



City of Oskaloosa
City Council Meeting Regular Session
Council Chambers
City Hall, 220 S. Market Street
Oskaloosa, IA 52577
Agenda

Call to Order and Roll Call - Monday, March 21, 2022, 6:00 P.M.

1. Invocation: Central Reformed Church

2. Pledge of Allegiance

3. Roll Call

___ Mayor David Krutzfeldt, Council Members:

___ Almond, ___ Burnett, ___ Caligiuri, ___ Comfort, ___ Drost, ___ Hermsen, ___ Ossian

4. Community Comments

This item is reserved to receive comments from the community for concerns whether or not they are included in the current agenda. The community is encouraged to speak before the Mayor and City Council and asked to keep statements brief. Time shall be limited to no more than three (3) minutes. Any questions are to be asked of the City staff, Council members, or the Mayor prior to speaking to the full Council so concerns may be properly researched and answered away from the meeting. Comments are to be directed to the Mayor and City Council only.

For those wishing to provide comment during the meeting, the Mayor will call for public comment.

5. Consider Adoption of Consent Agenda As Presented or Amended

All items appearing on the Consent Agenda are considered routine by the City Council and shall be enacted by one motion. If discussion is desired, that item shall be removed, discussed separately, and approved by a separate motion of the City Council.

A. Consider approval of Council Agenda and Minutes, subject to corrections (Consent Agenda)

Consider approval of Council Agenda and Minutes, subject to corrections.
(Consent Agenda)

1. March 21, 2022 City Council Agenda
2. March 7, 2022 City Council Regular Meeting Minutes

Documents:

[City Council Minutes March 7 2022.docx](#)

B. Consider a motion to receive and file reports and communications from advisory and operating boards and commissions (Consent Agenda)

Documents:

[MIN 20220228 Library Board of Trustees Meeting Minutes.pdf](#)

[MIN 20220214 Water Board of Trustees Meeting Minutes.pdf](#)

C. Consider a motion to receive and file financial reports for February 2022. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[COM_20220321 Financial Reports.docx](#)

[Oskaloosa IA Treasurers Report February 2022.pdf](#)

D. Consider approval of liquor license applications. (Consent Agenda)

Who is submitting this item. City Clerk/Finance Department

Documents:

[Comm_20220321 Liquor Licenses.docx](#)

E. Consider approval of payments of \$2,380.22 to Area 15 Regional Planning Commission and \$23,220.99 to Christner Contracting, Inc. (CCI), totaling \$25,601.21, for work completed on the Façade Improvement Project Phase III. (Consent Agenda)

Who is submitting this item. Development Services Department

Documents:

[COM 20220321 Facade3 Mar 2022 payments.pdf](#)

[20DTR004 - CDBG Draw Request 13R.pdf](#)

[Progress Report 08 - 202203.pdf](#)

F. Consider a motion reappointing a city representative to the South Central Regional Airport Agency (Consent Agenda)

Who is submitting this item. City Manager's Office

item.

Documents:

[COM 20220321 SCRAA Appointment.docx](#)

G. Consider a motion reappointing a representative to the Planning and Zoning Commission (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220321 Planning and Zoning Commission.docx](#)
[Blomgren Pam P Z March 2022.pdf](#)

H. Consider a motion appointing a representative to the Historic Preservation Commission (Consent Agenda)

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220321 Historic Preservation Commission.docx](#)
[Foster Timothy HPC 2022.pdf](#)

I. Consider a motion authorizing the acceptance of water filling stations and allowing for their installation. (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM 20220321 Water Filling Stations.docx](#)
[Community Project List 5-2-1-0.pdf](#)
[5210 Project.pdf](#)

J. Consider a resolution scheduling a public hearing for April 18, 2022 to consider levying a special assessment against private property for snow removal. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321 Schedule PH Snow.docx](#)
[RESOLUTION PH Jan 2022 Snow 03212022.docx](#)
[Exhibit A Jan 2022 Snow.pdf](#)
[SCHEDULE FOR SNOW ASSESSMENT Jan 2022.pdf](#)

K. Consider a resolution setting a date for a public hearing on the Status of Funded Activities regarding a Community Development Block Grant for the Downtown Façade Improvement Project Phase 3. (Consent Agenda)

Who is submitting this Development Services Department
item.

Documents:

[20220321 COM SOFA hearing phase 3.docx](#)
[20220321 RES SOFA hearing phase 3.docx](#)

L. Consider a resolution establishing FY2023 salary schedule for nonunion employees. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321_Salaries FY23.docx](#)
[RES_20220321 Salaries FY23 Resolution.doc](#)
[NonUnion FY22-23.pdf](#)

M. Consider a resolution affirming a contract with Popson Construction, Inc. for the 2022 Storm Sewer Intake Repairs Project (Consent Agenda)

Who is submitting this Public Works Department
item.

Documents:

[COM 20220321 2022 Storm Sewer Intake Repairs Project V2.docx](#)
[RES 20220321 2022 Storm Sewer Intake Repairs Project V2.docx](#)
[20220321 Intake Repairs Maps.pdf](#)
[20220321_Bid Tabulation.pdf](#)
[20220321_Pictures.docx](#)

N. Consider a resolution adopting supplement to the Oskaloosa Municipal Code of Ordinances through Ordinance No. 1448. (Consent Agenda)

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321 Code Supplement.docx](#)
[RES_20220321 Code Supplement.doc](#)

- O. **Consider an ordinance rezoning property located at 717-723 High Avenue West from UC (Mixed Use Urban Corridor District) to UC PUD (Mixed Use Urban Corridor Planned Unit Development District) and approving the PUD development plan. (3rd reading, Consent Agenda)**

Who is submitting this Development Services Department
item.

