



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

A physical public presence will not be permitted. Public and media access to the meeting will only be allowed electronically and residents may participate in any public hearing items on the agenda electronically. The restriction to physical access is in accordance with the State Public Health Emergency Declaration issued by the Governor of the State of Iowa.

For those participating electronically and wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment via Zoom please use the "Raise Your Hand" function or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

Join Zoom Meeting

<https://us02web.zoom.us/j/85239163085?pwd=cTdVLTpyV2lray9NUC9vV1lxMnpXQT09>

Meeting ID: 852 3916 3085

Passcode: 084316

Call in: 312 626 6799 US (Chicago)

Call to Order and Roll Call - Monday, April 5, 2021, 6:00 P.M.

1. Invocation

2. Pledge of Allegiance is temporarily suspended

3. Roll Call

_____ Mayor David Krutzfeldt, Council Members:
_____ Burnett, _____ Caligiuri, _____ Drost, _____ Moore
_____ Ottosson, _____ Walling, _____ Yates

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be

limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment. To make a public comment please use the "Raise Your Hand" function for those joining virtually or dial star 9 (*9) from your phone. The moderator will open the lines one at a time. Please state your name and address before making your comments.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. April 5, 2021 City Council Agenda
2. March 15, 2021 City Council Regular Meeting Minutes

Documents:

[City Council Minutes March 15 2021.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20210301 Airport Commission Meeting Minutes.pdf](#)

C. Consider payment of claims for March 2021. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210405 Claims List.docx](#)
[MANUAL CHECK REPORT 03262021.pdf](#)
[COUNCIL CLAIMS LIST 03262021.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210405 Liquor Licenses.docx](#)
[Liquor Licenses 04052021.pdf](#)

E. Consider a resolution approving an Engagement Agreement with PFM Financial Advisors LLC. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Director

Documents:

[COM_20210405 PFM Engagement Agreement.docx](#)
[RES_20210405 PFM Engagement Agreement GO BOND SERIES 2021A.doc](#)
[BOND TRANSACTION - FA Engagement Letter 03-22-2021.pdf](#)
[Disclosure of Conflicts of Interest_03-22-2021.pdf](#)

F. Consider a resolution scheduling a public hearing on vacation and sale of the 100 foot by 16 foot section of the north-south alley adjacent to 805 South C Street. (Consent Agenda)

Who is submitting this item. Public Works Department

Documents:

[COM_20210405_805 South 5th Alley Vacate.pdf](#)
[RES_20210405_805 South 5th Alley Vacate.docx](#)
[20210405_805 South 5th Location Map.pdf](#)
[20210405_Pictures.pdf](#)
[20210405_Application.pdf](#)

G. Consider an ordinance rezoning property located at 1408 B Avenue East from R-1 Single-Family Residential District to R-3 Multiple-Family Residential District. (Third Reading; Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM CC 20210405 rez 1408 B Ave E.pdf](#)
[ORD 20210405 rez 1408 B Ave E R-3.doc](#)
[Re-Zoning Application w Letters.pdf](#)
[photos.pdf](#)
[zoning map.pdf](#)

H. ----- End of Consent Agenda -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

A. Announcement of Vacancies

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- **Airport Commission:** One vacancy for a term ending December 2021
- **Building Code Board of Appeals:** Two vacancies - one for a regular member and one for an ex officio member
- **Historic Preservation Commission:** Two vacancies for alternate members with terms ending December 2021 and December 2023
- **Library Board of Trustees:** Three vacancies for terms ending June 2027
- **Municipal Housing Agency:** Two vacancies for terms ending February 2023

B. Consider the imposition of levying a statutory civil penalty for a first offense sale of tobacco products to a minor (PUBLIC HEARING)

Who is submitting this item. City Attorney

Documents:

[COM 20210405 PH Selling Tobacco to a Minor.docx](#)
[2021 Oskaloosa Watering Hole Hearing Complaint.pdf](#)

C. Consider a resolution approving electronic bidding procedures and distribution of preliminary Official Statement.

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20210405-Electronic Bidding and OS.docx](#)
[RES_20210405 Oskaloosa \(107\) - Resolution Approving POS-Electronic Bidding \(01850047x7F7E1\).docx](#)
[Oskaloosa_City_of_IA_Series_2021_Preliminary_Official_Statement_04-05-2021.pdf](#)
[PDF Letter with Resolution Approving POS - Oskaloosa 2021 General Obligation Notes \(01853838x7F7E1\).pdf](#)

D. Consider an ordinance amending Oskaloosa Municipal Code, Chapter 3.14 Hotel and Motel Tax – 1st Reading and request to waive remaining readings

Who is submitting this item. City Manager's Office

Documents:

[COM 20210405 Hotel Motel Tax.pdf](#)
[ORD 20210405 Hotel Motel Tax Increase.pdf](#)
[Full Procedural Documentation.pdf](#)

E. Consider an ordinance to amend Chapter 10.78 – All-terrain Vehicles and Snowmobiles of the Oskaloosa Municipal Code (Second Reading)

Who is submitting this item. Police Chief

Documents:

[COM 20210405 ATV Ordinance Revision.pdf](#)
[ORD 20210405 ATV Ordinance Amended.pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

The requirement that an ordinance be read three (3) times before passage may be waived by Council upon an affirmative vote of six (6) of the seven (7) Council members. The public is advised to take note of this process and be prepared to speak either for or against any ordinance at the time of first reading.

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.