



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds.

Join Zoom Meeting

<https://zoom.us/j/93804860207?pwd=OVVKcDdhSkdkkXdpcnRJMhJlczk1Zz09>

Meeting ID: 938 0486 0207

Password: 279488

One tap mobile

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Call to Order and Roll Call - April 20, 2020, 6:00 P.M.

1. Invocation
2. Pledge of Allegiance is temporarily suspended
3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:

_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore

_____ Ottoson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or

not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. April 20, 2020 City Council Agenda
2. April 6, 2020 City Council Regular Meeting Minutes

Documents:

[20200406_City Council Minutes.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20200402 Building Code Board of Appeals.pdf](#)
[MIN 20200228 Historic Preservation Commission.pdf](#)
[MIN 20200323 Library Board of Trustees.pdf](#)
[RPT 20200331 Water Aging Report.PDF](#)
[RPT 20200331 Water Balance Sheet.PDF](#)
[RPT 20200331 Water Expense and Revenue.PDF](#)
[RPT 20200331 Water Financial Notes.PDF](#)
[RPT 20200331 Water Prior Year Balance Sheet.PDF](#)

C. Consider a motion to receive and file financial reports for March 2020. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200420 Financial Reports.docx](#)
[Oskaloosa IA Treasurers Report March 2020.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

item.

Documents:

[COM_20200420 Liquor Licenses.docx](#)
[Liquor license applications 04202020.pdf](#)

E. Consider a motion appointing a representative to the Planning and Zoning Commission (Consent Agenda)

Who is submitting this item. City Manager's Office

Documents:

[COM 20200420 Planning and Zoning Comm Appointment.docx](#)
[Moore Scott Planning and Zoning 2020.pdf](#)

F. Approval of Change Order No. 7 in the amount of \$121,900 for the Phase 1 Wastewater Treatment Facilities Improvements Project (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20200420_Phase 1 WWTF Improvements Change Order 7.docx](#)
[20200420_Letter from Fox and Change Order 7.pdf](#)
[20200420_Pictures.pdf](#)

G. Consider approval of payments totaling \$78,612.98 for work completed on the Facade Improvement Project Phase II. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM CC Facade Mar 2020 payment 20200420.pdf](#)
[18DTR003 - Draw 17 - Invoice.pdf](#)
[Curtis invoice April 2020.pdf](#)
[18DTR003 - Draw 17 - Balance Sheet.pdf](#)
[Progress Report 14- 202004.pdf](#)

H. Consider a resolution affirming a services agreement with Terracon to perform materials testing and International Building Code (IBC) special inspection services for the Early Childhood Education and Recreation Center (Consent Agenda)

Who is submitting this item. City Manager's Office

item.

Documents:

- [COM 20200420 Svcs Early Childhood Education and Recreation Center Project.docx](#)
- [RES 20200420 Services Agreement Terracon.docx](#)
- [Terracon Contract Oskaloosa Early Childhood Education and Recreation Center Project.pdf](#)

I. Consider a resolution scheduling a public hearing for May 18, 2020 to consider levying a special assessment against private property for snow removal. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

- [COM_20200420 Schedule PH Snow.docx](#)
- [RES_20200420 PH Jan 2020 Snow Removal.docx](#)
- [Exhibit A January Snow.pdf](#)
- [SCHEDULE FOR SNOW ASSESSMENT Jan 2020 Snow.pdf](#)

J. Consider a resolution naming depositories. (Consent Agenda)

Who is submitting this City Clerk/Finance Department item.

Documents:

- [COM_20200420 Depositories.docx](#)
- [RES_20200420 Depository Resolution.doc](#)

K. Mahaska Community Recreation Foundation (MCRF) Quarterly Report

MCRF most recent report attached. Pursuant to the November 3, 1998, referendum approved by the voters of Oskaloosa, the city provides 100% of the hotel tax to help fund operations and projects undertaken by MCRF.

Documents:

- [2020 MCRF 1st Qtr Report.pdf](#)

L. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. 2020 1st Quarter Code Enforcement Report

Who is submitting this Fire Department item.

Documents:

[Council Communication 1st Quarter Report 2020.docx](#)
[1st quarter 2020 Report with correct goal April 15 2020.pdf](#)

B. Resolution approving the plans, specifications, form of contract, and estimated cost for the Phase 2 of 6th Street Curb and Gutter Replacement Project. (Public Hearing)

Who is submitting this item. Public Works Department

Documents:

[COM_20200420_S 6th Public Hearing.docx](#)
[RES_20200420_S 6th Phase 2.docx](#)
[20200420 6th Street Phase 2 Plans.pdf](#)
[20200420 6th Street Phase 2 Specifications -Short Ver.pdf](#)
[20200420 6th Street Phase 2 Engineer Estimate.pdf](#)

C. Consider a resolution directing the acceptance of a proposal to purchase General Obligation Local Option Sales Tax Bonds, Series, 2020.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20200420 Directing Purchase GO LOST Bonds.docx](#)
[RES_20200420 Accept Proposal 2020 GO LOSST \(01707938x7F7E1\).docx](#)
[Oskaloosa \(096\) - Letter of Instruction Accept Proposal 2020 GO LOSST \(01708440x7F7E1\).pdf](#)

D. Resolution approving an agreement with McClure Engineering Company for services to prepare grant applications for Traffic Safety Improvement Program.

Who is submitting this item. Public Works Department

Documents:

[COM_20200420_McClure Contract for TSIP Ver1.docx](#)
[RES_20200420_McClure Contract for TSIP Ver1.docx](#)
[20200420_McClure Agreement.pdf](#)

E. Resolution awarding the contract to JC Construction for Phase 2 of the 6th Street Curb and Gutter Replacement Project.

Who is submitting this item. Public Works Department

item.

Documents:

[COM_20200420_6th Street Phase 2 Award.docx](#)

[RES_20200420_6th Street Phase 2 Award.docx](#)

[20200420 Bid Tabulation.pdf](#)

[20200420 Notice of Award.docx](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. Quarterly City Council information and reports from council members serving on Boards and Commissions

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for members of the Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Council to request future agenda items, or request items to be sent to a study session meeting for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.