



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - Monday, August 7, 2023 - 6:00 P.M.

1. Invocation: Mayor David Krutzfeldt

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermesen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. August 7, 2023 City Council Agenda

2. July 17, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes July 17 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[MIN 20230703 Airport Commission.pdf](#)
[20230705 Planning and Zoning Meeting Minutes.docx](#)

C. Consider payment of claims for July 2023. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[City Council Communication_20230807 Claims List.docx](#)
[COUNCIL CLAIMS LIST 07282023.pdf](#)
[MANUAL CHECK REPORT 07282023.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[City Council Communication 20230807 Liquor Licenses.docx](#)

E. Consider approval of payment of \$350.00 to SVPA for services completed on the Early Childhood Education and Recreation Center. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 SVPA.docx](#)
[SVPA 2023-7-28.01.pdf](#)

F. Consider a resolution approving membership payment for Regional Planning Commission (Consent Agenda).

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 Regional Planning Commission.docx](#)
[Resolution 20230807 Area 15 RPC Support.docx](#)
[Letter from Chris Bowers.pdf](#)

G. Consider a resolution approving membership payment for Regional Planning Affiliation for Region 15 (Consent Agenda).

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 Regional Planning Affiliation.docx](#)
[RPA15 Resolution FY2023-24 Oskaloosa.pdf](#)

H. Consider a motion authorizing the City Manager to sign an agreement with Access Systems for a server update. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 Access Update.docx](#)

I. Update Job Description for Shift Firefighter and Day shift Firefighter in Fire Department (Consent Agenda)

Who is submitting this Fire Dept.
item.

Documents:

[Council Communication job description shift firefighter 2023.docx](#)
[Firefighter \(24 hour Shift\) 2016.docx](#)
[Firefighter \(24 hour Shift\) Proposed 2023.docx](#)
[Firefighter \(Day\) 2016.docx](#)
[Firefighter \(Day Shift\) Proposed 2023.docx](#)

J. Consider a resolution scheduling a public hearing on August 21st, 2023 for vacation and sale of 1090 square feet of street across from 216 2nd Avenue West. (CONSENT AGENDA)

Who is submitting this Public Works
item.

Documents:

[Communication_20230807_2nd Avenue West Street Vacate.docx](#)
[Resolution_20230807_2nd Avenue West Street Vacate.docx](#)
[2nd Avenue West Location Map.pdf](#)
[20230807_Pictures.docx](#)
[230807_Request to Vacate 2nd Ave W.pdf](#)

K. Consider a resolution scheduling a public hearing on August 21st, 2023 for vacation and sale of 8,192.25 square feet of alley in the vicinity of 210 2nd Avenue West. (CONSENT AGENDA)

Who is submitting this Public Works item.

Documents:

[Communication_20230807_210 2nd Avenue West Alley Vacate.docx](#)
[Resolution_20230807_210 2nd Avenue West Alley Vacate.docx](#)
[20230807_210 2nd Avenue West Location Map.pdf](#)
[20230807_210 2nd Vacate Request.pdf](#)
[20230807_Pictures.docx](#)

L. Consider a resolution scheduling a public hearing on August 21st, 2023 for vacation and sale of the 200 foot by 16 foot section of the east-west alley adjacent to 806 South M Street. (CONSENT AGENDA)

Who is submitting this Public Works item.

Documents:

[Communication_20230807_806 South M Street Alley Vacate.docx](#)
[Resolution_20230807_806 South M Street Alley Vacate.docx](#)
[20230807_806 South M St Map.pdf](#)
[20230807_Application.pdf](#)
[20230807_Pictures.docx](#)

6. ----- End of Consent Agenda -----

7. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission** : One vacancy for a term ending December 2027 and one vacancy for a term ending December 2023
- o **Building Code Board of Appeals** : One vacancy for a regular member and one for an ex officio member
- o **Historic Preservation Commission** : One vacancy for a term ending December 2023
- o **Library Board of Trustees**: One vacancy for a term ending June 2023.

