



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with Section Nine of the March 19, 2020, Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

Join Zoom Meeting

<https://us02web.zoom.us/j/86181470143?pwd=cVdEbFN0MytHNFFsWlUyWVdYRzILQT09>

Meeting ID: 861 8147 0143

Password: 634687

Call in: 1-312-626-6799 US (Chicago)

Call to Order and Roll Call - June 15, 2020, 6:00 P.M.

- 1. Invocation**
- 2. Pledge of Allegiance is temporarily suspended**
- 3. Roll Call**

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for

public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. June 15, 2020 City Council Agenda
2. June 1, 2020 City Council Regular Meeting Minutes

Documents:

[20200601 City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200424 Library Board of Trustees Meeting Minutes REVISED.pdf](#)
[MIN 20200518 Library Board of Trustees Meeting Minutes.pdf](#)
[MIN 20200602 Planning and Zoning Commission Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for May 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200615 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report May 2020.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200615 Liquor Licenses.docx](#)

E. Consider approval of FY2021 Retail Cigarette/Tobacco/Nicotine/Vapor Permits.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200615 Cigarette Permits.docx](#)
[FY 2021 RETAIL CIGARETTE for council.docx](#)

F. Consider approval of Pay Application No. 1-Final in the amount of \$44,750 to Josiah Updegraff including Change Order No. 1-Final to reflect final quantity adjustments for the Edmundson Park Masonry Work Project. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20200615_Edmundson Park Masonry Project Pay App-Final.pdf](#)
[20200615 APPLICATION FOR PAYMENT NO 1-Final.pdf](#)
[Edmundson Park - Masonry Work Project Change Order No. 1.pdf](#)

G. Consider approval of payments totaling \$36,220.67 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM CC Facade June 2020 payment 20200015.docx](#)
[18DTR003 - Draw 19 - Invoices.pdf](#)
[Curtis arch invoice June 2020.pdf](#)
[18DTR003 - Draw 19 - Balance Sheet \(REVISED\).pdf](#)
[Progress Report 16- 202006.pdf](#)

H. Consider approval of payments totaling \$4,800.00 for preapplication design work for the Facade Improvement Project Phase II and Phase III. (CONSENT AGENDA)

Who is submitting this item. Development Services Department

Documents:

[COM CC Facade June 2020 preapp Curtis payment 20200015.pdf](#)

I. Consider a motion appointing a representative to the Board of Adjustment (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200615 Board of Adjustment Appointment.pdf](#)
[Spoelstra Royce Bd of Adjustment June 2020.pdf](#)

J. Consider a resolution accepting the completion of Edmundson Park Masonry - Work Project by Josiah Updegraff. (CONSENT AGENDA).

Who is submitting this Public Works Department
item.

Documents:

[COM_20200406_6th Street Curb and Gutter Replacement Project completion.pdf](#)
[RES_20200406_6th Street Curb and Gutter Replacement Project completion.pdf](#)
[Edmundson Park - Masonry Work Project Certificate of Final Completion.pdf](#)
[20200615_Before and After Pics.pdf](#)

K. Consider a resolution affirming a contract with Blommer's Construction Inc. for the North H Street and G Avenue West Pavement Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM 20200615 North H St G Ave W Pavement Project.pdf](#)
[RES 20200615 North H St G Ave W Pavement Project Contract.docx](#)
[20200615 North H St and G Ave W Location Map.pdf](#)
[20200615 Signed Contract Documents.pdf](#)

L. Consider a resolution setting a date for a public hearing for an ordinance amending Oskaloosa Municipal Code sections 17.22.020 and 17.24.030 relating to supplemental use regulations for agricultural uses and accessory structure height. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[COM 20200615 Zoning Amendment for Minimum Lot Width Adjustments.pdf](#)
[Communication PZ for animal production and accessory structure height.pdf](#)
[RES 20200615 Set Public Hearing for Zoning Amendments.docx](#)

M. Consider a resolution scheduling a public hearing on vacation and sale of the 177 foot by 16.5 foot section of the north-south alley adjacent to 931 South D Street. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20200615_931 South D St Alley Vacate.pdf](#)
[RES_20200615_931 South D St Alley Vacate.docx](#)
[20200615_931 South D St Location Map.pdf](#)
[20200615_Pictures.pdf](#)
[20200615_Application.pdf](#)

