



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, October 18, 2021, 6:00 P.M.

1. Invocation

Bethel Baptist Church

2. Pledge of Allegiance

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Promote Oskaloosa Police Sergeant Austin Rogers

Who is submitting this Police Chief
item.

Documents:

[COM 20211018 Sergeant Rogers Promotion.pdf](#)
[Oath of Office Sgt Rogers.pdf](#)

6. Promote Oskaloosa Police Sergeant Nicholas Landgrebe

Who is submitting this Police Chief
item.

Documents:

[COM 20211018 Sergeant Landgrebe Promotion.pdf](#)
[Oath of Office Sgt Landgrebe.pdf](#)

7. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. October 18, 2021 City Council Agenda
2. October 4, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes October 4 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210927 Library Board of Trustees Meeting Minutes.pdf](#)
[MIN 20210913 Water Board of Trustees Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for September 2021. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20211018 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report September 2021.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[COM_20211018 Liquor Licenses.docx](#)

E. Consider a motion appointing a representative to the Planning and Zoning Commission (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20211014 Board Appt Planning and Zoning.docx](#)
[Champoux Brant PZ 2021.pdf](#)

F. Consider a motion establishing a policy providing guidance for employees working outdoors. (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20211018 Working Outdoors Policy.docx](#)
[Working Outdoors 20211018.docx](#)

G. Consider a resolution adopting the city of Oskaloosa revised position descriptions. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[COM_20211018 Position Discriptions.docx](#)
[RES_20211018 Position Descriptions.doc](#)
[Admin Assistant - PW 2021.docx](#)
[Firefighter \(Day Shift\) 2021 V2.docx](#)

H. Consider a resolution approving the Fiscal Year 2021 Financial Report. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[COM_20211018 AFR FY21.docx](#)
[RES_20211018 AFR FY21.doc](#)
[AFR FY21.pdf](#)

I. Consider a resolution authorizing internal advance to the tax increment revenue fund. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20211018 TIF Internal Advance-Administration.docx](#)
[RES_20211018 Internal Advance TIF funds.docx](#)

J. Consider a resolution scheduling the date for a public hearing and authorizing the advertisement for bids for the Three Lane Conversion project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM 20211018 Traffic Safety Improvements V2.docx](#)
[RES_20211018 TSIP V2.docx](#)
[Engineers Estimate.pdf](#)
[20211018 Notice of Public Hearing V2.docx](#)
[20211018 Notice to Bidders.pdf](#)
[Final_Plan_Set_10-06-21.pdf](#)

K. Consider a resolution scheduling a public hearing for November 15, 2021 to consider levying a special assessment against private property for weed cutting. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20211018 Weeds Schedule PH.docx](#)
[Res_20211018 PH Mowing July 2021.docx](#)
[Exhibit A Mowing July 2021.pdf](#)
[SCHEDULE FOR WEED ASSESSMENTS July 2021.pdf](#)

L. ----- End of Consent Agenda -----

8. Regular Agenda

The following agenda items require specific action by the City Council:

A. Code Enforcement Quarterly Report

Who is submitting this Fire Department
item.

Documents:

[COM 20211018 Code Enforcement Quarterly Report.docx](#)
[Code Enforcement Presentation 2021 3rd Quarter.pdf](#)

B. Consider a resolution levying a special assessment against property at 603 G Avenue West for demolition of an unsafe building. (Public hearing)

Who is submitting this item. Development Services Department

Documents:

[COM 20211018 assessment demo 603 G Ave West.docx](#)
[RES 20211018 assessment demo 603 G Ave W.docx](#)
[Assessment schedule - Nuisance 603 G Ave W.docx](#)
[before after pictures.pdf](#)

C. Consider a resolution authorizing vacation and sale of the north-south and east-west alleys adjacent to 907 D Avenue West.

Who is submitting this item. Public Works Department

Documents:

[COM_20211018_907 D Avenue Alley Vacate.docx](#)
[RES_20211018_APPROVE 907 D Avenue Alley Vacate.docx](#)
[RES_20211018_DENY 907 D Avenue Alley Vacate.docx](#)
[20211018_907 D Avenue West Location Map.pdf](#)
[20211018_Pictures.docx](#)
[20211018_Letter.pdf](#)
[20211018_907 D Ave Application.pdf](#)

D. Consider a resolution of appreciation for City Manager Michael Schrock.

Who is submitting this item. Mayor

Documents:

[COM 20211018 Resolution of Appreciation.pdf](#)
[RES 20211018 Resolution of Appreciation.pdf](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. Quarterly City Council information and reports from council members

servicing on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hours prior to the meeting at 641.673.9431.