



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, May 1, 2023 6:00 P.M.

- 1. Invocation: Oskaloosa Police Chaplin Guy Almon**
- 2. Pledge of Allegiance**
- 3. Swear in new Oskaloosa Police Chaplain Guy Almon**

Who is submitting this Police Department item.

Documents:

[COM 20230501 New Chaplain Almon Swearing in.docx](#)
[Oath of Office Almon.pdf](#)

4. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

5. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2027 and one vacancy for a term ending December 2023
- **Building Code Board of Appeals:** One vacancy for a regular member and one for an ex officio member
- **Historic Preservation Commission:** One vacancy for a term ending December 2023
- **Library Board of Trustees:** Three vacancies for terms ending June 2023

6. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

7. Proclamation Signing for National Police Week

Who is submitting this City Manager
item.

Documents:

[Communication 20230501 Proclamation Signing for National Police Week.docx](#)
[National Police Week.docx](#)

8. Proclamation Signing for First Responder Day

Who is submitting this City Manager
item.

Documents:

[Communication 20230501 First Responder Day Proclamation.docx](#)
[First Responder Day.docx](#)

9. Proclamation Signing for Preservation Month

Who is submitting this Development Services
item.

Documents:

[Communication 20230501 National Preservation Month.docx](#)
[National Preservation Month.docx](#)

10. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

2. April 17, 2023 City Council Regular Meeting Minutes

Documents:

[City Council Minutes April 17 2023.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Minutes 20230403 Airport Commission.pdf](#)
[Minutes 20230413 Airport Commission Special Meeting.pdf](#)

C. Consider payment of claims for April 2023. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[City Council Communication_20230501 Claims List.docx](#)
[COUNCIL CLAIMS LIST 04212023.pdf](#)
[MANUAL CHECK REPORT 04212023.pdf](#)

D. Consider approval of a liquor license application. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[City Council Communication 20230501 Liquor Licenses.docx](#)

E. Consider a resolution setting a Public Hearing on Proposed Ordinance Amending Current Electric Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

[Communication 20230501 Consider a resolution setting a Public Hearing on Proposed Ordinance Amending Current Electric Franchise .docx](#)

Notice and proposed revenue purpose statement (MidAm Electric 2023 fee increase) (02196637x7F7E1).DOCX
Resolution Setting PH on Ordinance - Electric Franchise Amendment (02184941x7F7E1).DOCX

F. Consider a resolution setting a Public Hearing on Proposed Ordinance Amending Current Natural Gas Franchise with MidAmerican Energy Company to Increase the Rate of Franchise Fee. (Consent Agenda)

Who is submitting this City Manager
item.

Documents:

Communication 20230501 Consider a resolution setting a Public Hearing on Proposed Ordinance Amending Current Natural Gas Franchise . .docx
Notice and proposed revenue purpose statement (2023 MidAm Nat Gas Fee Increase) (02196640x7F7E1).docx
Resolution Setting PH on Ordinance - Gas Franchise Amendment (02182113x7F7E1).DOCX

11. ----- **End of Consent Agenda** -----

12. **Regular Agenda**

The following agenda items require specific action by the City Council:

A. Great Places Presentation

Who is submitting this City Manager
item.

Documents:

Communication 20230501 Great Places Presentation.docx
20230501 Great Places Presentation.pdf

B. Presentation on the Downtown Façade Improvement Project Phase III

Who is submitting this Development Services Department
item.

Documents:

Communication 20230501 Facade 3 presentation.pdf
Presentation Downtown Facade Improvement Phase III.pdf

C. Presentation on the proposed vacant buildings ordinance

Who is submitting this Development Services Department
item.

Documents:

[Communication 20230501 vacant buildings presentation.pdf](#)
[Vacant Buildings Council 5-1-23.pdf](#)

D. Consider a resolution approving the final plans, specifications, form of contract, and estimated cost for the 2023 Sanitary Sewer Project (PUBLIC HEARING)

Who is submitting this Public Works
item.

Documents:

[COM_20230501_2023 Sanitary Public Hearing.docx](#)
[RES_20230501_2023 Sanitary Public Hearing.docx](#)
[20230501_Location Map.pdf](#)
[20230501_Prelim Plans.pdf](#)
[20230501_Preliminary Spec.pdf](#)
[20230501_Engineers Estimate.pdf](#)

E. Consider a resolution awarding the contract for the 2023 Sanitary Sewer Project.

Who is submitting this Public Works
item.

Documents:

[COM_20230501 2023 Sanitary Sewer Project.docx](#)
[RES_20230501 2023 Sanitary Sewer Project.docx](#)
[20230501_Bid Tab.pdf](#)
[20230501_Letter from Gardens and Notice of Award.pdf](#)

F. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for no-parking restrictions on North J Street (1st Reading)

Who is submitting this Public Works
item.

Documents:

[COM_20230501 J Street Parking.docx](#)
[ORD_20230501 J Street Parking.docx](#)
[20230501_North J St Location Map.pdf](#)
[20230501_Letter from property owner.pdf](#)

G. Consider an ordinance amending Chapter 10.48 of the Oskaloosa Municipal Code for no-parking restrictions on North 2nd Street (1st Reading).

Who is submitting this Public Works
item.

Documents:

[20230501 North 2nd St Location Map.pdf](#)
[COM_20230501 North 2nd Street Parking.docx](#)

H. Discussion regarding animal control.

Who is submitting this City Manager
item.

Documents:

[Communication 20230501 Amendment of City Code 6.04.050.docx](#)
[20230427 Shelter C \(Cat Shelter\) Description.docx](#)

13. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

14. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

15. Adjournment

16. Quarterly City Council information and reports from council members serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.