1. Consider a resolution setting a date for a public hearing for an ordinance amending Oskaloosa Municipal Code section 17.24.035 pertaining to minimum lot width adjustments for single-family dwellings. (CONSENT AGENDA)

Who is submitting this item. Development Services Department

Documents:

[COM 20200615 Zoning Amendment for Minimum Lot Width Adjustments.pdf](#)
[Staff Memo to Planning and Zoning Commission Nonconforming Lots.pdf](#)
[RES 20200615 Public Hearing fo Zoning Amendment Minimum Lot Width.docx](#)

N. Resolution setting a public hearing for levying a special assessment for a nuisance abatement at 404 South 17th Street (Consent Agenda)

Who is submitting this item. Fire Department

Documents:

[COM 20200615 Nuisance Abatement 404 S 17th.docx](#)
[RES 20200615 Nuisance Abatement 404 S 17th St.docx](#)
[SCHEDULE FOR EMERGENCY ABATEMENT 404 S 17th St.pdf](#)

O. ----- **End of Consent Agenda** -----

6. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. **Consider a motion to accept or reject a reopening plan for Edmundson Pool**

Who is submitting this item. Public Works Department

Documents:

[COM 20200615 Edmundson pool reopening.pdf](#)
[Edmundson Pool Opening Plan.pdf](#)
[Statewide pools-2020 summer plans.pdf](#)
[CDC Covid 19 Pool considerations.pdf](#)
[American Red Cross COVID-19 pool considerations.pdf](#)
[Pool comparison by year.pdf](#)

B. **Consider approval of a new 5-day application for a Class C Liquor License with Outdoor Service for Rock Island Tap LLC dba Rock Island Tap, 212 1st Avenue East, effective June 19, 2020 and use of the maximum boundary area in the central business district, including the City Square, public streets and sidewalks.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200615 BBQ 4 Badges License.docx](#)
[Rock Island Tap - BBQ 4 Badges.pdf](#)

C. **Consider approval of Pay Application No. 1 in the amount of \$560,209.30 to Rochon Corporation of Iowa, Inc. for the Early Childhood Education and Recreation Center.**

Who is submitting this item. City Manager's Office

Documents:

[COM 20200615 Early Childhood Education and Recreation Center Pay App 1.docx](#)
[Oskaloosa ECE and Rec Center PA No 1, May 2020.pdf](#)

D. **Consider a resolution to authorize the vacation and sale of the 70 foot by 16.5 foot section of the east-west alley adjacent to 407 North 7th Street. (PUBLIC HEARING)**

Who is submitting this item. Public Works Department

item.

Documents:

[COM_20200615_407 North 7th St Alley Vacate.pdf](#)
[RES_20200615_407 North 7th St Resolution.docx](#)
[20200615_Location Map 407 North 7th Alley Vacate.pdf](#)
[20200615_Pictures.pdf](#)
[20200615_Application.pdf](#)
[20200615_Alley Vacate Response Tabulation.pdf](#)
[20200615_Letter from opposed property.pdf](#)

E. Consider a resolution adopting the proposal for Fiscal Year 2021 Property, Liability, Automobile, Equipment and Workers Compensation Insurance for a cost of \$228,369.

Who is submitting this City Clerk/.Finance Director
item.

Documents:

[COM_20200615 Insurance.docx](#)
[RES_20200615 Insurance Resolution.docx](#)
[Copy of City of Oskaloosa 2020 Proposal Summary.xlsx](#)

F. Consider a resolution authorizing submittal of an application for Surface Transportation Block Grant (STBG) funds to reconstruct 7th Street from 9th Ave E to 15th Ave E

Who is submitting this Public Works Department
item.

Documents:

[COM_20200615_STBG Application.pdf](#)
[RES_20200615_STBG Application.docx](#)
[20200615_STBG Application.pdf](#)

G. Consider an ordinance amending Oskaloosa Municipal Code Chapter 10.24 - "Stop and Yield Requirements" - 2nd Reading.

Who is submitting this Public Works Department
item.

Documents:

[COM_20200615_Stop Signs.pdf](#)
[ORD_20200615_Stop Signs.docx](#)
[20200615_18th Ave Location Map.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk

c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.