



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - Monday, August 21, 2023 - 6:00 P.M.

1. Invocation: Gateway Church of the Nazarene

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Executive Director of the Mahaska County YMCA presentation

Barry Martin with YMCA presentation

Who is submitting this item. Parks and Recreation Department

Documents:

[Communication YMCA Presentation.docx](#)

6. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. August 21, 2023 City Council Agenda
2. August 7, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes August 7 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[Civil Service Minutes - August 10, 2023.docx](#)
[20230808 Planning and Zoning Meeting Minutes.docx](#)

C. Consider a motion to receive and file financial reports for July 2023. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20230821 Financial Reports.docx](#)
[CITY OF OSKALOOSA FINANCIAL REPORT July 2023.pdf](#)

D. Consider approval of a liquor license application. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication 20230821 Liquor Licenses.docx](#)

E. Consider approval of Pay Application No. 1 in the amount of \$188,912.25 to Delong Construction, Inc. for the 2023 Sanitary Sewer Project (Arbor Trace) (Consent Agenda).

Who is submitting this item. Public Works

Documents:

[Communication 2023 Sanitary Sewer Project Pay App 1.docx](#)
[20230821_Letter and Pay App 1.pdf](#)

F. Consider approval of Pay Application No. 6 in the amount of \$227,254.25 to KLC Construction, Inc. for the 2022 Sanitary Sewer Project (Consent Agenda).

Who is submitting this Public Works
item.

Documents:

[Communication 2022 Sanitary Sewer Project Pay App 6.docx](#)
[20230821_Letter and Pay App 6.pdf](#)

G. Consider approval of Pay Application No. 1 in the amount of \$45,237.47 to Jones Contracting Corp. for The South 7th Street Project (Consent Agenda).

Who is submitting this Public Works
item.

Documents:

[Communication South 7th Street Project Pay App 1.docx](#)
[20230821_Letter From Gardens.pdf](#)
[20230821_Pay Application 1.pdf](#)

H. Consider a motion appointing representative to the Oskaloosa Public Library Board of Trustees (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230821 Library Board Seat Applicaton.docx](#)
[Tony Hughes Application.pdf](#)

I. Consider a motion appointing representative to the Historic Preservation Commission (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230821 Historic Preservation Commission.docx](#)
[Pat Sodak Application.pdf](#)

J. Consider a motion authorizing the City Manager to sign an MOU with CrowdStrike for cybersecurity services. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230821 Crowdstrike.docx](#)

K. Consider a resolution adopting a new city of Oskaloosa position description. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[Council Communication 20230821- Position description.docx](#)
[Resolution 20230821 position description.doc](#)
[Firefighter \(24 hour shift\) 2016.docx](#)
[Firefighter \(24 hour shift\) Proposed 2023.docx](#)
[Firefighter \(Day\) 2016.docx](#)
[Firefighter \(Day Shift\) Proposed.docx](#)

7. ----- End of Consent Agenda -----

8. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution on the vacation and sale of the 200 foot by 16 foot section of the east-west alley adjacent to 806 South M Street. (PUBLIC HEARING)

Who is submitting this Public Works
item.

Documents:

[Communication 806 South M Street Alley Vacate.docx](#)
[Resolution 806 South M Street Alley Vacate.docx](#)
[20230807_Pictures.docx](#)
[20230807_806 South M St Map.pdf](#)
[20230807_Application.pdf](#)

B. Consider a resolution on the vacation and sale of 8,192.25 square feet of alley in the vicinity of 210 2nd Avenue West. (PUBLIC HEARING)

Who is submitting this Public Works
item.

Documents:

[Communication 210 2nd Ave West Alley Vacate.docx](#)
[Resolution 210 2nd Ave West Alley Vacate.docx](#)
[20230821_Pictures.docx](#)

[20230821_210 2nd Avenue West Location Map.pdf](#)
[20230821_210 2nd Vacate Request.pdf](#)

C. Consider a resolution on the vacation and sale of 1090 square feet of street across from 216 2nd Avenue West. (PUBLIC HEARING)

Who is submitting this item. Public Works

Documents:

[Communication 2nd Ave West Street Vacate.docx](#)
[Resolution 2nd Ave West Street Vacate.docx](#)
[2nd Avenue West Location Map.pdf](#)
[20230807_Pictures.docx](#)
[230807_Request to Vacate 2nd Ave W.pdf](#)

