



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Tuesday, September 7, 2021, 6:00 P.M.**

**1. Invocation**

First Christian Church, Pastors Robert and Molly Goodrich

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottosson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Swearing in new Oskaloosa Police Officer Stephen Stangl**

Who is submitting this Police Chief  
item.

Documents:

[COM 20210907 New Officer Stangl Swearing in.pdf](#)

**6. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council

and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. September 7, 2021 City Council Agenda
2. August 16, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes August 16 2021.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20210809 Airport Commission Meeting Minutes.pdf](#)  
[MIN 20210824 Civil Service Commission Meeting Minutes.pdf](#)

**C. Consider payment of claims for August 2021. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210907 Claims List.docx](#)  
[COUNCIL CLAIMS LIST 08272021.pdf](#)  
[MANUAL CHECK REPORT 08312021.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210907 Liquor Licenses.docx](#)

**E. Consider approval of Pay Application No. 4 and Pay Application No. 5, in the total amount of \$48,938.51 to Iowa Bridge & Culvert, L.C., for the NE Bridge Replacement Project (Consent Agenda).**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210907\\_NE Bridge Reconstruction Pay App No 4.docx](#)  
[20210907\\_Pay App 4.pdf](#)  
[20210907\\_Pay App 5.pdf](#)

**F. Consider approval of Pay Application No. 4, in the amount of \$86,795.58 to Drish Construction, Inc., for work completed on the 5th Avenue West & South F Street Sewer & Water Improvements Project (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210907 Pay App 4 Drish Construction.docx](#)  
[20210907\\_Pay App 4.pdf](#)  
[20210907\\_Change Order 1.pdf](#)

**G. Consider approval of Pay Application No. 4, in the amount of \$188,061.83 to Drish Construction, Inc., for work completed on the Meadow Creek Street Reconstruction Project (Consent Agenda).**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210907\\_Meadow Creek Pay App 4.docx](#)  
[20210907\\_Pay App 4.pdf](#)  
[20210907\\_Change Order 1.pdf](#)

**H. Consider a motion appointing a representative to the Planning and Zoning Commission (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM\\_20210907 Planning and Zoning Comm Appointment.docx](#)  
[Gemmell Andrew PZ 2021.pdf](#)

**I. Consider a motion appointing a representative to the Stephen Memorial Animal Shelter Board of Directors (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20210907 SMAS Appointment.docx](#)  
[Ottosson John SMAS Jan 2021.pdf](#)

**J. Consider a motion authorizing the acceptance of a grant from the Iowa State Fire Marshal's Grant program. (Consent Agenda)**

Who is submitting this Fire Department  
item.

Documents:

[Com 20210907 Fireworks Grant Acceptance.docx](#)  
[Iowa Fire Marshals Grant application 2021.pdf](#)

**K. Consider a motion supporting a Main Street Oskaloosa Challenge Grant application with the Iowa Economic Development Authority (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210907 Iowa Challenge Grant Application.docx](#)

**L. Consider a resolution approving the 2021 Fiscal Year Urban Renewal Report. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210907 Urban Renewal Report.docx](#)  
[RES\\_20210907 Urban Renewal Report FY21.doc](#)  
[TIF-62G590-2019\\_08-30-2021.pdf](#)

**M. Consider a resolution approving the FY2021 Street Finance Report. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210907 Street Finance Report.docx](#)  
[RES\\_20210907 Street Finance Report FY2021.doc](#)  
[Oskaloosa2021 \(3\).pdf](#)

**N. Consider a resolution adopting a Council Policy Folder (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210907 City Council Policy Folder.docx](#)  
[RES 20200907 City Council Policy Folder.doc](#)  
[Policies and Procedures 2021 - Clean Version.pdf](#)  
[Policies and Procedures 2021 - Redline.pdf](#)

**O. Consider a resolution approving an amendment to the Oskaloosa Employee Handbook. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210907 Employee Handbook Update.docx](#)  
[RES\\_20210907 Employee Handbook Update.docx](#)

