



City of Oskaloosa
City Council Meeting Regular Session
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the March 2020 Iowa Public Health Emergency Proclamation signed by Governor Kim Reynolds.

You may join this Zoom meeting from your computer, tablet or smartphone.
<https://zoom.us/j/837509528?pwd=WCtCTk5uUmp2RGNVdTZzcVhoUmUxUT09>

Meeting ID: 837 509 528
Password: 722987

You may also join using your phone to dial in:

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
Meeting ID: 837 509 528

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining via the web or smartphone based Zoom meeting or dial star 9 (*9) from your phone. The moderator will open the lines one at a time and announce your name or phone number. Please state your name and address before making your comments. The Mayor may limit each speaker to three minutes.

Call to Order and Roll Call - April 6, 2020, 6:00 P.M.

1. Invocation
2. Pledge of Allegiance is temporarily suspended
3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore

4. **Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

5. **Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routing by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. **Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. April 6, 2020 City Council Agenda
2. March 16, 2020 City Council Regular Meeting Minutes
3. March 26, 2020 City Council Special Meeting Minutes

Documents:

[20200316_City Council Minutes.docx](#)
[20200326_City Council Special Meeting Minutes.docx](#)

B. **Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20200302 Airport Commission.pdf](#)
[MIN 20200227 South Central Regional Airport Agency.pdf](#)

C. **Consider payment of claims for March 2020. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20200406 Claims List.docx](#)
[MANUAL CHECK REPORT 03252020.pdf](#)
[COUNCIL CLAIMS LIST 03272020.pdf](#)

D. **Consider approval of liquor license applications. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Director

item.

Documents:

[COM_20200406 Liquor License.docx](#)
[Liquor license applications 04062020.pdf](#)

E. Pay Application No. 11 in the amount of \$180,789.75 to C.L. Carroll Co., Inc. for the Phase 1 Wastewater Treatment Facilities Improvements Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200406_Phase 1 WWTF Improvements Pay App 11.docx](#)
[20200406_Pay App 11.pdf](#)
[20200406_Change Order 5.pdf](#)

F. Pay App. No. 1-Final in the amount of \$59,786.67 to TK Concrete, Inc. and Change Order No. 2-Final for the 6th St. Curb and Gutter Replacement Project-Phase 1. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM_20200406_6th Street Curb and Gutter Replacement Project Pay App No 1-Final.docx](#)
[20200406_APPLICATION FOR PAYMENT NO 1-FINAL.pdf](#)
[20200406 Pay Application No. 1- Final Bid Tablulation.pdf](#)
[20200406_6th Street Curb and Gutter Phase 1 Change Order No. 2.pdf](#)

G. Pay Application No. 4-Final in the amount of \$9,448.70 to Pro-Line Building Company of Iowa for the Edmundson Golf Pro Shop Renovation Project. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[20200406 Edmundson Golf Pro Shop Reno Pay App 4 Comm.docx](#)
[20200406 APPLICATION FOR PAYMENT NO 4-FINAL.pdf](#)

H. Consider a motion approving a Private Placement Engagement Letter with Piper Sandler (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM_20200406 Piper Sandler Engagement Agreement.docx](#)
[Engagement Letter v1 \(003\).pdf](#)

I. Resolution for setting the date for a public hearing on plans and specifications and authorizing the advertisement of bids for 3rd Avenue East Pavement Rehabilitation Project. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20200406_3rd Avenue East Replacement Project Ver 2.docx](#)
[RES_20200406_3rd Avenue East Resolution.docx](#)
[20200406_Location Map.pdf](#)
[20200406_3rd Avenue East Plan Sheets.pdf](#)
[20200406_3rd Ave E Specifications Short Version.docx](#)
[20200406_Eng Estimate.pdf](#)
[20200406_Notice of Public Hearing.docx](#)
[20200406_Notice to Bidders.docx](#)

J. Resolution accepting the completion of Edmundson Golf Pro Shop Renovation by Pro-Line Building Company of Iowa and approval of the retainage in the amount of \$3,834.70. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20200406_Edmundson Golf Pro Shop Renovation completion Ver1.docx](#)
[RES_20200406_Edmundson Golf Pro Shop Renovation completion.docx](#)
[20200406_Certificate of Completion.pdf](#)
[20200406_Before and After Pics.docx](#)

K. Resolution accepting the completion of the 6th St. Curb and Gutter Replacement Project-Phase 1 by TK Concrete, Inc. and approval of the retainage in the amount of \$3,146.67. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20200406_6th St CG Rep Proj completion Ver1.docx](#)
[RES_20200406_6th St CG Rep Project completion.docx](#)

[20200406_Certificate of Completion.pdf](#)
[20200406_Before and After Pics.docx](#)

L. Consider a resolution amending the credit card acceptance and processing policy to allow remote payments. (CONSENT AGENDA)

Who is submitting this Development Services Department
item.

Documents:

[COM credit card policy amends 20200406.pdf](#)
[RES credit card policy amends 20200406.docx](#)
[Credit card policy amended 4-6-2020.pdf](#)

M. Consider a resolution establishing a surplus property disposal policy (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 04062020 Surplus Property Disposal Policy.docx](#)
[RES 20200406 Surplus Property Disposal Policy.docx](#)
[Surplus Property Disposal Policy 2020.docx](#)

N. Consider a resolution allowing the disposal of surplus city-owned equipment (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 04062020 Surplus Property Disposal 2020.docx](#)
[RES 20200406 Surplus Property 2020.docx](#)
[Surplus List 2020.docx](#)

O. Consider a resolution adopting a Coronavirus Policy. (Consent Agenda)

Who is submitting this City Clerk/Finance Director
item.

Documents:

[COM_20200406 Coronavirus Policy.docx](#)
[RES_20200406 COVID-19 Pandemic.doc](#)
[COVID19 Policy.docx](#)

P. Consider a resolution approving and authorizing a form of

Loan and Disbursement Agreement by and between the city of Oskaloosa, Iowa, and the Iowa Finance Authority, and authorizing and providing for the issuance and securing the payment of \$1,269,000 Sewer Revenue Capital Loan Notes, Series 2020, of the city of Oskaloosa, Iowa, under the provision of the Code of Iowa, and providing for a method of payment of said Notes; Approval of the Tax Exemption Certificate. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

COM 20200406_SRF Loan 2020.docx
RES_20200406 SRF Authorizing Resolution .docx
Oskaloosa (102) - Signed Letter of Instruction 2020 Sewer SRF (01701108x7F7E1).pdf
Phase 3 Division 1 Sewer Project.pdf

Q. ----- **End of Consent Agenda** -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

- No agenda items requiring specific action

7. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at 24 hour prior to the meeting at 641.673.9431.