



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - June 17, 2019 at 6:00 P.M.**

**1. Invocation: Bethesda House**

**2. Pledge of Allegiance.**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore, \_\_\_\_\_ Ottosson,

\_\_\_\_\_ Walling, \_\_\_\_\_ Yates.

Documents:

[AGENDA ITEMS 1 - 3.DOCX](#)

**4. Community Comments.**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to come and speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three minutes. Any questions are to be asked of the City staff, Council Members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

[COMMENTS BURST.DOCX](#)

**5. Consider Adoption of Consent Agenda as Presented or Amended.**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately and approved by a separate motion of the City Council.

Documents:

[CONSENT AGENDA PAGE.DOCX](#)

**A. Approval of Council Minutes and Actions, subject to corrections, as recommended by the City Clerk.**

1. June 17, 2019 Agenda
2. June 3, 2019 Regular City Council Meeting Minutes

Documents:

[AGENDA AND MINUTES CITY CLERK MINUTES.DOCX](#)  
[CITY COUNCIL MINUTES JUNE 3, 2019.DOCX](#)

**B. Receive and file minutes of Boards and Commissions**

Any recommendations contained in minutes become effective only upon separate Council action.

The minutes of various city boards and commissions are contained in the agenda packet to receive and file.

Documents:

BOARD AND COMMISSION MINUTES.DOCX  
MINUTES 6119.DOCX  
MAY 2, 2019 OHTF MINUTES.DOCX  
MAY 28, 2019-BOA MINUTES.DOCX

**C. Consider approval of a renewal application for a Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's Marketing Company dba Casey's General Store #2350, 1902 South Market Street.**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM CASEYS 2350 06172019.DOCX](#)

**D. Consider approval of FY 2020 Retail Cigarette/Tobacco/Nicotine/Vapor Permits.**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM CIGARETTE PERMITS 2019.DOCX](#)  
[FY 2020 RETAIL CIGARETTE FOR COUNCIL.DOCX](#)

**E. Consider a motion to receive and file financial reports for May 2019.**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM FINANCIAL REPORTS.DOCX](#)  
[OSKALOOSA IA TREASURERS REPORT MAY 2019.PDF](#)

**F. Consider a motion approving and directing the mayor to sign a joint representation letter (Consent Agenda)..**

Who is submitting this City Manager's Office  
item.

Documents:

[20190617\\_CONSENT WAIVER AGREEMENT AHLERS.DOCX](#)  
[JOINT REPRESENTATION LETTER \(01600446X7F7E1\).PDF](#)

**G. Consider a payment of \$12,400.00 to McClure Engineering Co. for city wide signal timing adjustments and implementation.**

Who is submitting this Public Works Department  
item.

Documents:

[20190617 MCLURE PAYMENT VER1.DOCX](#)  
[INVOICE.PDF](#)

**H. Consider a payment of \$8,130.00 to E & R Builders Inc. for improvements to Edmundson Park using the grant from Walter L. McQuiston Trust.**

Who is submitting this Public Works Department  
item.

Documents:

[20190617 MCQUISTON TRUST COMM\\_3.DOCX](#)  
[E R BUILDERS INVOICE NO. 2.PDF](#)  
[20190617 LOCATION MAP.PDF](#)

**I. Consider a payment of \$3,450 to Meland Co. for repairing roadside ditches along 9th Avenue East.**

Who is submitting this item. Public Works Department

Documents:

[20190617 9TH AVENUE DITCH FILLING COMM\\_1.DOCX](#)  
[20190617 INVOICE.PDF](#)  
[20190617 BEFORE AND AFTER PICS.DOCX](#)

**J. Resolution scheduling a Public Hearing for the levying of a special assessment against the property located at 610 D Avenue West (consent agenda)**

Who is submitting this item. Fire Department

Documents:

[6-17-19 COUNCIL COMMUNICATION.DOCX](#)  
[6-17-19 RESOLUTION SCHEDULING PUBLIC HEARING.DOCX](#)  
[ASSESSMENT SCHEDULE - NUISANCE 2ND 610 D AVE W.DOCX](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 2ND 610 D AVE W.PDF](#)

**K. Resolution scheduling a Public Hearing for the levying of a special assessment against the property located at 910 6th Avenue West (consent agenda)**

Who is submitting this item. Fire Department

Documents:

[6-17-19 COUNCIL COMMUNICATION.DOCX](#)  
[6-17-19 RESOLUTION FOR PUBLIC HEARING.DOCX](#)  
[ASSESSMENT SCHEDULE - NUISANCE 910 6TH AVE W.DOCX](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 910 6TH AVE W.PDF](#)  
[3-21-19 ABATEMENT BILLING.PDF](#)