**P. Consider a resolution scheduling a public hearing on vacation and sale of the north-south and east-west alleys adjacent to 907 D Avenue West (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20210907\\_907 D Avenue Alley Vacate.docx](#)  
[RES\\_20210907\\_907 D Avenue Alley Vacate.docx](#)  
[20210907\\_907 D Avenue West Location Map.pdf](#)  
[20210802\\_Pictures.docx](#)  
[20210907\\_907 D Ave Application.pdf](#)

**Q. Consider an ordinance amending Oskaloosa Municipal Code Sections 5.04.360 and 5.04.370 to allow limited consumption and open containers of alcoholic beverages in the proposed Trolley Stop Alley between 111-113 High Avenue West. (3rd reading, Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20210907 3rd ord trolley stop alley consumption.docx](#)  
[ORD 20210907 consumption Trolley Stop Alley.docx](#)  
[location map.pdf](#)

**R. Consider an ordinance amending Oskaloosa Municipal Code Chapter 10.24 – “Stop and Yield Requirements” – 3rd Reading**

## (Consent Agenda).

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210907\\_2nd St and 3rd Ave Stop Signs.docx](#)  
[ORD\\_20210907\\_2nd St and 3rd Ave Stop Sign.docx](#)  
[20210816\\_Location Map 2nd Street and 3rd Avenue Stop Signs.pdf](#)

### S. ----- End of Consent Agenda -----

## 7. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission:** One vacancy for a term ending December 2021
- o **Board of Adjustment:** Two vacancies for terms beginning January 2022
- o **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- o **Historic Preservation Commission:** One vacancy for a regular member for a term ending December 2022, two vacancies for regular members beginning January 2022, and two vacancies for alternate members for terms ending December 2021 and December 2023
- o **Library Board:** One vacancy for a term ending June 2023
- o **Mahaska County Solid Waste Commission:** Four vacancies for terms beginning January 2022
- o **Municipal Housing Agency:** Two vacancies for terms ending February 2023
- o **Planning and Zoning Commission:** One vacancy for a term ending April 2024

## 8. Regular Agenda

The following agenda items require specific action by the City Council:

### A. **Consider an ordinance rezoning property located at 703 S Market Street from UC Mixed Use Urban Corridor District and R-2 Urban Family Residential District to UC Mixed Use Urban Corridor District. (Public Hearing, 1st reading)**

Who is submitting this item. Development Services Department

Documents:

[COM CC 20210907 rez 703 S Market.docx](#)  
[ORD 20210907 rez 703 S Market UC.doc](#)  
[Rezone application w legal description.pdf](#)  
[location map.pdf](#)

### B. **Consider a resolution authorizing execution of a lease and**

## **maintenance agreement for copy machines (PUBLIC HEARING)**

Who is submitting this City Manager's Office item.

Documents:

[COM 20210907 Copier Lease Agreement Public Hearing.docx](#)  
[RES 20210907 Copier Lease and Service Agreement Public Hearing.docx](#)  
[Oskaloosa, City of - 1692817\\_rev.pdf](#)  
[Oskaloosa, City of - 1692817 - Non-Appropriations Addendum.pdf](#)  
[2021 countersigned Escelation addendum.pdf](#)

### **C. Consider a motion approving an interim operating agreement between the Mahaska County YMCA and the city of Oskaloosa, Iowa**

Who is submitting this City Manager's Office item.

Documents:

[COM 20210907 Interim Agreement YMCA.docx](#)  
[20210827\\_Short Term Operating Agreement YMCA and City.docx](#)

### **9. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

### **10. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

### **11. Consider holding a closed session under Iowa Code Section 21.5(1)(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.**

Who is submitting this City Manager's Office item.

Documents:

[COM 20210907 CLOSED SESSION Real Estate Purchase.docx](#)

**12. Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

Who is submitting this City Manager's Office item.

Documents:

[COM 20210907 OPEN SESSION Action.docx](#)

**13. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.