



City of Oskaloosa  
City Council Meeting Regular Session  
Council Chambers  
City Hall, 220 S. Market Street  
Oskaloosa, IA 52577  
Agenda

**Call to Order and Roll Call - Monday, April 4, 2022, 6:00 P.M.**

**1. Invocation: Bethesda House**

**2. Pledge of Allegiance**

**3. Roll Call**

\_\_\_ Mayor David Krutzfeldt, Council Members:

\_\_\_ Almond, \_\_\_ Burnett, \_\_\_ Caligiuri, \_\_\_ Comfort, \_\_\_ Drost, \_\_\_ Hermsen, \_\_\_ Ossian

**4. Community Comments**

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

**5. Consider Adoption of Consent Agenda As Presented or Amended**

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

**A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)**

Consider approval of Council Agenda and Minutes, subject to corrections.  
(Consent Agenda)

1. April 4, 2022 City Council Agenda

2. March 21, 2022 City Council Regular Meeting Minutes

3. March 28, 2022 City Council Special Meeting Minutes

Documents:

[City Council Minutes March 21 2022.docx](#)

[City Council Special Minutes March 28 2022.docx](#)

**B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)**

Documents:

[MIN 20220307 Airport Commission Meeting Minutes.pdf](#)

**C. Consider payment of claims for March 2022. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220404 Claims List.docx](#)

[COUNCIL CLAIMS LIST 03252022.pdf](#)

[MANUAL CHECK REPORT 03252022.pdf](#)

**D. Consider approval of a liquor license application. (Consent Agenda)**

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM\\_20220404 Liquor Licenses.docx](#)

**E. Consider approval of payments of \$1,960.00 to Curtis Architecture & Design and \$48,733.98 to Christner Contracting, Inc. (CCI), totaling \$50,693.98, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)**

Who is submitting this item. Development Services Department

Documents:

[COM 20220404 Facade3 Apr 2022 payments.pdf](#)

[20DTR004 - CDBG Draw Request 14.pdf](#)

**F. Consider a resolution setting a public hearing for the sale of a portion of city owned property located adjacent to 433 North 6th Street. (Consent Agenda)**

Who is submitting this Development Services Department  
item.

Documents:

[COM 20220402 433 N 6th sale to Erwin.docx](#)  
[RES 20220402 set hearing sale north of 433 North 6th.docx](#)  
[Map Location.pdf](#)  
[Property Bid Form.pdf](#)

**G. Consider a resolution scheduling a public hearing on vacation and sale of the 120 foot by 16.5 foot section of the east-west alley adjacent to 207 South 3rd Street. (CONSENT AGENDA)**

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_20220404\\_207 South 3rd Street Alley Vacate.docx](#)  
[RES\\_20220404\\_207 South 3rd Street Alley Vacate.docx](#)  
[20220405\\_Location Map.pdf](#)  
[20220404\\_Pictures.docx](#)  
[20220405\\_Application.pdf](#)  
[20220405\\_Letter.pdf](#)

**H. Consider a resolution amending Resolution No. 93-7-75 and approving public purpose for certain expenditures of public funds. (Consent Agenda)**

Who is submitting this City Clerk/Finance Department  
item.

Documents:

[Comm\\_20220404 Public Purpose for Certain Expenditures.docx](#)  
[RES 20220404\\_Public Purpose expenditures.docx](#)

**I. ----- End of Consent Agenda -----**

**6. Announcement of Vacancies**

Applicants must reside in Oskaloosa and be 18 years of age unless specific specifications are stated.

- o **Airport Commission:** One vacancy for a term ending December 2027
- o **Board of Adjustment:** One vacancy for a term ending December 2026
- o **Building Code Board of Appeals:** One vacancy for a regular member and

one for an ex officio member

- o **Civic Service Commission:** One vacancy for a term ending May 2026
- o **Historic Preservation Commission:** One vacancy, one for a term ending December 2023
- o **Municipal Housing Agency:** Two vacancies for terms ending February 2023
- o **Planning and Zoning Commission:** One vacancy for a term beginning May 2022
- o **Water Board:** Two vacancies for terms beginning July 2022

Who is submitting this City Manager's Office  
item.