Documents:

[COM 20220321 PUD 717-723 High Ave W.docx](#)
[ORD 20220321 rez 717-723 High Ave W PUD.doc](#)
[Application.pdf](#)
[CCI PUD site plan Exhibit A.pdf](#)
[CCI PUD renderings Exhibit A.pdf](#)
[location map.pdf](#)

P. ----- **End of Consent Agenda** -----

6. Regular Agenda

The following agenda items require specific action by the City Council:

- A. **Consider a resolution amending and certifying the Fiscal Year 2022 Budget Amendment. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321 Budget Amendment FY2022.docx](#)
[RES_20220321 Budget Amendment 2 FY2022.docx](#)
[PublicHearingNotice Amended Budget.pdf](#)
[BgtdsFY23.pdf](#)

- B. **Consider a resolution adopting the annual budget for Fiscal Year 2023 and levying tax. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321 Budget FY2023.docx](#)
[RES_20220321 Adopt FY 2023 Budget.doc](#)
[FY23 Budget Forms - Final.pdf](#)
[20220110 FY2023 Recommended Budget Transmittal Letter](#)
[03152022.pdf](#)
[BgtdsFY23.pdf](#)

- C. **Consider a resolution adopting the City of Oskaloosa Capital Improvement Plan, Fiscal Years 2023 through 2027. (PUBLIC HEARING)**

Who is submitting this City Clerk/Finance Department item.

Documents:

[COM_20220321 CIP.docx](#)
[RES_20220321 Adopt CIP FY23-27 Resolution.doc](#)
[CIP by department.pdf](#)

D. Consider a resolution for levying a special assessment for a nuisance abatement at 106 Geneva Drive in accordance with Oskaloosa Municipal Code 8.08.080 (PUBLIC HEARING)

Who is submitting this Fire Department item.

Documents:

[COM 20220322 Nuisance Abatement 106 Geneva PH.docx](#)
[RES 20220322 Nuisance Abatement 106 Geneva PH.pdf](#)
[Clerk Certificated Assessment Schedule - Nuisance 106 Geneva.pdf](#)
[Nuisance Photo Documentation 106 Geneva.pdf](#)

E. Consider a resolution for levying a special assessment for a nuisance abatement at 817 6th Avenue East in accordance with Oskaloosa Municipal Code 8.08.080 (PUBLIC HEARING)

Who is submitting this Fire Department item.

Documents:

[COM 20220322 Nuisance Abatement 817 6th Avenue East PH.docx](#)
[RES 20220322 Nuisance Abatement 817 6th Avenue East PH.pdf](#)
[Clerk Certified Assessment Schedule - 817 6th Avenue East.pdf](#)
[Nuisance Photo Documentation 817 6th Ave East.pdf](#)

F. Update on the application process for the recruitment of the city manager position from Hinson Consulting, LLC.

Who is submitting this City Clerk/Finance Department item.

Documents:

[Comm_20220321 City Manager recruitment update.docx](#)
[Oskaloosa CM Revised Schedule as of 3-6-22 \(3\).pdf](#)

G. Consider a resolution approving a Memorandum of Agreement between the City of Oskaloosa and Mahaska County to resolve split election precincts in Wards 2 and 3

Who is submitting this Development Services Department
item.

Documents:

[COM 20220321 election agmt.docx](#)
[RES 20220321 election agmt.docx](#)
[agreement for precincts 1 and 7.pdf](#)
[map.pdf](#)

H. Consider a resolution approving substantial completion of the Early Childcare Education Center Wing Project.

Who is submitting this City Clerk/Finance Department
item.

Documents:

[COM_20220321 Substantial completion ECE.docx](#)
[RES_20220321 Substantial Completion ECE.doc](#)
[AIA G704_2022-03-14 Oskaloosa ECE Substantial Completion \(1\).pdf](#)

I. Consider approval of payment of \$7,836.92 to SVPA for services completed on the Early Childhood Recreation and Education Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220321 SVPA Services Invoices.docx](#)
[SVPA 2022-3-4.pdf](#)
[SVPA 2022-3-4.01.pdf](#)

J. Consider approval of Pay Application No. 22 in the amount of \$239,015.00 to Graphite Construction Group for the Early Childhood Education and Recreation Center.

Who is submitting this City Manager's Office
item.

Documents:

[COM 20220321 Early Childhood Education and Recreation Center Pay App 22.docx](#)
[Pay App 22 March 2022.pdf](#)
[AIA Change Order 7 \(SVPA, Mayor Signed\).pdf](#)

7. Report on items from City staff

This item is reserved to receive reports from the following:

- a) City Manager

b) City Clerk

c) City Attorney

8. City Council Information

This item is reserved to receive reports from the Mayor and City Council. This is an opportunity for the Mayor or Council to provide updates on activities, events, or items of note to the public. This is also the opportunity for the Mayor or Council to request future agenda items, or request items to be sent to Committee for review and discussion.

9. Adjournment

If you require special accommodations, please contact the city manager's office at least 24 hour prior to the meeting at 641.673.9431.