



**City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda**

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with Section Nine of the March 19, 2020, Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

Join Zoom Meeting

<https://us02web.zoom.us/j/81116623539?pwd=STRFeE1qVVpYdHVyNVR1bkFzQ3AwUT09>

Meeting ID: 811 1662 3539

Password: 296673

One tap mobile

+13017158592,,81116623539#,,1#,296673# US (Germantown)

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Dial by your location

+1 301 715 8592 US (Germantown)

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+1 669 900 9128 US (San Jose)

Meeting ID: 811 1662 3539

Password: 296673

Call to Order and Roll Call - May 4, 2020, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance is temporarily suspended

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

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5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. May 4, 2020 City Council Agenda
2. April 20, 2020 City Council Regular Meeting Minutes

Documents:

[20200420 City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200406 Airport Commission Meeting Minutes.pdf](#)
[MIN 20200324 Board of Adjustment Meeting Minutes.pdf](#)

C. Consider payment of claims for April 2020. (Consent Agenda)

Who is submitting this City Clerk/Finance Department

item.

Documents:

[COM_20200504 Claims List.docx](#)
[COUNCIL CLAIMS LIST 04242020.pdf](#)
[MANUAL CHECK REPORT 04242020.pdf](#)

D. Consider approval of Pay Application No. 12 in the amount of \$151,758.13 to C.L. Carroll Co., Inc. for the Phase 1 Wastewater Treatment Facilities Improvements Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20200406_Phase 1 WWTF Improvements Pay App 12.pdf](#)
[20200406_Letter from FOX and Pay application 12.pdf](#)

E. Consider a resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as paying agent, bond registrar, and transfer agent, approving the paying agent and bond registrar and transfer agent agreement and authorizing the execution of the agreement. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200504 UMB Bank, N.A.docx](#)
[RES_20200504 UMB Bank, N.A..DOCX](#)
[Oskaloosa \(096\) - Registrars Agreement 2020 GO LOST Bonds \(01714977x7F7E1\).DOCX](#)
[Oskaloosa \(096\) - Executed Issuance Letter of Instruction 2020 GO LOST BONDS \(01715084x7F7E1\).pdf](#)

F. Consider a resolution authorizing and providing for the issuance of \$10,605,000 General Obligation Local Option Sales Tax Bonds, Series 2020, and levying a tax to pay said Bonds; approval of the Tax Exemption Certificate. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200504 Authorizing Issuance.docx](#)
[RES_2020054 Authorizing Issuance.DOCX](#)
[Oskaloosa \(096\) - Executed Issuance Letter of Instruction 2020 GO](#)

G. Consider a resolution adopting a new city of Oskaloosa position description and salary. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200504 Position Descriptions.docx](#)
[RES_20200504 Position Descriptions.doc](#)
[Senior Engineer Technician 2020.docx](#)

H. Consider a resolution approving a Memorandum of Agreement between the city of Oskaloosa and the Andrew Van Engelenhoven Estate (Consent)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200504_2005 Suffolk Van Engelenhoven Septic Agreement.docx](#)
[RES 20200504_Memorandum of Agreement Andrew Van Engelenhoven Estate 2005 Suffolk.docx](#)
[Van Engelenhoven Agreement 4.21.20.docx](#)

I. Consider a resolution affirming a contract and payment for services to MidAmerican Energy to perform underground electric distribution extension services for the Early Childhood Education and Recreation Center (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200504 MidAmerican Electric Service Early Childhood Education and Recreation Center Project.docx](#)
[RES 20200504 Electric Service Early Childhood Education and Recreation Center.docx](#)
[20200327 MidAmerican Electric Service Extension Proposal.pdf](#)

J. Consider a resolution affirming a contract and payment for services to MidAmerican Energy to provide a gas main extension to serve the Early Childhood Education and Recreation Center (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200504 MidAmerican Gas Service Early Childhood Education and Recreation Center Project.docx](#)
[RES 20200504 Gas Main Early Childhood Education and Recreation Center.docx](#)
[20200421 MidAmerican Gas Main Proposal.pdf](#)

K. ----- **End of Consent Agenda** -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Board of Adjustment:** One vacancy for a term ending December 2020
- **Building Code Board of Appeals:** Two vacancies, one for an ex officio member and one for regular member
- **Civil Service Commission:** One vacancy for a term ending March 2024
- **Historic Preservation Commission:** One vacancy for a term ending December 2020
- **Housing Trust Fund Committee:** Two at-large vacancies, one for a term ending January 2022 and one for a term ending January 2023
- **Municipal Housing Agency:** One vacancy for an unexpired term ending February 2021
- **Planning and Zoning Commission:** One vacancy for a term ending April 2025
- **Stephen Memorial Animal Shelter:** One vacancy for a term ending December 2021
- **Water Board or Trustees:** Two vacancies, one for a term beginning July 2020 and one for an unexpired term ending June 2024

B. Approve and authorize an application for the United States Department of Transportation Build Discretionary Grant for the Oskaloosa Bypass Planning Study Project

Who is submitting this City Manager's Office
item.

Documents:

[COM 20200504_BUILD Grant Planning Study Application.docx](#)
[RES 20200504_BUILD Grant Application and Contribution.docx](#)

C. Consider an ordinance amending Oskaloosa Municipal Code Chapter 2.60 "Civil Service Commission" (1st Reading)

Who is submitting this City Manager's Office
item.

Documents:

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.