## 7. Regular Agenda

The following agenda items require specific action by the City Council:

### A. Discuss the status of funded activities for the Oskaloosa Façade Improvements Project Phase 3. (Public Hearing)

Who is submitting this Development Services Department  
item.

Documents:

[20220404 CC COM SOFA hearing phase 3.pdf](#)

### B. Consider a resolution approving the final plans, specifications, form of contract, and estimated cost for the Downtown Resurfacing Project (PUBLIC HEARING)

Who is submitting this Public Works Department  
item.

Documents:

[COM 20220404 Downtown Resurfacing Project.docx](#)  
[RES 20220404 Downtown Resurfacing Project.docx](#)  
[20220404\\_Estimated Construction Cost 5021364.pdf](#)  
[20220404\\_Notice of Public Hearing.docx](#)  
[20220404\\_Notice to Bidders.doc](#)  
[20220404\\_Preliminary Plans.pdf](#)  
[20220404\\_Preliminary Specifications.pdf](#)  
[20220404\\_Addendum 1.pdf](#)  
[20220404\\_Location Map.pdf](#)

### C. Consider a resolution awarding the contract to Norris Asphalt Paving Co., LC for the Downtown Resurfacing Project.

Who is submitting this Public Works Department  
item.

Documents:

[COM\\_202220404 Downtown Resurfacing Project Award.docx](#)  
[RES\\_20220404 Downtown Resurfacing Project Award Resolution.docx](#)  
[20220404 Bid Tabulation.pdf](#)  
[20220404\\_Final Plans.pdf](#)  
[20220404\\_Final Specifications.pdf](#)  
[20220404\\_Addendum 1.pdf](#)  
[20220404 Notice of Award.pdf](#)  
[20220404 Letter of Recommendation.pdf](#)

**D. Consider a resolution approving and directing the city attorney to initiate condemnation proceedings for a property located within the City of Oskaloosa.**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220404 801 North A Condemnation.docx](#)  
[RES\\_20220404 801 North A Condemnation.docx](#)

**E. Consider a resolution awarding the contract or rejecting the bids for the 2022 Sanitary Sewer Project.**

Who is submitting this item. Public Works Department

Documents:

[COM\\_20220404 2022 Sanitary Sewer Project.docx](#)  
[RES\\_20220404 2022 Sanitary Sewer Project ACCEPT.docx](#)  
[RES\\_20220404 2022 Sanitary Sewer Project REJECT.docx](#)  
[20220404\\_Bid Tabulation.pdf](#)  
[20220404\\_Letter.pdf](#)

**8. Report on items from City staff**

This item is reserved to receive reports from the following:

- a) City Manager
- b) City Clerk
- c) City Attorney

**9. City Council Information**

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

**10. CLOSED SESSION Litigation: Consider holding a closed session under Iowa Code Section 21.5.1.c. to discuss strategy with legal counsel on a matter presently in litigation or in which litigation is**

**imminent, where disclosure would be likely to prejudice or disadvantage the city's position.**

Acting pursuant to the requirements of the Iowa Public Information Board, I, Mayor David Krutzfeldt, would state and indicate that the closed session to follow is to discuss strategy in a pending matter with David D. Dixon, the city attorney and legal counsel for the city of Oskaloosa, Iowa, acting pursuant to the contract existing between the parties.

Open session action may follow this item.

**11. OPEN SESSION Action: Consider a motion to take action on any item discussed in Closed Session after the Closed Session.**

This item is reserved for the City Council to take possible action regarding discussion related to contract matters for the Early Childhood Education and Recreation Center project.

**12. CLOSED SESSION Employment: Consider holding a closed session under Iowa Code Section 21.5.1.i. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.**

Discuss city manager candidates.

Who is submitting this City Manager's Office item.

**13. Adjournment**

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.