



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Monday, May 2, 2022, 6:00 P.M.**

**1. Invocation: Central United Methodist**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. May 2, 2022 City Council Agenda
2. April 18, 2022 City Council Regular Meeting Minutes
3. April 23, 2022 City Council Special Meeting Minutes

Documents:

[City Council Minutes April 18 2022.docx](#)  
[City Council Special Minutes April 23, 2022.doc](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20220404 Airport Commission Meeting Minutes.pdf](#)  
[MIN 20220423 City Band Board Meeting Minutes.pdf](#)  
[MIN 220415 Historic Preservation Commission Meeting Minutes.pdf](#)

**C. Consider payment of claims for April 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220502 Claims List.docx](#)  
[COUNCIL CLAIMS LIST 04222022.pdf](#)  
[MANUAL CHECK REPORT 04222022.pdf](#)

**D. Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220502 Liquor Licenses.docx](#)

**E. Consider approval of Pay Application No. 8, in the amount of \$1,974.57 to Drish Construction, Inc., for work completed on the Meadow Creek Street Reconstruction Project (Consent Agenda).**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220502\\_Meadow Creek Pay App 8.docx](#)  
[20220502\\_Letter and Pay App 8.pdf](#)

**F. Consider approval of Pay Application No. 9, in the amount of \$38,798.87 to Drish Construction, Inc. for work completed on the 5th Avenue West & South F Street Sewer & Water**

## **Improvements Project (Consent Agenda)**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220502 Pay App 9 Drish Construction.docx](#)  
[20220502\\_Letter and Pay App 9 Revised.pdf](#)

### **G. Consider approval of payments of \$908.48 to Area 15 Regional Planning Commission and \$79,819.49 to Christner Contracting, Inc. (CCI), totaling \$80,727.97, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20220502 Facade3 May 2022 payments.pdf](#)  
[20DTR004 - Draw 15.pdf](#)  
[Progress Report 09 - 202204.pdf](#)

### **H. Consider a motion appointing a representative to the Municipal Housing Agency (Consent Agenda)**

Who is submitting this item. City Manager's Office

Documents:

[COM 20220502 Municipal Housing Agency Appointment.docx](#)  
[Montavon, Matt Municipal Housing 2022.pdf](#)

### **I. Consider a resolution designating the official newspaper of the city of Oskaloosa. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220502 Official newspaper.docx](#)  
[RES\\_22020502 Official newspaper.docx](#)  
[Oskaloosa Herald - Letter official newspaper.pdf](#)

### **J. Consider a resolution scheduling a public hearing on vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 209 North A Street. (CONSENT AGENDA)**

Who is submitting this Public Works Department item.

Documents:

[COM 20220502 Alley Vacate 209 North A Street.docx](#)  
[RES\\_20220502\\_209 North A Street Alley Vacate.docx](#)  
[20220502\\_209 North A Street Alley Vacate map.pdf](#)  
[20220502\\_Pictures.docx](#)  
[20220502\\_209 North A Street application.pdf](#)

**K. Consider a resolution scheduling a public hearing on vacation and sale of the 133 foot by 16.5 foot section of the north-south alley adjacent to 308 North 5th Street. (CONSENT AGENDA)**

Who is submitting this Public Works Department item.

Documents:

[COM\\_20220502\\_308 North 5th Street Alley Vacate V2.docx](#)  
[RES\\_20220502\\_308 North 5th Street Alley Vacate.docx](#)  
[22020502\\_308 North 5th Alley Vacate Map.pdf](#)  
[20220502\\_Pictures.docx](#)  
[20220502\\_308 North 5th Application.pdf](#)

**L. Consider a resolution setting a public hearing for the sale of city owned property located at 209 North 8th Street. (Consent Agenda)**

Who is submitting this Development Services Department item.

Documents:

[COM 20220502 set public hearing 209 North 8th.docx](#)  
[RES 20220502 set public hearing 209 North 8th.docx](#)  
[Summary Report.docx](#)  
[Map Location.pdf](#)  
[photos.pdf](#)

**M. Consider a resolution setting a public hearing for the sale of city owned property located at 901 E Ave West. (Consent Agenda)**

Who is submitting this Development Services Department item.

Documents:

[COM 20220502 set public hearing 901 E Ave West.docx](#)  
[RES 20220502 set public hearing 901 E Ave West.docx](#)

[Summary Report.docx](#)  
[Map Location.pdf](#)  
[Map Location 2.pdf](#)  
[photos.pdf](#)

N. ----- **End of Consent Agenda** -----

**6. Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2027
- **Board of Adjustment:** One vacancy for a term ending December 2026
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Civic Service Commission:** One vacancy for a term ending May 2026
- **Historic Preservation Commission:** One vacancy, one for a term ending December 2023
- **Municipal Housing Agency:** One vacancy for a term ending February 2023

**7. Regular Agenda**

The following agenda items require specific action by the City Council:

**A. Consider a resolution selecting a preliminary design alternative for the Wastewater Facility Plan Update for Long Term Improvements**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220502\\_WWTF Long-term Improvements V2.docx](#)  
[RES\\_20220502\\_WWTF Long-term Improvements \(edits\).docx](#)  
[20220502\\_Oskaloosa WWTF FP Update\\_DRAFT April 2022.pdf](#)  
[20220502\\_Appendix 1 - Flow and Loads Memo v23.pdf](#)  
[20220502\\_Appendix B - C.pdf](#)

**B. Consideration of a resolution to hire \_\_\_\_\_ as Oskaloosa City Manager**

Who is submitting this item. City Manager's Office

Documents:

[COM 20220502 CM Employment Agreement.docx](#)  
[RES 20220502 CM Employment Agreement.docx](#)  
[CM Employment Agreement 2022.pdf](#)

## **8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager:
- b) City Clerk
- c) City Attorney

## **9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

## **10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is imminent, where disclosure would be likely to prejudice or disadvantage the city's position.**

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

Open session action may follow this item.

## **11. OPEN SESSION Action: Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

This item is reserved for the City Council to take possible action regarding discussion related to contract matters for the Early Childhood Education and Recreation Center project.

## **12. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.