**L. Resolution scheduling a Public Hearing for the levying of a special assessment against the property located at 913 North Market Street (consent agenda)**

Who is submitting this item. Fire Department

Documents:

[COUNCIL COMMUNICATION SCHEDULING A PUBLIC HEARING.DOCX](#)  
[RESOLUTION PUBLIC HEARING ASSESSMENT.DOCX](#)  
[5-7-19 EMERGENCY ABATEMENT BILL.PDF](#)  
[ASSESSMENT SCHEDULE - NUISANCE 913 N MARKET JULY 15.PDF](#)  
[SCHEDULE FOR EMERGENCY ABATEMENT 913 N MARKET.PDF](#)

**M. Consider a resolution scheduling a time for hearing for considering the matter of levying a special assessment against private property for snow removal by the city in accordance with section 12.12 of the city code of the city of Oskaloosa, Iowa, and directing notice to the owners of the property to be assessed.**

Who is submitting this item. City Clerk/Finance Director

Documents:

[CITY COMM SCHEDULE PH SNOW.DOCX](#)  
[RESOLUTION PH FINAL 2019 SNOW REMOVAL.DOCX](#)  
[EXHIBIT A FINAL SNOW.PDF](#)  
[SCHEDULE FOR SNOW ASSESSMENT FINAL 2019 SNOW.PDF](#)

N. ----- End of Consent Agenda -----

6. Regular Agenda

Documents:

[REGULAR AGENDA BURST \(1\).DOCX](#)

A. **Quarterly Report - Oskaloosa Area Chamber and Development Group (OACDG)**

Who is submitting this City Manager's Office  
item.

Documents:

[20190617\\_OACDG CHAMBER REPORT TO COUNCIL.DOCX](#)  
[QUARTER 2 REPORT.PDF](#)

B. **Consider a resolution adopting the proposal for Fiscal Year 2020 Property, Liability, Automobile, Equipment and Workers Compensation Insurance for a cost of \$186,185.**

Who is submitting this City Clerk/Finance Director  
item.

Documents:

[CITY COMM INSURANCE.DOCX](#)  
[INSURANCE RESOLUTION.DOCX](#)  
[COPY OF CITY OF OSKALOOSA 2019 PROPOSAL SUMMARY.XLSX](#)  
[2019 STATEMENT OF VALUES.PDF](#)

C. **Consider a resolution accepting the bid and awarding a contract for the Oskaloosa Facade Improvement Project Phase 2**

Who is submitting this Development Services Department  
item.

Documents:

[20190617 FACADE PH2 AWARD COMMUNICATION.PDF](#)  
[2019 FACADE PROJECT PH2 AWARD RESOLUTION.PDF](#)  
[OSKY BID BREAKDOWN 06-04-2019.PDF](#)

D. **Report on Items from City Staff.**

- a) City Manager
- b) City Clerk.
  
- c) City Attorney.

This item is reserved to receive reports from the City Manager, City Clerk, and/or the City Attorney.

Documents:

[REPORTS FROM STAFF BURST.DOCX](#)

E. **City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the members of the City Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the City Council to request future agenda items, or request items to be sent to Committee for review and discussion.

Documents:

[CITY COUNCIL INFORMATION BURST.DOCX](#)

F. **Consider holding a closed session under Iowa Code Section 21.5.1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session and reconvene in open session to consider approval of contract.**

Who is submitting this Mayor and City Council  
item.

Documents:

[20190617\\_CLOSED SESSION CITY MANAGER EVALUATION.DOCX](#)

**G. Consider a motion for action on the employment agreement between the city of Oskaloosa and City Manager, Mike Schrock.**

Who is submitting this Mayor and City Council  
item.

Documents:

[20190617\\_OPEN SESSION ACTION CITY MANAGER CONTRACT.DOCX](#)  
[EMPLOYMENT AGREEMENT\\_SCHROCK 2018-2022.PDF](#)

**7. Adjournment**

THE REQUIREMENT THAT AN ORDINANCE BE READ THREE (3) TIMES BEFORE PASSAGE MAY BE WAIVED BY COUNCIL UPON AN AFFIRMATIVE VOTE OF SIX (6) OF THE SEVEN (7) COUNCIL MEMBERS. THE PUBLIC IS ADVISED TO TAKE NOTE OF THIS PROCESS AND BE PREPARED TO SPEAK EITHER FOR OR AGAINST ANY ORDINANCE AT THE TIME OF FIRST READING.

If you require special accommodations, please contact the City Manager's Office at least 24 hours prior to the meeting at (641) 673-9431.