D. Consider a resolution levying a special assessment against private property for weed cutting. (Public Hearing)

Who is submitting this item. City Clerk/Finance Department

Documents:

[City Council Communication_20230821 Weeds.docx](#)
[Resolution 08212023 May 2023 mowing assessment.docx](#)
[Exhibit A Mowing May 2023.pdf](#)
[Assessment schedule - Mowing May 2023.docx](#)

E. Consider a resolution approving a site plan application for a downtown business campus and parking expansion

Who is submitting this item. Development Services Department

Documents:

[Communication Council Musco expansion 8-21-2023.docx](#)
[Resolution 20230821 Musco campus site plan.docx](#)
[20230714 Site Plan Application.pdf](#)
[location map.pdf](#)
[2023.07.11_Musco Parking_SITE PLAN SUBMITTAL SHEETS 11x17.pdf](#)
[2023.07.12_Musco Phase 1 AB_SITE PLAN SUBMITTAL SHEETS 11x17.pdf](#)
[2023.07.31_Musco Phase 1 AB_A911 RENDERINGS 11x17.pdf](#)
[21215-00 Musco Site Plan Submittal_LANDSCAPE 11x17.pdf](#)
[MDF-Parking Garage Site Plan 07-14-2023 11x17.pdf](#)

F. Consider a resolution accepting the completion of the 3-Lane Conversion and Traffic Signal Installation Project by Minturn, Inc., and approval of Pay Application No. 9 - Final in the

amount of \$29,155.61.

Who is submitting this Public Works
item.

Documents:

[Communication Accepting the Completion of Work by Minturn, Inc. for 3-Lane Conversion.docx](#)
[Resolution Accepting the Completion of Work by Minturn, Inc. for 3-Lane Conversion.docx](#)
[20230821_Certificate of Completion Signed.pdf.pdf](#)
[20230821_Pay App 9 \(Final\).pdf](#)
[20230821_Change Order No 6.pdf](#)

G. Consider a resolution to approve Iowa DOT proposed temporary configuration along US Highway 63/South Market Street between 2nd Avenue and 6th Avenue.

Who is submitting this Public Works
item.

Documents:

[Communication Approve Iowa DOT proposed temporary configuration .docx](#)
[Resolution Approving Iowa DOT proposed temporary configuration .docx](#)
[20230821_Location Map.pdf](#)
[20230821_Message from DOT.pdf](#)

H. Consider a resolution authorizing advancement of costs for Urban Renewal Project and certification of expenses incurred by the city for payment under Iowa Code Section 403.19 for the Downtown Façade Improvement Project Phase IV.

Who is submitting this Development Services Department
item.

Documents:

[Communication Authorizing Advancement of Costs for Urban Renewal Project.docx](#)
[Resolution Authorizing Advancement of Costs for Urban Renewal Project.doc](#)

I. Consider a resolution approving a Professional Services Agreement between the city and Curtis Architecture & Design PC for the Downtown Façade Improvement Project Phase IV.

Who is submitting this Development Services Department
item.

Documents:

[Communication Approving a Professional Service Agreement between the City and Curtis Architecture.docx](#)
[Resolution approving a Professional Service Agreement with Curtis Architecture.doc](#)
[Curtis Oskaloosa 4 Facade PreAp. Contract V2.pdf](#)

J. Consider a resolution approving a Contract for Grant Application Assistance between the city and Area 15 Regional Planning Commission for the Downtown Façade Improvement Project Phase IV.

Who is submitting this Development Services Department item.

Documents:

[Communication Approving a Contract with Area 15 for Facade Phase IV .docx](#)
[Resolution Approving a Contract with Area 15 for Facade Phase IV .doc](#)
[Oskaloosa Facade Phase IV - Contract - CDBG Application.pdf](#)

K. Consider an ordinance amending Title 17, "Zoning", to enact a new zoning code text and map for the City of Oskaloosa and its 2-mile extraterritorial jurisdiction. (2nd Reading)

Who is submitting this Development Services Department item.

Documents:

[Communication Consider an ordinance amending Title 17 Zoining.docx](#)
[Ordinance 20230905 zoning update.doc](#)
[2023_08_10 Osky Zoning Ordinance - Clean Full for Council.pdf](#)
[2023 Oskaloosa Draft Zoning Map.pdf](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

11. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.

