



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

**Call to Order and Roll Call - Monday, June 21, 6:00 P.M.**

**1. Invocation**

Lifehouse Church, Pastor Steve Howe

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottosson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. June 21, 2021 City Council Agenda
2. June 7, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes June 7 2021.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20210608 Planning and Zoning Commission Meeting Minutes.pdf](#)

[MIN 20210510 Water Board Meeting Minutes.pdf](#)

[MIN 20210524 Library Board of Trustees Meeting Minutes.pdf](#)

**C. Consider a motion to receive and file financial reports for May 2021. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210621 Financial Reports.docx](#)

[Oskaloosa IA Treasurers Report May 2021.pdf](#)

**D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210621 Liquor License.docx](#)

**E. Consider approval of FY2022 Retail Cigarette/Tobacco/Nicotine/Vapor Permits. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210621 Cigarette Permits.docx](#)

[FY 2022 RETAIL CIGARETTE for council.docx](#)

**F. Consider approval of payments of \$4,765.50 to Terracon and \$885.85 to Multivista Iowa, totaling \$5,651.35, for work completed on the Early Childhood Recreation and Education**

## Center (Consent Agenda)

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210622 Early Childhood Education and Recreation Center Invoices.docx](#)  
[20210607 Terracon Invoice.PDF](#)  
[210607 - Oskaloosa Early Education and YMCA Center - Multivista Invoice 12.pdf](#)

## G. Consider a motion appointing representatives to the Oskaloosa Public Library Board of Trustees (Consent Agenda)

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210621 Library Board of Trustees Appointments.docx](#)  
[Thomas Lindsey Library Board 2021.pdf](#)  
[Richardson Minnie Library 2021.pdf](#)  
[Kienzler Sarah Library 2021.pdf](#)

## H. Consider a resolution authorizing the use of public funds to aid economic development. (Consent Agenda)

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210621 Economic Development.docx](#)  
[RES\\_20210621 Economic Development.doc](#)

## I. Consider a resolution providing for the financial support of the Regional Planning Affiliation for Region 15 (RPA 15) (Consent Agenda)

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210621 Area 15 RPA Local Match.docx](#)  
[RES 20210621 RPA 15 Local Match.docx](#)

## J. Consider a resolution providing for the financial support of the Regional Planning Commission (RPC) (Consent Agenda)

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210621 Area 15 RPC Funding Request.docx](#)  
[RES 20210621 Area 15 RPC Support.docx](#)  
[RPC Funding Letter 2021.pdf](#)

**K. Consider a resolution affirming a contract with TNT Tuckpointing & Building Restoration, LLC for the Edmundson Park – Masonry Shelter “D” Project. (CONSENT AGENDA)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20210621\\_FY 22 Edmundson Park Masonry revised.pdf](#)  
[RES\\_20210621\\_FY22 Edmundson Park Masonry.docx](#)  
[Map Edmundson Park Shelter D stone steps.pdf](#)  
[20210621\\_Bid Tabulation.pdf](#)  
[20210621\\_TNT Scope of Work document.pdf](#)  
[20210621\\_TNT Signed Contract.pdf](#)

**L. Consider a resolution fixing date for a public hearing on the proposal to enter into a Grant Agreement with Mahaska Chamber and Development Group (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210621 Mahaska Chamber Grant Agreement.docx](#)  
[RES 20210621 Mahaska Chamber Grant Agreement Setting PH.docx](#)  
[Mahaska Chamber Grant Agreement \(2021\) - Execution Version \(01896434x7F7E1\).PDF](#)

**M. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution levying a special assessment against private property for snow removal by the city of Oskaloosa, Iowa in accordance with Section 12.12 of the city code of the city of Oskaloosa, Iowa. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

COM\_20210621 Snow Assessments.docx  
RES\_20210621 Assessment Jan 2021 Snow.docx  
Exhibit A 2021 Snow.pdf

**B. Consider a resolution levying a special assessment for a nuisance abatement at 1011 South 8th Street in accordance with Oskaloosa Municipal Code 8.08.080 (PUBLIC HEARING)**

Who is submitting this Fire Department  
item.

Documents:

COM 20210621 Abatement 1011 South 8th Street.docx  
RES 20210621 Abatement 1011 South 8th Street.docx  
Clerk Certification of Assessment Schedule - Nuisance 1011 South 8th  
Street.pdf  
Assessment Schedule - 1011 South 8th Street.pdf  
20210621 Photo Documentation 1011 South 8th Street.pdf

**C. Consider a resolution levying a special assessment for a nuisance abatement at 321 North C Street in accordance with Oskaloosa Municipal Code 8.08.080. (PUBLIC HEARING)**

Who is submitting this Fire Department  
item.

