



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84719398255?pwd=dG9KUIJ2b3BXTNPNY2drUWlpNVVrUT09>

**Meeting ID: 847 1939 8255**

**Password: 750844**

**One tap mobile**

[+16465588656](tel:+16465588656),[84719398255](tel:+184719398255)#,1#,[750844](tel:+1750844)# **US (New York)**

[+13017158592](tel:+13017158592),[84719398255](tel:+184719398255)#,1#,[750844](tel:+1750844)# **US (Germantown)**

**Dial by your location**

**+1 646 558 8656 US (New York)**

**+1 301 715 8592 US (Germantown)**

**+1 312 626 6799 US (Chicago)**

**+1 669 900 9128 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**Meeting ID: 847 1939 8255**

**Password: 750844**

**Call to Order and Roll Call - May 18, 2020, 6:00 P.M.**

**1. Invocation**

**2. Pledge of Allegiance is temporarily suspended**

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottoson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. May 18, 2020 City Council Agenda
2. May 4, 2020 City Council Regular Meeting Minutes

Documents:

[20200504\\_City Council Minutes.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[MIN 20200424 Library Board Meeting Minutes.pdf](#)  
[MIN 20200505 Planning and Zoning Commission Meeting Minutes.pdf](#)  
[MIN 20200309 Water Board Meeting Minutes.pdf](#)  
[MIN 20200413 Water Board Meeting Minutes.pdf](#)

**C. Consider a motion to receive and file financial reports for April 2020. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM\\_20200518 Financial Reports.docx](#)  
[Oskaloosa IA Treasurers Report April 2020.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM\\_20200518 Liquor License.docx](#)  
[Liquor license applications 05182020.pdf](#)

**E. Consider a motion appointing a representative to the Water Board of Trustees (Consent Agenda)**

Who is submitting this City Manager's Office item.

Documents:

[COM 20200518 Water Board Appointment.pdf](#)  
[Fee Michael Water Board April 2020.pdf](#)

**F. Consider approval of payments totaling \$75,669.53 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)**

Who is submitting this Development Services Department item.

Documents:

[COM CC Facade April 2020 payment 20200518.pdf](#)  
[18DTR003 - Draw 18 - Invoices.pdf](#)  
[18DTR003 - Draw 18 - Balance Sheet.pdf](#)  
[Progress Report 15- 202005.pdf](#)

**G. Consider a resolution granting prior approval of an application for Industrial Tax Abatement for value added in the Urban Revitalization Area of 2383 Highway 23. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20200518 DFS Prior Approval Tax Abatement.docx](#)  
[RES\\_20200518 DFS Prior Approval Tax Abatement.doc](#)  
[DFS Tax Abatement.pdf](#)

**H. Consider a resolution scheduling a public hearing on vacation and sale of the 70 foot by 16.5 section of the east-west alley adjacent to 407 North 7th Street. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20200518\\_407 North 7th Alley Vacate.pdf](#)  
[RES\\_20200518\\_407 North 7th Alley Vacate.pdf](#)  
[20200518\\_Location Map.pdf](#)  
[20200518\\_Pictures.pdf](#)  
[20200518\\_Application.pdf](#)

**I. Consider a resolution setting the date for a public hearing and authorizing the advertisement of bids for the University Park Lift Station Improvements Project. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20200518\\_UP Lift Station.pdf](#)  
[RES\\_20200518\\_UP Lift Station.docx](#)  
[20200518\\_Engineers Opinion of Probable Cost.pdf](#)  
[20200518\\_02 Notice of Public Hearing.pdf](#)  
[20200518\\_01 Notice To Bidders.pdf](#)  
[20200518\\_Cons Plans 3018059 PRELIM.pdf](#)  
[20200518\\_PRELIM Spec.pdf](#)

**J. Resolution approving a contract with Jetco, Inc. for the Southwest Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_04062020\\_Phase\\_2\\_SW\\_WWTF\\_Improvements.pdf](#)  
[RES\\_04062020\\_Phase\\_2\\_SW\\_WWTF\\_Improvements.docx](#)  
[20200518\\_SW\\_BidTab.pdf](#)  
[20200518\\_SW\\_Plans.pdf](#)

