



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, October 4, 2021, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. October 4, 2021 City Council Agenda

2. September 20, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes September 20 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210908 Airport Commission Meeting Minutes.pdf](#)

C. Consider payment of claims for September 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COUNCIL CLAIMS LIST 09232021.pdf](#)
[MANUAL CHECK REPORT 09222021.pdf](#)

D. Consider approval of a liquor license application. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20211004 Liquor Licenses.docx](#)

E. Consider approval of payment of \$10,439.25 to Terracon for work completed on the Early Childhood Recreation and Education Center. (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20211004 Terracon Invoice.docx](#)
[20210913 Terracon Invoice.pdf](#)

F. Consider approval of Pay Application No. 16 in the amount of \$5,609.34 to Graphite Construction Group for the Early Childhood Education and Recreation Center. (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20211004 Early Childhood Education and Recreation Center Pay
App 16 Retainage.docx](#)
[Pay App 16 September REVISED.pdf](#)

G. Consider approval of Pay Application No. 2 in the amount of \$11,470.30 to Jetco, Inc. for work completed on the Northeast Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20211004_Phase_2_NE_WWTF_Pay App 2.docx](#)
[20211004_NE WWTF Letter and Pay App 2.pdf](#)

H. Consider approval of Pay Application No. 2 in the amount of \$41,753.45 to Jetco, Inc. for work completed on the Southwest Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20211004_Phase_2_SW_WWTF_Pay App 2.docx](#)
[20211004_SW WWTF Letter and Pay App 2.pdf](#)

I. Consider approval of Pay Application No. 5, in the amount of \$175,520.79 to Drish Construction, Inc., for work completed on the Meadow Creek Street Reconstruction Project (Consent Agenda).

Who is submitting this Public Works Department
item.

Documents:

[COM_20211004_Meadow Creek Pay App 5.docx](#)
[20211004_Letter and Pay App 5.pdf](#)

J. Consider approval of Pay Application No. 5, in the amount of \$68,055.39 to Drish Construction, Inc., for work completed on the 5th Avenue West & South F Street Sewer & Water Improvements Project (Consent Agenda)

Who is submitting this Public Works Department item.

Documents:

- [COM 20211004 Pay App 5 Drish Construction.docx](#)
- [20211004_Letter and Pay App 5.pdf](#)
- [20211004_Change Order 2.pdf](#)

K. Consider authorizing submittal of a grant application to the Assistance to Firefighters Grant Program. (Consent Agenda)

Who is submitting this Fire Department item.

Documents:

- [COM 20211004_FEMA AFG Grant Submittal Authority.docx](#)

L. Consider a motion approving a 28E agreement between the city of Oskaloosa and the Iowa Alcoholic Beverages Division (ABD). (Consent Agenda)

Who is submitting this Police Department item.

Documents:

- [COM 20211004 Iowa ABD 28E Agreement.docx](#)
- [Iowa ABD 28E Agreement 21-22.pdf](#)

M. Consider an ordinance rezoning property located at 703 S Market Street from UC Mixed Use Urban Corridor District and R-2 Urban Family Residential District to UC Mixed Use Urban Corridor District. (3rd reading, Consent Agenda)

Who is submitting this Development Services Department item.

Documents:

- [COM CC 20211004 rez 703 S Market.docx](#)
- [ORD 20210907 rez 703 S Market UC.doc](#)
- [Rezone application w legal description.pdf](#)
- [location map.pdf](#)

N. ----- End of Consent Agenda -----

6. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Board of Adjustment:** Two vacancies for terms beginning January 2022
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a regular member for a term ending December 2022, two vacancies for regular members beginning January 2022, and two vacancies for alternate members for terms ending December 2021 and December 2023
- **Library Board:** One vacancy for a term ending June 2023
- **Mahaska County Solid Waste Commission:** Four vacancies for terms beginning January 2022
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023
- **Planning and Zoning Commission:** One vacancy for a term ending April 2024

7. Regular Agenda

The following agenda items require specific action by the City Council:

- A. **Consider a motion waiving the Developer's default under Section 6.6 only through July 1, 2022, and consistent with Section 11.4 such a waiver should not be deemed to waive a breach of any other provision or any other subsequent breach of Section 6.6 pursuant to Development Agreement with Oskaloosa Gateway Hotel, LLC dated July 9, 2019, and continue authorizing certification for tax increment for payment of an Economic Development Grant.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20211004 Oskaloosa Gateway Hotel Certification.docx](#)
[20210928 Oskaloosa Gateway Hotel Letter, Annual Certification.pdf](#)

- B. **Consider a resolution accepting the substantial completion of the Northeast Wastewater Treatment Facility Electrical Improvements Project.**

Who is submitting this item. Public Works Department

Documents:

[COM_20211004_NE WWTF Substantial Completion.docx](#)
[RES_20211004_NE WWTF Substantial Completion.docx](#)
[20211004_Letter from Fox.pdf](#)
[20211004_Certificate and Punch List.pdf](#)
[20211004_Pictures.docx](#)

C. Consider a resolution accepting the substantial completion of the Southwest Wastewater Treatment Facility Electrical Improvements Project.

Who is submitting this item. Public Works Department

Documents:

[COM_20211004_SW WWTF Substantial Completion.docx](#)
[RES_20211004_SW WWTF Substantial Completion.docx](#)
[20211004_Letter from Fox.pdf](#)
[20211004_Certificate and Punch List items.pdf](#)
[20211004_Pictures.docx](#)

8. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

9. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

10. Consider holding a closed session under Iowa Code Section 21.5.1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Who is submitting this item. Mayor and City Council

Documents:

[COM 20211004 CLOSED SESSION City Manager Resignation.docx](#)

11. Consider a motion accepting the resignation of the city manager, appointing an interim city manager, and directing the Mayor to receive and execute a professional services agreement for the recruitment of a city manager.

Who is submitting this item. City Manager's Office

Documents:

[COM 20211004_CM Resignation Interim Appointment Search Firm Approval.docx](#)
[20210927_Schrock Resignation Letter.pdf](#)

12. **Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.