- o **Board of Adjustment:** One vacancy for a term ending December 2023.

Who is submitting this City Manager
item.

8. Regular Agenda

The following agenda items require specific action by the City Council:

A. Oskaloosa Community Schools Presentation

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 Oskaloosa Schools Vision.docx](#)

B. Consider an ordinance amending Title 17, "Zoning", to enact a new zoning code text and map for the City of Oskaloosa and its 2-mile extraterritorial jurisdiction. (1st reading, public hearing)

Who is submitting this Development Services Department
item.

Documents:

[Communication 20230807 new zoning code 1st reading.docx](#)
[Ordinance 20230905 zoning update.doc](#)
[2023 Oskaloosa Draft Zoning Map.pdf](#)
[2023_07_10 Osky Zoning Ordinance - Clean Full.pdf](#)

C. Consider a resolution approving agreement with Iowa State University's Community Design Lab to develop a Park and Recreation Comprehensive Plan

Who is submitting this Community Services / Parks and Recreation Director
item.

Documents:

[Communication 20230807 Rec Comp Plan.docx](#)
[Resolution 20230807 Agreement with ISU.docx](#)
[Park Vision Plan for Mahaska County Agreement 08012023.pdf](#)

D. Consider a resolution approving the execution of and entry into a cost share agreement with the Mahaska County Conservation Board for the development of a comprehensive Park Plan.

Who is submitting this Community Services / Parks and Recreation Director
item.

Documents:

[Communication 20230807 Cost Share Agreement.docx](#)
[Resolution 20230807 Cost Share Agreement.docx](#)
[Cost Share Agreement Draft.docx](#)

E. Consider a resolution approving the agreement with Clow Valve and the Iowa Economic Development Authority regarding High Quality Jobs Program and Tax Exemption for the proposed Clow improvements.

Who is submitting this City Manager
item.

Documents:

[Communication 20230807 Clow Agreement.docx](#)
[Resolution 20230807 High Quality Jobs Program.docx](#)
[Co-Signed Clow Valve 23-HQJP-015 FINAL.pdf](#)

F. Consider a resolution approving a contract with Iowa Dredging, LLC to perform the work of Edmundson Pond Dredging.

Who is submitting this Public Works
item.

Documents:

[Communication 20230807 Pond Dredging.docx](#)
[Resolution_20230807_Iowa Dredging Contract Approval.docx](#)
[20230807_Edmundson Pond Dredging Contract.pdf](#)
[20230807_Bid Tabulation.pdf](#)
[Edmundson Pond Photos.pdf](#)
[ATTACHMENT A - Scope of Work.pdf](#)
[ATTACHMENT B - Bid Sheet.pdf](#)
[ATTACHMENT C - Depth Analysis Report.pdf](#)
[ADDENDUM A.pdf](#)

G. Consider a resolution approving a contract with Norris Asphalt Paving Co., LLC to perform the work of surface repair on Luminary Lane.

Who is submitting this Public Works
item.

Documents:

[Communication_20230807_Norris Asphalt Contract Approval.docx](#)
[Resolution_20230807_Norris Asphalt Contract Approval.docx](#)
[20230807_Luminary Lane Contract.pdf](#)
[20230807_Bid Tabulation.pdf](#)
[20230807_Luminary Lane Map.pdf](#)
[20230807_Luminary Lane Photos.pdf](#)

[ATTACHMENT A - Scope of Work COLUMNS W Addendum A.pdf.docx](#)
[ATTACHMENT B - Bid Sheet Addendum A.docx](#)
[ADDENDUM A.docx](#)
[Luminary Lane Project.pdf](#)

H. Consider a resolution approving a site plan application for a recreation and entertainment facility at Gateway Commercial Park

Who is submitting this Development Services Director
item.

Documents:

[Communication 20230807 Approving Site Plan Application for Recreation and Entertainment Venue.docx](#)
[Resolution 20230807 Approving site plan for entertainment venue.docx 11443.pdf](#)

9. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

10. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

11. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

Who is submitting this City Manager
item.

12. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.