[20200518\\_SW\\_Specs\\_REDUCED.pdf](#)  
[20200518\\_Letter from FOX and Contract.pdf](#)

**K. Consider a resolution approving a contract with Jetco, Inc. for the Northeast Wastewater Treatment Facility Electrical Improvements Project. (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20200406\\_Phase\\_2\\_NE\\_WWTF\\_Improvements.pdf](#)  
[RES\\_20200406\\_Phase\\_2\\_NE\\_WWTF\\_Improvements.docx](#)  
[20200518\\_NE WWTF Bid Tab.pdf](#)  
[20200518\\_NE WWTF Plans.pdf](#)  
[20200518\\_NE\\_Specs\\_REDUCED.pdf](#)  
[20200518\\_Letter from Fox and Contract.pdf](#)

**L. ----- End of Consent Agenda -----**

**6. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Presentation on EPA Brownfields program by HR Green**

Who is submitting this item. Public Works Department

Documents:

[COM 20200518\\_Brownfields Presentation.pdf](#)  
[20200518\\_Presentation.pdf](#)

**B. Consider a resolution adopting proposals for employee benefit renewals for fiscal year 2021.**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20200518 Insurance.docx](#)  
[RES\\_20200518 Employee Benefits Renewal Resolution.docx](#)  
[2020 NRP Renewal Proposal for City Council.pdf](#)

**C. Consider a resolution levying a special assessment against private property for snow removal by the city of Oskaloosa, Iowa in accordance with Section 12.12 of the city code of the city of Oskaloosa, Iowa. (Public Hearing)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20200518 Snow Assessments.pdf](#)  
[RES 20200518 Assessment Jan 2020 Snow.docx](#)  
[Exhibit A January Snow.pdf](#)  
[Assessment Schedule - All for council Jan 2020 Snow.docx](#)  
[20200518 January 2020 Snow Assessments.pdf](#)  
[Additional Ahari - Written comments for council 5-18-2020.pdf](#)  
[Additional Ahari 2 - Written comments for council 5-18-2020.pdf](#)  
[Ahari - Written comments for council 5-18-2020.pdf](#)  
[DeVos - Written comments for Council 5-18-2020.pdf](#)

**D. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for 3rd Avenue East Pavement Rehabilitation Project. (Public Hearing)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20200518\\_3rd Ave East.pdf](#)  
[RES\\_20200518\\_3rd Ave East.docx](#)  
[20200518 3rd Avenue East Plan Sheets.pdf](#)  
[20200518 3rd Ave E Specifications short version.pdf](#)  
[20200518 3rd Ave East Eng Estimate.pdf](#)

**E. Consider a resolution awarding a contract to TK Concrete, Inc. for the 3rd Avenue East Pavement Rehabilitation Project.**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20200518\\_3rd Ave Pment Project Award.pdf](#)  
[RES\\_20200518\\_3rd Ave Pment Project Award.docx](#)  
[20200518 3rd Ave Pment Project Bid Tabulation.pdf](#)  
[20200518 Notice of Award.pdf](#)

**F. Consider a resolution approving the Final Plat of Marje Subdivision Plat 7**

Who is submitting this item. Public Works Department

Documents:

[COM 20200508 Marje Subdivision Final Plat 7.docx](#)  
[RES 20200518 Marje Final Plat 7.docx](#)  
[Final Plat 7 Signed 4-2-20 8.5x11.pdf](#)  
[Plat 7 Construction Cost.pdf](#)

**G. Consider a resolution accepting the substantial completion of**

## **the Phase 1 Wastewater Treatment Facilities Improvements Project.**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20200518\\_Ph1 WWTF Substantial Complete.pdf](#)  
[RES\\_20200518\\_Ph1 WWTF Substantial Completion.docx](#)  
[20200518\\_Letter From FOX and Certificate.pdf](#)  
[20200518\\_Pictures.pdf](#)

### **7. Report on items from City staff**

This item is reserved to receive reports from the following:

a) City Manager

- 28E Agreement renewal with the Oskaloosa Municipal Water Board of Trustees - Operation and Maintenance of the city's sanitary and storm water systems.

b) City Clerk

c) City Attorney

Who is submitting this item. City Manager's Office

Documents:

[28E Markup 2.3.pdf](#)

### **8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

### **9. Adjournment**

**The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.**

**If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.**