-2,092.11	-1,659.84	-3,751.95
661 - AIRPORT PROJECT FUND	-16,107.08	-5,809.63	-21,916.71
662 - 2022 AIRPORT TAXIWAY REHABILITATI	-373,619.78	-2,162.44	-375,782.22
Grand Total:	-391,818.97	-9,631.91	-401,450.88

DEPARTMENT REVENUE REPORT

For Fiscal: 2022-2023 Period Ending: 12/31/2022

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
ObjectCat: 48 - OTHER FINANCING SOURCES						
<u>662-8035-4-4830660</u> TRANSFER IN	36,600.00	36,600.00	216.44	34,518.22	-2,081.78	94.31 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:	36,600.00	36,600.00	216.44	34,518.22	-2,081.78	94.31 %
Activity: 8035 - AIRPORT Total:	366,000.00	366,000.00	2,162.44	375,782.22	9,782.22	102.67 %
Fund: 662 - 2022 AIRPORT TAXIWAY REHABILITATION Total:	366,000.00	366,000.00	2,162.44	375,782.22	9,782.22	102.67 %
Fund: 663 - AIRPORT 2019 PAVEMENT REHABILITATION						
Activity: 8035 - AIRPORT						
ObjectCat: 44 - INTERGOVERNMENTAL						
<u>663-8035-2-4400000</u> FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 44 - INTERGOVERNMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES						
<u>663-8035-4-4830660</u> TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Activity: 8035 - AIRPORT Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 663 - AIRPORT 2019 PAVEMENT REHABILITATION Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 664 - AIRPORT FUEL TANK PROJECT						
Activity: 8035 - AIRPORT						
ObjectCat: 44 - INTERGOVERNMENTAL						
<u>664-8035-2-4400000</u> FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 44 - INTERGOVERNMENTAL Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES						
<u>664-8035-4-4830660</u> TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00 %
ObjectCat: 48 - OTHER FINANCING SOURCES Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Activity: 8035 - AIRPORT Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Fund: 664 - AIRPORT FUEL TANK PROJECT Total:	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Total:	1,959,836.00	1,959,836.00	9,631.91	436,968.52	-1,522,867.48	22.30 %