



**City of Oskaloosa
Oskaloosa Housing Trust Fund Committee
Lower Level Conference Room
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda
September 5, 2019
12:00 noon**

1. Call to Order / Roll Call

Roll Call: Chair _____ Adams, _____ Brown, _____ Caligiuri, _____
Grahek, _____ Hahn, _____ Sauer, _____ Spoelstra, _____ Stahle, _____
Vande Ree

2. Consider Approval of Consent Agenda as Presented or Amended

All items appearing on the Consent Agenda are considered routine by the Housing Trust Fund committee and shall be enacted by one motion. If discussion is desired, that item may be removed, discussed separately, and approved by a separate motion.

A. Approval of Minutes

Staff requests approval of the attached meeting minutes

Documents:

[AUGUST 1, 2019 OHTF MINUTES.PDF](#)

B. Approval of Claims

Staff requests approval of the attached monthly claims

Documents:

[HOUSING CLAIM LIST JULY 2019.PDF](#)
[HOUSING CLAIM LIST AUGUST 2019.PDF](#)

C. Receive and File Accounting Reports

Monthly accounting reports are attached for your information

Documents:

[ACCOUNTING REPORT-HOUSING DEPT JULY 2019.PDF](#)
[OHTF ACTIVITY JULY 2019.PDF](#)
[OHTF ACTIVITY AUGUST 2019.PDF](#)

D. Review and File Fiscal Year 2019 Annual Financial Report

Documents:

E. Approval of revised record retention policy for OHTF programs

Documents:

OHTF COMMUNICATION RECORD RETENTION POLICY.PDF
RECORD RETENTION POLICY - HOUSING - CLEAN COPY
09052019.PDF

F. ----- End of Consent Agenda -----

3. Regular Agenda / New Business

A. Consider application for Demolition Grant II for property located at 807 3rd Ave E

Documents:

OHTF COMMUNICATION 807 3RD AVE E DEMO II.PDF
OHTF APPLICATION.PDF
DEMO PERMIT APPLICATION.PDF
DEMO BIDS.PDF
WARRANTY DEED.PDF
ASSESSOR INFORMATION - COPY.PDF
PICTURES.PDF

B. Consider application for Demolition I grant for property located at 412 North H Street

Documents:

OHTF COMMUNICATION 412 NORTH H DEMO I.PDF
DEMO PROGRAM APPLICATION.PDF
PLAN OF ACTION.PDF
PROOF OF OWNERSHIP.PDF
DEMO PERMIT APPLICATION.PDF
DEMO BIDS.PDF
BEACON.PDF
PICS.PDF

C. Consider amended OHTF bylaws

Documents:

OHTF COMMUNICATION AMENDED BYLAWS 09052019.PDF
2019 - OHTF BYLAWS UPDATES FINAL PROPOSED 8-28-19.PDF

4. Adjournment

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.