



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, May 17, 2021, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. May 17, 2021 City Council Agenda
2. May 3, 2021 City Council Regular Meeting Minutes

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210426 Library Board of Trustees Meeting Minutes.pdf](#)
[MIN 20210501 Oskaloosa City Band Board Meeting Minutes.pdf](#)
[MIN 20210412 OMWD Meeting Minutes.pdf](#)
[MIN 20210324 South Central Regional Airport Agency Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for April 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210517 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report April 2021.pdf](#)

D. Consider a resolution adopting the city of Oskaloosa Investment Policy. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210517 Investment Policy.docx](#)
[RES_20210517 Investment Policy.docx](#)
[Investment Policy.pdf](#)

E. Consider a resolution amending the Oskaloosa Housing Trust Fund program plans regarding manner of payment. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20210517 OHTF demo amends payment.pdf](#)
[RES 20210517 OHTF demo amends payment.docx](#)
[Demolition I plan revised 20210517.pdf](#)
[Demolition II plan revised 20210517.pdf](#)

F. Consider a resolution approving an agreement with McClure Engineering Company for services to prepare a U.S. DOT RAISE Grant application (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20210517 RAISE Grant Application.docx](#)
[RES 20210517 RAISE Application and Contribution.docx](#)
[191211-006 MODES RAISE Grant Agreement.pdf](#)

G. Consider a resolution scheduling a public hearing for June 21, 2021 to consider levying a special assessment against private property for snow removal. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20210517 Schedule PH Snow.docx](#)
[RES_20210517 Schedule PH 2021 Snow Removal.docx](#)
[Exhibit A 2021 Snow.pdf](#)
[SCHEDULE FOR SNOW ASSESSMENT 2021 Snow.pdf](#)

H. Consider a resolution to set a public hearing for levying a special assessment for a nuisance abatement at 1011 South 8th Street in accordance with Oskaloosa Municipal Code 8.08.080

Who is submitting this Fire Department
item.

Documents:

[COM20210517.docx](#)
[RES20210517.docx](#)
[Assessment schedule - Nuisance 1011 S 8th St.docx](#)
[SCHEDULE FOR EMERGENCY ABATEMENT 1011 S 8th St.pdf](#)

I. Consider a resolution to set a public hearing for levying a special assessment for a nuisance abatement at 201 3rd Avenue East in accordance with Oskaloosa Municipal Code 8.08.080

Who is submitting this Fire Department
item.

Documents:

[COM20210517.docx](#)

[RES20210517.docx](#)
[Assessment schedule - Nuisance 201 3rd Ave E.docx](#)
[SCHEDULE FOR EMERGENCY ABATEMENT 201 3rd Ave E Edit.pdf](#)

J. Consider a resolution to set a public hearing for levying a special assessment for a nuisance abatement at 321 North C Street in accordance with Oskaloosa Municipal Code 8.08.080

Who is submitting this item. Fire Department

Documents:

[COM20210517.docx](#)
[RES20210517.docx](#)
[Assessment schedule - Nuisance 321 North C St.docx](#)
[SCHEDULE FOR EMERGENCY ABATEMENT 321 North C St Edit.pdf](#)

K. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Consider a resolution authorizing the vacation and sale of the 72 foot by 16.5 foot section of the east-west alley adjacent to 1213 3rd Avenue West. (Public Hearing)

Who is submitting this item. Public Works Department

Documents:

[COM_20210517_1213 3rd Avenue West Alley Vacate.pdf](#)
[RES_20210517_1213 3rd Avenue West Alley Vacate.docx](#)
[20210517_Location Map 1213 3rd Avenue West.pdf](#)
[20210517_Pictures.pdf](#)
[20210517_Application.pdf](#)

B. Consider a resolution instituting proceedings to take additional action for the authorization of a loan and disbursement agreement and the issuance of not to exceed \$3,000,000 Sewer Revenue Capital Loan Notes. (PUBLIC HEARING)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210517 PH Sewer Loan Notes.docx](#)
[RES_20210517 Oskaloosa \(109\) - Public Hearing Proceedings \(01882591x7F7E1\).DOCX](#)
[Oskaloosa - \(109\) - PDF Letter with Hearing-Issuance Proceedings \(01883830x7F7E1\).pdf](#)

C. Consider a resolution adopting proposals for employee benefit and insurance programs for fiscal year 2022.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210517 Insurance.docx](#)
[RES_20210517 Employee Benefits Renewal Resolution.docx](#)

D. Consider a resolution approving and authorizing a form of Interim Loan and Disbursement Agreement by and between the city of Oskaloosa, Iowa and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$2,850,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2021, of the city of Oskaloosa, Iowa, under the provision of the Code of Iowa, and providing for a method of payment of said Notes.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210517 SRF 2021.docx](#)
[RES_20210517 Oskaloosa - \(109\) Authorizing Resolution \(01882630x7F7E1\).DOCX](#)
[Oskaloosa - \(109\) - PDF Letter with Hearing-Issuance Proceedings \(01883830x7F7E1\).pdf](#)

E. Consider a resolution adopting new and updated city of Oskaloosa position descriptions and salaries.

Who is submitting this item. City Manager's Office

Documents:

[COM 20210517 Position Descriptions.docx](#)
[RES_20200517 Position Descriptions.doc](#)
[20210428 Code Enforcement MS.docx](#)
[Firefighter job description 5-21.docx](#)
[Police Sergeant 2021 Proposed for restructure.docx](#)
[Police Lieutenant 2021 Changes proposed for restructure.docx](#)
[Police Lieutenant 2021 Changes MADE.docx](#)

F. Consider approval of Pay Application No. 12 in the amount of \$1,778,088.00 to Graphite Construction Group for the Early Childhood Education and Recreation Center.

Who is submitting this item. City Manager's Office

item.

Documents:

COM 20210517 Early Childhood Education and Recreation Center Pay
App 12.docx
Pay App 12 Apr 2021.pdf
AIA Change Order 4 (Graphite, City, SVPA signed).pdf
SVPA Site Observation_2021-04-22.pdf
Waters Edge Field Report_2021-04-15.pdf

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.