



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

Call to Order and Roll Call - Monday, June 7, 2021, 6:00 P.M.

1. Invocation

Fellowship Bible Church, Pastor Rodney DeRonde

2. Pledge of Allegiance

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore

_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. June 7, 2021 City Council Agenda
2. May 17, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes May 17 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210503 Airport Commission Meeting Minutes.pdf](#)
[MIN 20210521 Historic Preservation Commission Meeting Minutes.pdf](#)
[MIN 20210504 Planning and Zoning Commission Meeting Minutes.pdf](#)

C. Consider payment of claims for May 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Claims List.docx](#)
[COUNCIL CLAIMS LIST 05282021.pdf](#)
[MANUAL CHECK REPORT 05282021.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Liquor Licenses.docx](#)

E. Consider approval of a new 5-day application for a Class C Liquor License with Outdoor Service for Rock Island Tap LLC dba Rock Island Tap, 212 1st Avenue East, effective June 18, 2021 and use of the maximum boundary area in the central business district, including the City Square, public streets and sidewalks. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 BBQ 4 Badges.docx](#)
[06072021 BBQ Badges liquor license.pdf](#)

F. Consider approval of release of retainage in the amount of \$8,000 to Drish Construction, Inc. for work completed on Division 1 of the Phase 3 Sanitary Sewer Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20210607_Ph3Div1 Retainage Release.pdf](#)
[20210607_Letter from Gardens.pdf](#)

G. Consider approval of Pay Application No. 1 in the amount of \$36,291.20 to Drish Construction, Inc. for the 5th Avenue West & South F Street Sewer & Water Improvements Project. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20210607_5th Ave Pay App 1.pdf](#)
[20210607_5th Ave Pay App 1.pdf](#)
[20210607_Letter from Gardens.pdf](#)

H. Consider approval of Pay Application No. 1 in the amount of \$169,603.38 to Drish Construction, Inc. for the Meadow Creek Pavement Improvements Project. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20210607_Meadow Creek Pay App 1.pdf](#)
[20210607_Letter from Gardens.pdf](#)
[20210607_Pay App 1.pdf](#)

I. Consider a resolution approving an amendment to the Oskaloosa Employee Handbook. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Employee Handbook Update.docx](#)
[RES_20210607 Employee Handbook Update.docx](#)

J. Consider a resolution amending and correcting Council

Resolution 21-04-61 and adopting a corrected Appendix A as the attachment to the Resolution so as to correct scrivener's errors contained in the prior documentation as memorialized. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Correct Appendix A in Resolution 21-04-61.docx](#)
[RES_20210607 Correct Appendix A in Resolution 21-04-61.docx](#)
[Correct Appendix A.pdf](#)

K. Consider a resolution striking and abrogating Council Resolution 21-05-82 adopted May 17, 2021 to delete erroneous inconsistent numbers contained therein and adopt and approve a corrected and substituted Resolution so as to correctly reflect computed figures. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Resolution striking and abrogating Resolution 21-05-82.docx](#)
[RES_20210607 Resolution striking and abrogating Resolution 21-05-82.docx](#)

L. Consider a resolution authorizing the Iowa Department of Transportation Agreement For Maintenance and Repair of Primary Roads in the City of Oskaloosa. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM 20210607 Iowa DOT maintenance agreement.pdf](#)
[RES 20210607 Iowa DOT maintenance agreement.docx](#)
[5 yr maintenance agmt IDOT Oskaloosa.pdf](#)

M. Consider a resolution scheduling a public hearing on vacation and sale of the 60 foot by 16.5 foot section of the north-south alley adjacent to 109 4th Avenue West. (CONSENT AGENDA)

Who is submitting this item. Public Works Department

Documents:

[COM_20210607_109 4th Ave Alley Vacate.pdf](#)
[RES_20210607_109 4th Ave Alley Vacate.docx](#)
[20210607_Location Map.pdf](#)
[20210607_Pictures.pdf](#)
[20210607_Application.pdf](#)

N. ----- **End of Consent Agenda** -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a regular member for a term ending December 2022, and two vacancies for alternate members with terms ending December 2021 and December 2023
- **Library Board of Trustees:** Three vacancies for terms ending June 2027
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023
- **Planning and Zoning Commission:** One vacancy for a term ending April 2024

B. Consider a resolution adopting the proposal for Fiscal Year 2022 Property, Liability, Automobile, Equipment and Workers Compensation Insurance for a cost of \$250,728.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Insurance.docx](#)
[RES_20210607 Insurance Resolution.docx](#)
[City of Oskaloosa 2021 Proposal Summary.xlsx](#)

C. Consider a resolution adopting the blanket accident policy underwritten by Axis Insurance Company for Fiscal Year 2022 for a cost of \$8,000.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210607 Accident Insurance.docx](#)
[RES_20210607 Accident Insurance Resolution.docx](#)
[City of Oskaloosa Police Fire Departments Specimen Contract - Revision.pdf](#)

D. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for a parking restriction on 8th Avenue East between South 7th Street and South 11th Street – 1st Reading

Who is submitting this item. Public Works Department

Documents:

[COM_20210607_8th Avenue East No Parking.pdf](#)
[ORD_20210607_8th Avenue East No Parking.docx](#)
[8th Avenue E No Parking Map.pdf](#)
[Pictures.pdf](#)
[20210607_Survey Responses.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.