Documents:

COM 20210621 Abatement 321 N C Street.docx  
RES 20210621 Abatement 321 North C Street.docx  
Clerk Certification of Assessment Schedule - Nuisance 321 North C  
St.pdf  
Assessment Schedule - 321 North C Street.pdf  
20210621 Photo Documentation 321 North C Street.pdf

**D. Consider a resolution levying a special assessment for a nuisance abatement at 201 3rd Avenue East in accordance with Oskaloosa Municipal Code 8.08.080 (PUBLIC HEARING)**

Who is submitting this Fire Department  
item.

Documents:

COM 20210621 Abatement 201 3rd Ave East.pdf  
RES 20210621 Abatement 201 3rd Avenue East.docx  
Clerk Certification of Assessment Schedule - Nuisance 201 3rd Avenue  
East.pdf  
Assessment Schedule - 201 3rd Avenue East.pdf  
20210621 Photo Documentation 201 3rd Avenue East.pdf

**E. Consider a resolution on vacation and sale of the 60 foot by 16.5 foot section of the north-south alley adjacent to 109 4th**

## **Avenue West. (PUBLIC HEARING)**

Who is submitting this Public Works Department  
item.

### Documents:

[COM\\_20210607\\_109 4th Ave Alley Vacate.pdf](#)  
[RES\\_20210607\\_109 4th Ave Alley Vacate.docx](#)  
[20210607\\_Location Map.pdf](#)  
[20210607\\_Pictures.pdf](#)  
[20210607\\_Application.pdf](#)

## **F. Consider a resolution approving an agreement between the city of Oskaloosa, Iowa, and Stephen Memorial Animal Shelter, Inc.**

Who is submitting this City Manager's Office  
item.

### Documents:

[COM 20210621 Stephen Memorial Animal Shelter Agreement.docx](#)  
[RES 20210621 Services Agreement Stephen Memorial Animal Shelter.docx](#)  
[20210621\\_SMAS Animal Services Agreement - City.docx](#)

## **G. Consider a resolution approving an amendment to the contract with Fox Engineering Associates, Inc. for the Wastewater Facility Plan Long-Term Improvement Project.**

Who is submitting this Public Works Department  
item.

### Documents:

[COM\\_20210621\\_Fox Long Term Sanitary Agreement Task Order.pdf](#)  
[RES\\_20210621\\_Fox Long Term Sanitary Agreement Task Order.docx](#)  
[20210621\\_Task Order 2070-21A w attaches FOX Signed.pdf](#)  
[20210621\\_Exhibit 2070-21A.pdf](#)

## **H. Consider a resolution approving Amendment No. 3 to the Agreement with SVPA Architects.**

Who is submitting this City Manager's Office  
item.

### Documents:

[COM 20210621 SVPA Architects Design Contract Amendment No. 3.docx](#)  
[RES 20210621 SVPA Contract Amendment No. 3 Recreation Center.docx](#)  
[SVPA Agreement\\_Amendment No 3\\_6-15-21.pdf](#)

I. **Consider approval of Pay Application No. 13 in the amount of \$1,310,880.12 to Graphite Construction Group for the Early Childhood Education and Recreation Center.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20210621 Early Childhood Education and Recreation Center Pay App 13.docx](#)  
[Pay App 13 May 2021.pdf](#)  
[20210525 SVPA Site Observation.pdf](#)  
[20210610 Playground Site Observation.pdf](#)

J. **Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for a parking restriction on Eighth Avenue East between South 7th Street and South 11th Street –2nd Reading**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20210621\\_8th Avenue East No Parking.pdf](#)  
[ORD\\_20210621\\_8th Avenue East No Parking.docx](#)  
[20210621\\_8th Avenue E No Parking Map.pdf](#)  
[Pictures.pdf](#)  
[20210621\\_Survey Responses.pdf](#)

**7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
  - o Animal Waste in City Square Park
  - o Use of Zoom in Council Meetings
- b) City Clerk
- c) City Attorney

Documents:

[20210717 Memo Animal Waste in Square.pdf](#)

**8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future

agenda items, or request items to be sent to Committee for review and discussion.

**9. Consider holding a closed session under Iowa Code Section 21.5.1.i.**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20200621 CLOSED SESSION City Manager Evaluation.docx](#)

**10. Consider a motion for action on the employment agreement between the city of Oskaloosa and City Manager, Mike Schrock**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20200621 Open Session Action City Manager Contract.docx](#)  
[Employment Agreement Schrock 2020-2024.pdf](#)

**11. Adjournment**

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.