



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - July 15, 2019 at 6:00 P.M.**

**1. Invocation: Fellowship Bible Church**

Who is submitting this City Manager's Office  
item.

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_ Burnett, \_\_\_\_ Caligiuri, \_\_\_\_ Drost, \_\_\_\_ Moore, \_\_\_\_ Ottosson,

\_\_\_\_ Walling, \_\_\_\_ Yates.

Documents:

[AGENDA ITEMS 1 - 3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

[COMMENTS BURST.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Agenda and Minutes, subject to corrections. Consent Agenda**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM AGENDA AND MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES JULY 1, 2019.DOCX](#)

**B. Consider a motion to receive and file financial reports for June 2019. Consent Agenda**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)  
[OSKALOOSA IA TREASURERS REPORT JUNE 2019.PDF](#)

**C. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Who is submitting this City Manager's Office  
item.

Documents:

[20190715 BOARD AND COMMISSION MINUTES COMM.PDF](#)  
[20190625 BOARD OF ADJUSTMENT MINUTESPDF.PDF](#)  
[20190627 OHTF SPECIAL MEETING.PDF](#)

**D. Consider appointments to the Library Board**

Who is submitting this City Manager's Office  
item.

Documents:

[20190715 LIBRARY APPOINTMENT.PDF](#)  
[S HAMMES LIBRARY BD APP JULY 2019.PDF](#)

**E. Consider a motion to receive and file the Safety Committee report for the second quarter of 2019. Consent Agenda**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[SAFETY COMMITTEE UPDATE.DOCX](#)  
[2ND QUARTER SAFETY REPORT 2019.DOCX](#)

**F. Consider approval of Change Order No. 3 for final quantity adjustments and Pay Application No. 9 to TK Concrete, Inc. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[20190603 PHASE 2 SANITARY SEWER PROJECTS DIV 1 PAY APP NO 8 COMM\\_1.DOCX](#)  
[20190715 PAY APP 9.PDF](#)  
[20190715 CHANGE ORDER 3.PDF](#)

**G. Consider approval of Change Order No. 5 for final quantity adjustments and Pay Application No. 9, in the amount of \$42,502.99 to Dave Schmitt Construction Co., Inc., for work completed on the D Street Reconstruction Project.**

Who is submitting this Public Works Department  
item.

Documents:

[20190715 D STREET RECONSTRUCTION PAY APP 9 COMM1.DOCX](#)  
[50190715 CORRECTED PAY APP 9.PDF](#)  
[20190715 SIGNED CHANGE ORDER 4.PDF](#)  
[20190715 CHANGE ORDER 5.PDF](#)

**H. Consider a resolution providing financial support of the Regional Planning Affiliation (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[20190715\\_RPA 15 TRANSPORTATION PLANNING GRANT DUES.DOCX](#)  
[20190715\\_RPA 15 TRANSPORTATION PLANNING GRANT DUES RESO.DOCX](#)  
[CHRIS BOWERS LETTER.PDF](#)

**I. Consider a resolution providing for the financial support of the Area 15 Regional Planning Commission**

Who is submitting this City Manager's Office  
item.

Documents:

[AEA15 SUPPORT COMMUNICATION JULY 15 2019.PDF](#)  
[C BOWERS AEA RPC LETTER 2019.PDF](#)  
[07152019 RESOLUTION AEA RPC SUPPORT.PDF](#)

**J. ----- End of Consent Agenda -----**

**6. Regular Agenda**

Documents:

[REGULAR AGENDA BURST \(1\).DOCX](#)

**A. Consider a resolution levying a special assessment against private property for snow removal by the City of Oskaloosa, Iowa in accordance with Section 12.12 of the city code of the City of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM SNOW ASSESSMENT.DOCX](#)  
[RESOLUTION ASSESSMENT FINAL 2019 SNOW.DOCX](#)  
[EXHIBIT A FINAL SNOW.PDF](#)  
[ASSESSMENT SCHEDULE - ALL FOR COUNCIL FINAL 2019 SNOW.DOCX](#)

**B. Consider a resolution levying a special assessment against private property for a nuisance abatement (Public Hearing)**

Who is submitting this Fire Department  
item.

Documents:

[913 NORTH MARKET ASSESSMENT .DOCX](#)  
[7-15-19 ASSESSMENT RESOLUTION.DOCX](#)  
[ASSESSMENT SCHEDULE - NUISANCE 913 N MARKET.PDF](#)

**C. Consider a resolution levying a special assessment against private property for a nuisance abatement (Public Hearing).**

Who is submitting this Fire Department  
item.

Documents:

[910 6TH AVE WEST ASSESSMENT.DOCX](#)  
[7-15-19 RESOLUTION FOR SPECIAL ASSESSMENT.DOCX](#)  
[ASSESSMENT SCHEDULE - NUISANCE 910 6TH AVE W.DOCX](#)

**D. Consider a resolution levying a special assessment against private property for a nuisance abatement (Public Hearing).**

Who is submitting this Fire Department  
item.

