



**City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda**

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81561954201?pwd=dWlmMHRJU2lHQWwhoanNnVytwanhIQT09>

**Meeting ID: 815 6195 4201**

**Passcode: 396591**

**Call in: 312 626 6799 US (Chicago)**

**Call to Order and Roll Call - Monday, May 3, 2021, 6:00 P.M.**

**1. Invocation**

**2. Pledge of Allegiance is temporarily suspended**

**3. Roll Call**

\_\_\_\_\_ Mayor David Krutzfeldt, Council Members:  
\_\_\_\_\_ Burnett, \_\_\_\_\_ Caligiuri, \_\_\_\_\_ Drost, \_\_\_\_\_ Moore  
\_\_\_\_\_ Ottosson, \_\_\_\_\_ Walling, \_\_\_\_\_ Yates

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public

comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (\*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

## **5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

### **A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. May 3, 2021 City Council Agenda
2. April 19, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes April 19 2021.docx](#)

### **B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20210405 Airport Commission Meeting Minutes.pdf](#)  
[MIN20210407 Civil Service Commission Meeting Minutes.pdf](#)  
[MIN20210416 Historic Preservation Commission Meeting Minutes.pdf](#)

### **C. Consider payment of claims for April 2020. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210503 Claims List.docx](#)  
[COUNCIL CLAIMS LIST 04232021.pdf](#)  
[MANUAL CHECK REPORT 04222021.pdf](#)

### **D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20210503 Liquor Licenses.docx](#)

**E. Consider a motion appointing a representative to the Oskaloosa Municipal Water Department Board of Trustees (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210503 Water Board of Trustees Appointment.docx](#)  
[Struik Joel Water Bd March 2021.pdf](#)

**F. Mahaska Community Recreation Foundation Quarterly Report**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210503 MCRF Quarterly Report.docx](#)  
[2021 MCRF 1st Qtr Report.pdf](#)

**G. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1438. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210503 Code Supplement.docx](#)  
[RES\\_20210503 Code Supplement.doc](#)

**H. Consider a resolution approving an agreement with Fox Engineering Associates, Inc. to assist with permit renewals at the wastewater treatment facilities (Consent Agenda)**

Who is submitting this Public Works/Wastewater  
item.

Documents:

[COM 20210503 Fox Engineering Task Order 2070-21B Copper.docx](#)  
[RES 20210503 Fox Engineering Task Order 2070-21B Copper.docx](#)  
[Task Order 2070-21B Attach 1.pdf](#)

**I. Consider a resolution authorizing the acceptance of a grant offer from the Federal Aviation Administration related to the Coronavirus Response and Relief Supplemental Appropriations Act (Consent Agenda)**

Who is submitting this City Manager's Office  
item.

Documents:

[COM 20210503 CRRSA Grant Agreement 13K OOA.docx](#)  
[RES 20210503 CRRSA Grant Funding OOA.docx](#)  
[Grant Agreement OOA.pdf](#)

- J. Consider a resolution fixing date for a meeting on the authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$3,000,000 Sewer Revenue Capital Loan Notes of the city of Oskaloosa, Iowa, and providing for the publication of notice thereof. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210503 Schedule PH Sewer Loan Notes.docx](#)  
[RES\\_20210503 Schedule PH Sewer Loan Notes.docx](#)

- K. Consider a resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of \$1,860,000 General Obligation Capital Loan Notes, Series 2021A, and levying a tax to pay said Notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210503 Authorizing Issuance.docx](#)  
[RES\\_20210503 Loan Agreement.docx](#)

- L. Consider a resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as paying agent, note registrar, and transfer agent, approving the paying agent and note registrar and transfer agent agreement and authorizing the execution of the agreement. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[COM\\_20210503 UMB Bank.docx](#)  
[RES\\_20210503 Appointing UMB Bank, N.A..DOCX](#)

M. ----- **End of Consent Agenda** -----

**6. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a regular member for a term ending December 2022, and two vacancies for alternate members with terms ending December 2021 and December 2023
- **Library Board of Trustees:** Three vacancies for terms ending June 2027
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023
- **Planning and Zoning Commission:** One vacancy for a term ending April 2024

**B. Consider a resolution approving the plans, specifications, form of contract, and estimated cost for the Façade Improvement Project Phase 3. (Public Hearing)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20210503 Facade Ph3 plans hearing.pdf](#)  
[RES 20210503 Facade Ph3 plans hearing.docx](#)  
[Opinion of Probable Cost.pdf](#)  
[Oskaloosa Facades Phase 3 Construction Documents 04-07-2021 11x17.pdf](#)

**C. Consider a resolution accepting completion of options 1, 2, and 3 of Division 2 of the Phase 3 Sanitary Sewer System Improvements Project.**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20210503\\_Phase 3 Division 2 Partial Completion.pdf](#)  
[RES\\_20210503\\_Phase 3 Division 2 Partial Completion.docx](#)  
[20210503\\_Letter from Gardens.pdf](#)  
[20210503\\_Letter of Acceptance.pdf](#)  
[20210502\\_Change Order 4.pdf](#)  
[20210503\\_Pay App 12.pdf](#)  
[20210503\\_Pay App 13.pdf](#)  
[Base Bid Work.pdf](#)

## **7. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

## **8. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

## **9. Adjournment**

**The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.**

**If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.**