Documents:

[610 D AVE WEST ASSESSMENT.DOCX](#)  
[7-15-19 ASSESSMENT RESOLUTION.DOCX](#)  
[ASSESSMENT SCHEDULE - NUISANCE 2ND 610 D AVE W.DOCX](#)

**E. Consider a resolution approving the waiver of City assessments and liens against the property 423 North 3rd Street**

Who is submitting this City Attorney  
item.

Documents:

[ABANDONED PROPERTY COMMUNICATION JULY 15 2019.DOCX](#)  
[07152019\\_RESOLUTION 423 NORTH 3RD ST.DOCX](#)

**F. Consider a resolution approving amendment to the final plat for Marje Addition – Plat 5.**

Who is submitting this Public Works Department  
item.

Documents:

[MARJE FINAL PLAT AMENDMENT.DOCX](#)  
[20190715 MARJE FINAL PLAT RESOLUTION.DOCX](#)  
[MARJE ADDITION PLAT 5 - FINAL.PDF](#)

**G. Consider a resolution amending the OHTF First Time Homebuyer Assistance Program Plan**

Who is submitting this Development Services Department  
item.

Documents:

[20190715 CITY COUNCIL COMMUNICATION FIRST TIME HOMEBUYER.PDF](#)  
[FIRST TIME HOMEBUYERS PLAN FINAL 07152019.PDF](#)  
[20190715 OHTF FIRST TIME HOMEBUYER RESOLUTION.PDF](#)

**H. Consider a resolution approving the preliminary plat for the Ironwood Place Subdivision.**

Who is submitting this Public Works Department  
item.

Documents:

[20190715 IRONWOOD PLACE PRELIMINARY PLAT COMM.DOCX](#)  
[20190715 IRONWOOD PLACE PRELIMINARY PLAT RESOLUTION1.DOCX](#)  
[20190715 IRONWOOD PRELIMINARY PLAT 6-25-19.PDF](#)  
[20190715 IRONWOOD PLACE PRELIM PLAT APP SIGNED 7018381.PDF](#)

**I. Consider a resolution approving the final plat for the Ironwood Place Subdivision.**

Who is submitting this Public Works Department  
item.

Documents:

[20190715 IRONWOOD PLACE FINAL PLAT COMM.DOCX](#)  
[20190715 IRONWOOD PLACE FINAL PLAT RESOLUTION1.DOCX](#)  
[20190715 IRONWOOD FINAL PLAT PHASE1 6-25-19.PDF](#)  
[20190715 IRONWOOD PLACE FINAL PLAT APP SIGNED 7018381.PDF](#)

**J. Consider an ordinance amending Oskaloosa Municipal Code Chapter 10.24 – “Stop and Yield Requirements” – 2nd Reading.**

Who is submitting this item. Public Works Department

Documents:

[20190715 STOP SIGNS COMM\\_1.DOCX](#)  
[20190715 ORDINANCE STOP SIGNS .DOCX](#)  
[20190715 MARJE COURT STOP LOCATION MAP.PDF](#)  
[20190715 COAL MINE LOOP LOCATION MAP.PDF](#)

#### **K. Annual report on Oskaloosa's Rental Housing Inspection Program**

Who is submitting this item. Development Services Department

Documents:

[CC COMMUNICATION ANNUAL REPORT 7-15-2019.PDF](#)  
[RENTAL INSPECTION ANNUAL REPORT 2019.PDF](#)  
[RENTAL HOUSING INSPECTION PRESENTATION HANDOUT.PDF](#)

#### **L. 2019 2nd Quarter code enforcement report.**

Who is submitting this item. Fire Department

Documents:

[COUNCIL COMMUNICATION 2ND QTR 2019 REPORT.PDF](#)  
[2ND QUARTER 2019 REPORT.PDF](#)

#### **M. Discussion and possible action on authorizing the Mayor or City Manager to execute a side letter agreement with Oskaloosa PPME-Police**

Who is submitting this item. City Manager's Office

Documents:

[12-HOUR SHIFT OSKALOOSA PPME-POLICE .DOCX](#)  
[PPME LETTER.DOCX](#)  
[LETTER OF AGREEMENT.DOCX](#)

#### **N. Report on Items from City Staff.**

a) City Manager

- Response to concerns expressed by Mr. Alfred Booy during City Council meeting July 1, 2019

b) City Clerk.

c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Who is submitting this item. City Manager's Office

Documents:

[REPORTS ON ITEMS FROM CITY STAFF JULY 15, 2019.PDF](#)  
[20190715 A BOOY MEMO PW.PDF](#)  
[20190715 A BOOY MEMO FC.PDF](#)

#### **O. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

## **7. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

**If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.**